SIR JOHN THURSBY COMMUNITY COLLEGE
Eastern Avenue, Burnley, Lancashire. BB10 2AT
Tel: 01282 682313 Fax: 01282 682314
Headteacher: Mr D A Burton MChem PGCE (Oxon.) NPQH
Email: head@sirjohnthursby.lancs.sch.uk

June 2017

Dear Applicant,

Position: **School Business Manager**
Closing Date: **9am Monday 26th June 2017**
Salary: **Grade 11**

Thank you for requesting an application form and further details for the above position. The job description and details you requested are attached. Please note that all applications must be submitted on Lancashire County Council application forms to i.hayhurst@sirjohnthursby.lancs.sch.uk or posted for the attention of Mrs I Hayhurst. All applications forms and information about any of our vacancies are available to download from our website www.sirjohnthursby.lancs.sch.uk

Our state of the art building provides excellent facilities for teaching and learning. You would be joining the college at an exciting time in its development; the rewards and experiences this will bring are great.

If you would like more information or wish to speak to me please do not hesitate to contact me either by e-mail: head@sirjohnthursby.lancs.sch.uk or by telephone. If you do apply for the above position and have not heard anything within two weeks of the closing date, you can assume that you have not been shortlisted on this occasion.

I look forward to receiving your application.

Yours sincerely

D Burton

Mr D Burton
Headteacher