



# Mathematics with ICT Teacher

## (Full time permanent contract)

# Application Pack

We are a GOOD school...  
"care and support for pupils are outstanding"  
Ofsted 2015

Headteacher: Robert Martlew  
Litcham School, Church Street, Litcham, Norfolk PE32 2NS.  
Secondary Phase telephone: 01328 701265  
Email: [office@litcham.norfolk.sch.uk](mailto:office@litcham.norfolk.sch.uk)

Primary Phase telephone: 01328 701346  
Web: [www.litcham.norfolk.sch.uk](http://www.litcham.norfolk.sch.uk)



April 2018

Dear Colleague

Thank you for your interest in Litcham School and the post of Mathematics with ICT Teacher. I trust that you find the enclosed information useful and that you will want to apply.

This is an exceptional opportunity for candidates to work within an innovative and supportive environment. We can offer you:

- A successful and ambitious school
- A skilled, friendly, supportive and professional team of staff
- A highly successful Mathematics department with very strong outcomes on all measures
- A commitment to provide leadership training and professional development opportunities of the highest quality
- The opportunity to work in an all-through school
- A fantastic rural location.

All staff enjoy a high level of support and we believe you should be able to teach without disruption in a purposeful environment. We have very high expectations, believing that learning should be challenging, stimulating and, above all, enjoyable. We are developing a highly collaborative approach to teaching, with a very strong focus on the development of learning and teaching.

We are determined to become outstanding in every respect and high quality and highly motivated staff are the key to this. We seek a collaborative and empowered culture with strong, well led, well managed and accountable teams playing their part in a true learning organisation.

We have a comprehensive website, [www.litcham.norfolk.sch.uk](http://www.litcham.norfolk.sch.uk) where you will find more information about the school and electronic application details. I have enclosed a Job Description, an application form and a copy of our last OFSTED report. This information can of course only give you a flavour of the school. If you would like further information, please do not hesitate either to visit us or to telephone me directly. The closing date is Friday 18<sup>th</sup> May 2018.

Thank you for your interest in our school and I look forward to hearing from you.

Yours sincerely



Robert Martlew  
Headteacher

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## Background Information

Litcham is a small, popular, successful and rapidly growing all-through school. Children enjoy their time with us and are very keen to learn. In our last inspection, Ofsted judged us to be good with areas of outstanding practice.

The Mathematics department is supportive, very successful, experienced and vibrant. A talented and dedicated Head of Department leads it, and outcomes are exceptionally strong. The department relies on its openness to sharing ideas and resources. The successful applicant will have access to a bounty of resources, including MathsWatch, MyMaths and Geogebra and will be encouraged to share the resources and expertise they have themselves. There are also opportunities to gain further experience through working with colleagues in the primary phase. Core ICT skills are taught across both Key Stage 3 and 4, and a proportion of the successful candidate's timetable will be dedicated to delivering this.

The department believes that maths is a subject to be enjoyed by the teacher and the pupils, where pupils achieve best through their enjoyment of the subject and teachers teach their best when they have the freedom to take risks and make lessons an exciting place to be.

Litcham School is situated in delightful surroundings in the historic village of Litcham and is within easy reach of the North Norfolk coast, Norwich and King's Lynn. Litcham is centrally located in the county and there is a wide range of affordable housing in the area. Norfolk is a county of beautiful open country, inland waterways, an extensive coastline, attractive towns and villages and the fine city of Norwich. It is also an area of opportunity, good public services and a relatively buoyant economy, all of which make it a fantastic place in which to live and work.

## **Mathematics with ICT Teacher**

### **MPS**

**Required for September 2018**

We are seeking to appoint an enthusiastic and dedicated Mathematics with ICT teacher, who is able to deliver Mathematics to GCSE level and core ICT skills at Key Stage 3 and 4. This position is suitable for a more experienced colleague wishing to broaden their experience or a Newly Qualified Teacher.

Litcham is a small, popular and successful all-through school. Children enjoy their time with us and are very keen to learn. At our last inspection, Ofsted judged us to be good with areas of outstanding practice. Outcomes within Mathematics at Key Stage 4 are outstanding, placing us amongst the highest performing schools regionally. You will receive high quality support and CPD and will be encouraged to develop enquiry and research to further improve your pedagogy.

If you would like to be part of our future, working with an employer who will listen to you, challenge and support your decision making, as well as provide you with a wealth of resource to fulfil this fantastic opportunity, your application will be welcomed.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If appointed, you will be required to undertake a Disclosure Barring Service (DBS) check and comply with child protection policies and practices. You will also need to provide two satisfactory references.

A copy of the job description and electronic application form are available to download from our school website [www.litcham.norfolk.sch.uk](http://www.litcham.norfolk.sch.uk)

Visits to the school are strongly encouraged, please contact Rhonda Taylor-Balls, Headteacher's PA, to arrange.

**Closing date for applications:** Friday 18<sup>th</sup> May 2018

**Interview:** Thursday 24<sup>th</sup> May 2018

### **How to Apply**

To apply, please send your completed application form and a letter of application (maximum 2 sides of A4) outlining why you are the right person to join our school, to teach Mathematics and core ICT.

Please forward your completed application form to [office@litcham.norfolk.sch.uk](mailto:office@litcham.norfolk.sch.uk)

**JOB DESCRIPTION**  
**Mathematics with ICT Teacher**

**Job Purpose**

- Support the Senior Leadership Team and Head of Department in carrying out the collective vision for the school
- Deliver high quality teaching across Key Stage 3 and 4 to ensure that pupils make good and outstanding progress

**Accountable to:** Head of Department

**Key Accountabilities:**

**Department**

- Work closely with all colleagues to achieve whole school and Department aims and to assist with whole school projects
- Ensure that the environment of the Department and teaching areas are always of a high quality

**Teaching and Learning**

- Prepare and teach appropriate, engaging and challenging lessons
- Contribute towards the production of schemes of work for each year group
- Assess pupils and report on progress as required

**Meetings**

- Participate and contribute to appropriate meetings and staff development as required
- Year 6 Open evening
- Year 9 Options evening

**Pastoral**

- Take responsibility for the effective care and guidance of a tutor group
- Monitor the academic performance of pupils within a designated tutor group

**Community**

- Work closely with parents and other members of the community where appropriate
- Promote the school within the community
- Demonstrate a keen interest in the life of the school

**As a member of staff at Litcham School you are expected to:**

- Work in accordance with, and in support of, the school's vision and values
- Contribute to the school's ethos by setting a good example to colleagues and young people
- Take part in performance management activities and reviews as required by the school policy and use the process to develop your personal and professional effectiveness
- Carry out any other such duties as the Headteacher may, from time to time, reasonably require within the terms of this post

**PERSON SPECIFICATION**  
**Mathematics with ICT Teacher**

	<b>Essential</b>	<b>Desirable</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Well-qualified graduate</li> <li>• Qualified Teacher Status</li> </ul>	
<b>SAFEGUARDING</b>	<ul style="list-style-type: none"> <li>• Full understanding of safeguarding requirements and how teachers promote the welfare of children</li> <li>• DBS and validated references</li> <li>• Eligibility to work in the UK</li> </ul>	<ul style="list-style-type: none"> <li>• Child Protection training</li> </ul>
<b>TEACHING EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Outstanding or good teaching ability</li> <li>• Ability to successfully teach Mathematics to GCSE level</li> <li>• Ability to teach core ICT skills to Key Stage 3 and 4</li> <li>• Strong use of data to inform teaching and improve learning</li> <li>• Strong understanding of the pedagogy of teaching</li> </ul>	<ul style="list-style-type: none"> <li>• Commitment to extra – curricular activities</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>• Commitment to raising achievement and a clear understanding of how to realise this</li> <li>• An innovative and positive attitude</li> <li>• Personal integrity and honesty</li> <li>• Awareness of current developments within education and the subject area</li> <li>• Ability to work effectively as part of a team</li> <li>• Commitment to staff welfare and professional development with a healthy attitude towards personal development and work-life balance</li> <li>• Excellent communicator, both orally and in writing</li> <li>• Highly developed organisational skills including the ability to meet deadlines</li> </ul>	

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Application forms are available to download from the Norfolk Schools website: [www.schools.norfolk.gov.uk](http://www.schools.norfolk.gov.uk)

### **Pre-application visits:**

Please contact Rhonda Taylor-Balls, Headteacher's PA, on 01328 701265, to arrange an informal visit.

### **Closing date for applications:**

Friday 18<sup>th</sup> May 2018

### **Interview:**

Thursday 24<sup>th</sup> May 2018