

THE FOREST SCHOOL
ASSISTANT ICT TECHNICIAN PERSON SPECIFICATION

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| CATEGORY | ESSENTIAL | DESIRABLE | ASSESSED THROUGH: |
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| Qualifications | <ul style="list-style-type: none"> A*-C in GCSE English and Maths | <ul style="list-style-type: none"> Minimum 5 GCSE's at Grade C (or equivalent) NVQ/HND in computing/ICT discipline | Application Form Application Form |
| Experience | <ul style="list-style-type: none"> Background in ICT Experience with Windows 7/10 OS Strong hardware knowledge | <ul style="list-style-type: none"> Recent experience of working in a busy ICT environment | Application Form Interview |
| Skills and abilities | <ul style="list-style-type: none"> A solid understanding of PC hardware The ability to liaise with internet service providers and other suppliers or contractors in relation to routine matters and fixing simple faults Knowledge of software and network integrity and security The ability to install, test and maintain hardware and software for networks and stand-alone use The ability to manage maintenance and repair procedures A willingness to undertake further training and professional development Knowledge of health and safety requirements | <ul style="list-style-type: none"> Previous experience of working in an educational environment Ability to provide in-service training to colleagues The ability to solve problems and make decisions | Application Form Interview |

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| Personal qualities | <ul style="list-style-type: none"> • A commitment to the safeguarding and welfare of young people • The ability to solve problems and make decisions remaining calm under pressure or during unexpected circumstances • The ability to work flexibly and supportively with staff and students • The ability to plan time effectively and to organise oneself well • A commitment to the school's equal opportunities, health and safety and all other relevant policies | <ul style="list-style-type: none"> • Able to relate to pupils and their learning and disciplinary needs • The ability to communicate, orally and in writing, clearly and effectively and to understand the view of others | Application form References Interview • |
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