



SCHOOL MEALS SUPERVISORY ASSISTANT PERSON SPECIFICATION

| CRITERIA | ESSENTIAL | DESIRABLE |
|---------------------------------|---|---|
| Qualifications | | Current First Aid Certificate |
| Experience | Experience of working effectively in a learning/child care setting | |
| Professional Development | Commitment to continuing personal and professional development. | Develop formal capability through achievement of NVQ level 3 in an appropriate field. |
| Knowledge & Skills | <p>Ability to relate well to children and adults and to work with students individually and in groups</p> <p>Ability to act calmly and quickly under pressure or in an emergency</p> <p>Ability to follow written and verbal instructions</p> | <p>Ability to communicate in a language other than English</p> <p>Basic hygiene procedures</p> <p>Knowledge of policies relating to behaviour and Health & Safety</p> <p>Knowledge of Child Protection issues</p> |
| Personal Attributes | <p>Be energetic, enthusiastic and a strong team player</p> <p>Be able to relate to all students, staff and parents from variety of ages, abilities and backgrounds in a positive and constructive way</p> <p>Know when to seek help or advice</p> | <p>Be able to apply the regulations applicable to Health & Safety, Hygiene and Child Welfare & Protection</p> <p>Be flexible, adaptable and have a positive attitude to working in a structured environment</p> |

The Dolphin School is part of Venturers Trust and is committed to equality, safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all staff.