



King Richard III Infant and Nursery School

Prospectus



WE CAN DO IT
WE NEVER GIVE UP
ANYTHING IS POSSIBLE

2017-18



A Message from the Chair of the Governing Body

On behalf of the Governors I would like to welcome you to King Richard III Infant and Nursery School. The school is friendly and vibrant, welcoming children and their families from a rich and diverse multi cultural community. The Staff are caring, experienced and dedicated to providing a stimulating and challenging curriculum in which children of all abilities can flourish. This is reflected in the consistently high levels of achievement gained by the school. I would recommend that you visit the school to find out what an exciting place it is for your children to begin their education. Please make an appointment by contacting us on the telephone number shown below or calling at the school. We will be delighted to meet you and show you around.

Chair of Governors

Telephone: 0116 262 1905

Ofsted Inspection Grading

The school was last inspected in June 2017 and it was a short one day inspection that concluded, **the school remains a good school and safeguarding is effective.**

Here are some key findings from the report:



This school continues to be good.

- The leadership team has maintained the good quality of education...You promote a strong, caring culture and every pupil is highly valued and known well by you and your staff.
- Pupils are happy in school and parents are supportive.
- Teachers and other staff have created a positive climate for learning. As a result, pupils say they enjoy coming to school.
- You have taught them to understand the importance of respecting others and of valuing diversity. As a result, pupils are thoughtful, reflective and communicate well.

Safeguarding is effective.

- Your high quality of teaching reflects your high expectations of staff.
- You make sure the safeguarding of pupils is effective and a high priority.
- School leaders and governors have a clear understanding of the school's current strengths and areas that need improving.
- Your self-evaluation is accurate and informs subsequent policies, actions and staff training.
- The governing body provides school leaders with effective support and challenge.



King Richard III Infant and Nursery School:

Andrewes Street, Leicester, LE3 5PA

Telephone: 0116 2621905

E-mail: office@kingrichards.leicester.sch.uk

Website: www.kingrichards.sch.uk

Headteacher	Ms L Harrison
Deputy Headteacher	Mrs K. Barot
SENCo	Mrs S Lord
Chair of Governors	Mr S Burnham
Bursar/Office Manager	Mrs C O'Callaghan



King Richard III Governors

ELECTED PARENT GOVERNORS (2)

S Hammond

G Smith



APPOINTED LOCAL AUTHORITY GOVERNORS (1)

Cllr S Russell

ELECTED STAFF GOVERNORS (1)

D Tucker

CO-OPTED GOVERNORS (up to 8)

Rev S Burnham (chair)

K Biggs (vice chair)

S Lord

J Bertram

S Carter

R Reading

NON-ELECTED STAFF GOVERNORS (1)

L Harrison - Headteacher (from January 2018)

The Governors can be contacted via the school office and full governor information can be found on the school website listed above.

Please note: All information contained in the Prospectus is accurate at the point of going to press. We apologise if things change during the course of the year.



Welcome to King Richard III Infant School

King Richard III Infant and Nursery School is a vibrant, multicultural inner city school built in 1974 set in the thriving West End area of Leicester. It is a popular school that attracts children from diverse social and cultural backgrounds and where more than 35 different languages are spoken. The cultural diversity we enjoy is a major strength of our school and we pride ourselves in offering an excellent start to school life for all our children. We pay attention to the individuals within our school to ensure that all our children, regardless of age, gender, ethnicity, attainment or background are encouraged to reach their full potential.

The school is located close to many places of historical interest. Within walking distance are the Jewry Wall, Newarke Houses Museum, Leicester Castle and Castle Park, King Richard III visitors Centre and the Cathedral Gardens which has a statue of King Richard III after whom our school is named. The location of Bow Bridge is also nearby and it is here that King Richard III allegedly struck his spur on a stone on the way to the Battle of Bosworth. We have been excited by the recent revelation of the discovery of the bones of King Richard III at Greyfriars in Leicester. We have enjoyed being the only school named after King Richard III and took the opportunity to be as involved as much as possible. Our oldest children had the opportunity to visit the excavation site, attend the reinterment service at Leicester Cathedral and they even made linen bags in which some of King Richard's bones were placed before being put into the coffin. We are proud of our historical connection and of our position so close to the heart of the city of Leicester. We are keen for children to learn about the local area and as part of their learning we include educational visits making good use of the opportunities on our doorstep.

In our magnificent school grounds we have an established wildlife area with an outdoor classroom, a green-house and a vegetable garden, a music trail, living willow structures and a number of exciting play areas. Around the school there are also gardens and planters, which are tended by the children. These are all excellent resources which are greatly enjoyed by the children and provide high quality outdoor learning opportunities. The development of our outdoor facilities as learning spaces has been a high priority for the past few years and we are very proud of our achievements so far.





Classes in King Richard III

King Richard III has a Planned Admission Number (PAN) of 60. It is organised in the following way:

Key Stage 1

Violet and Lavender are Year 1 classes with 30 places each.

Jasmine and Bluebell are Year 2 classes with 30 places each.

Foundation Stage

Sunflower Nursery (F1) has 60 part-time places run over two 30 place sessions daily, one in the morning and one in the afternoon. It is staffed with a minimum ratio of 1 adult to 13 children.

Poppy and Iris Reception Classes (F2) have 30 places each. They are staffed with a minimum ratio of 1 adult to 15 children.

Daisy Base

Daisy is a child Care Base for children aged from 3 to 8.

This is a fee paying venture which provides up to 40 places in each of the following:

- Breakfast club for children aged 3 - 8 years
- Morning/afternoon nursery for children aged 3 - 4 years.
- Morning/afternoon wrap-around nursery for children aged 3 - 4 years.
- After School Care Scheme for children aged 3 - 8





King Richard III Aims and Vision

WE CAN DO IT, WE NEVER GIVE UP - ANYTHING IS POSSIBLE

We aim to be a fully inclusive school where equality of opportunity is a reality for all. We pay close attention to the different groups within our school to ensure that all, regardless of age, gender, disability, ethnicity or background are given every opportunity to contribute, learn and achieve to the highest standards. We believe that values such as kindness, respect, love and honesty are very important and we work hard to ensure our richly diverse and multi cultural community live together in harmony. We offer a learning culture of high expectations and quality teaching that encourages a growth mindset and a belief that all can succeed. We don't give up, we can do it!

WE CAN DO IT, WE NEVER GIVE UP - ANYTHING IS POSSIBLE



Equal Opportunity

The Governing Body of King Richard III Infant and Nursery School and Daisy Base are committed to the principles and practice of equal opportunity. We provide equal opportunities to all irrespective of gender, race, ethnicity, disability, age, nationality, sexual orientation, religion or class. We oppose all forms of unlawful and unfair discrimination. All employees will be treated fairly and equally. Selection for employment, promotion, training, or any other benefit will be made on the basis of aptitude and ability. We have a Single Equality policy that you can find on our website or you can request a copy from the school office.





The Staff of King Richard III School

Head Teacher
Deputy Headteacher

Ms L Harrison **DSL**
Mrs K Barot (**Deputy DSL**)

Year Two	Bluebell	Teacher	Mrs Tank
	Jasmine	Teacher	Mrs Barot (Deputy Head) (Deputy DSL)
Year One	Lavender	Teacher	Mrs C Wilson
	Violet	Teacher	Ms S Shea/Ms S Bell

Reception (Foundation Stage 2)


Iris	Teacher	Miss A Macdonald
	Level 3	Mrs E Lawrie
Poppy	Teacher	Mrs S Watson
	Level 3	Mrs H Prior/ Mrs A Pandya

Nursery (Foundation Stage 1)

Sunflower	Teacher	Miss A Greaves
	Level 3	Mrs S Geary
Daisy Base	Teacher	Mrs S Lord (SENCo) (Deputy DSL)
	Level 3	Mrs S Carter

HLTA

Teaching Assistants

Ms D Tucker 
Miss J Cook, Mrs P Calver, Ms L George, Mr T Barr
Mrs D Gadhvi, Mrs V Jeffrey, Mrs B Bevans
Ms S Perkins, Ms S Simoes, Mrs N Madlani, Ms D Rza
Mrs S Madlani, Mrs F Rezaei, Miss A Kulinska, Mr J Tite
Mrs E Suchocka, Mrs E Dempster, Mrs S Searson

Lunchtime Staff

Ms A Mills, Mrs L Atkins

Breakfast Club

Mrs F Rezaei, Mrs N Madlani

Aftercare Workers

Mr J Tite, Mrs B Bevans, Mrs S Madlani

Family Support Worker

Mrs A Jaekels

ICT Technician

Mr J Meer

Bursar/Office Manager

Mrs C O'Callaghan

Admin Assistants

Mrs L Marvelley (**Deputy DSL**) / Ms H Robbins

Premises Officer

Mr S Hart

Cleaners

Mrs C Hart

School Cook (City Catering)

Ms L Hegyi

Kitchen Assistants(City Catering)

Mrs S Fisher, Mrs K Munton



Attendance at School

New regulations about school attendance mean it is more important than ever for your child to attend school. The school is obliged to draw up attendance plans, to explain all absences and to monitor both authorised and unauthorised absences. Parents and carers are expected to let the school know if a child will be absent from school. The school is called upon to follow up all unexplained absence and will do so by telephone or text on the first day of absence. We ask you to notify the school if your child is not going to attend before 9.30am or as soon as possible thereafter. The school is also obliged to ask to see evidence of medical appointments where a medical reason has been given for sustained or patchy absence. Where there are particular hardships or problems that prevent attendance then please inform the school - we have a Family Support Worker and we may be able to help. The school also has a duty to work closely with the Education Welfare Service. Our attendance figures for each individual child are monitored fortnightly and we involve the Education Welfare Officer (EWO) in cases we believe to be a concern. When attendance drops, we are likely to arrange a meeting with you to discuss any ways we might be able to support you, this includes using our Family Support Worker if she can be of any assistance. If persistent absence continues, a panel meeting will be arranged by the EWO in school to discuss possible ways forward. Please note that while holidays have been authorised at the discretion of the headteacher in the past, schools now will not authorise any holidays during term time unless there are exceptional circumstances. Under extreme or exceptional circumstances, an appointment can be made through the school office with the headteacher and chair of governors to discuss your request.

Regular and prompt attendance is a legal requirement for very good reasons:

- It is important for your child's learning that he/she attends regularly.
- Arriving promptly means that your child is there when the teacher settles the class and gives the main input of the lesson. This makes for a good start to the day and also minimises disruption to the learning of the rest of the class.
- It is often difficult for children to maintain social relationships with other children if their attendance is patchy and they have a lot of days off.
- Children's self-esteem can be affected if they begin to struggle with the work in class compared with their friends, not because of a lack of ability but because they have missed some of the lessons.

KRIII needs to continue its focus on raising attendance levels and work with a minority of parents to reduce persistent absenteeism and lateness. Late arrival after the registers have closed is recorded as an absence. **Please continue to help us to improve our attendance figures and your child's education. Thank you!**



King Richard III is a successful school where standards are high.

The School Aims state that KRIII inspires children to:

- Achieve the highest standards across the whole curriculum and to leave our school equipped with the skills needed to play a full and active part in the next phase of their education.
- Listen, concentrate and think for themselves, to learn to observe and investigate and to demonstrate their skills confidently.
- Develop lifelong learning skills.
- Benefit from the inspirational teaching and learning environment for maximum value added achievement.



National assessment takes place at two points during the time at KRIII.

The Foundation Stage Profile is completed at the end of Foundation Stage 2 and the Key Stage 1 SATs at the end of Year 2.

Regular School-Based Assessments are carried out during each of the years.

The progress of the children is tracked throughout their time with us and we make every effort to ensure that they exceed their targets by the time they leave us.





The School Day at King Richard III

From 8.45 am

The teachers will be on the playground to talk to if you need to share any information with them. Wake and Shake takes place in the playground until the bell rings at 8.50am, when the children go into class.

Reception and KS1 - Poppy, Iris, Lavender, Violet, Bluebell and Jasmine

- 9.00 am** The school day begins promptly. It is important that children are not late as they will miss an important part of the day.
- 10.30am** KS1 Playtime
- 11.30am** Lunchtime for Poppy and Iris
- 12.00pm** Lunchtime for Lavender, Violet, Bluebell and Jasmine
- 2.40pm** Assembly time
- 3.00pm** School finishes for all classes. Children should be collected from their classroom door.

Nursery (F1/F0) - Sunflower and Daisy

- 8.45am** Nursery doors open - Drop off between 8.45am - 9.00am
- 9.00am** Morning Nursery begins
- 11.30am** Morning Nursery finishes - Pick up between 11.30-11.45
- 11.30am** Lunchtime
- 12.30pm** Afternoon Nursery begins - Drop off between 12.15-12.30
- 3.00pm** Afternoon Nursery finishes - Pick up between 3.00-3.15
- 3.15pm** After Care and Activity Clubs begin

It is very important that you let us know who will be collecting your child if it is not going to be you as we cannot let children go with someone not authorised by parents/carers. Also, please ensure you collect on time to avoid distressing your child.





Expectations of Behaviour at King Richard III

- ◆ It is a primary aim of our school that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. The school behaviour policy is therefore designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.
- ◆ The school has a number of simple golden rules, but the primary aim of the behaviour policy is to promote good relationships, so that people can work together with the common purpose of helping everyone to learn. Our policy supports the school community in aiming to allow everyone to work together in an effective and considerate way.
- ◆ The school expects every member of the school community to behave in a considerate way towards others.
- ◆ We treat all children fairly and apply our behaviour policy consistently.
- ◆ Our policy aims to help children to grow in a safe and secure environment, and to become positive, responsible and increasingly independent members of the school community.
- ◆ The school rewards good behaviour, as it believes that this will develop an ethos of kindness and co-operation. Our policy is designed to promote good behaviour, rather than merely deter anti-social behaviour.
- ◆ The school acknowledges all the efforts, good behaviour and achievements of children, both in and out of school.
- ◆ We rely on the co-operation of parents in the delivery of our behaviour policy and will work with them if any difficulties arise.
- ◆ We have a Home School Agreement for all our parents/carers to sign.





The Curriculum at King Richard III

The curriculum is all the planned activities that we organise in order to promote learning and personal growth and development. It includes not only the formal requirements of the National Curriculum, but also the range of extra-curricular activities that the school organises in order to enrich the experience of the children. An important aspect is the 'hidden curriculum', or what the children learn from the way they are treated and expected to behave. We aim to teach children how to grow into positive, responsible people, who can work and co-operate with others while developing knowledge and skills, so that they achieve their true potential.

Our curriculum is underpinned by the values that we hold dear at our school. The curriculum is the means by which the school achieves its objective of educating children in the knowledge, skills and understanding that they need in order to lead fulfilling lives.

Our school is in full agreement with the values statement included in the introduction to The National Curriculum Handbook for Primary Teachers in England. These are the main values of our school, upon which we have based our curriculum:

- We value the way in which all children are unique, and our curriculum promotes respect for the views of each individual child, as well as for people of all cultures. We value the spiritual and moral development of each person, as well as their intellectual and physical growth.
- We value the importance of each person in our community. We organise our curriculum so that we promote co-operation and understanding between all members of our community.
- We value the rights enjoyed by each person in our society. We respect each child in our school for who they are, and we treat them with fairness and honesty. We aim to enable each person to be successful, and we provide equal opportunities for all the children in our school.
- We value our environment, and we aim, through our curriculum, to teach respect for our world, and how we should care for it for future generations, as well as our own.





The aims of our school curriculum are to:

- ◆ enable all children to learn and develop their skills to the best of their ability;
- ◆ promote a positive attitude towards learning, so that children enjoy coming to school, and acquire a solid basis for lifelong learning;
- ◆ teach children the basic skills of literacy, numeracy and information technology (ICT);
- ◆ enable children to be creative and to develop their own thinking;
- ◆ teach children about their developing world, including how their environment and society have changed over time;
- ◆ help children understand Britain's cultural heritage;
- ◆ enable children to be positive citizens in society;
- ◆ fulfil all the requirements of the National Curriculum and the locally Agreed Syllabus for Religious Education;
- ◆ teach children to have an awareness of their own spiritual development and to understand right from wrong;
- ◆ help children understand the importance of truth and fairness, so that they grow up committed to equal opportunities for all;
- ◆ enable children to have respect for themselves, to have high self-esteem, and to be able to live and work co-operatively with others.

Religious Education

We are a non-denominational, multi-cultural, multi-faith school. We follow the Leicester Agreed Syllabus which aims to help children develop personal values and to understand and respect different religions and cultures.

There is an assembly each day where time is given to reflection.

Any parent who wishes to withdraw their child from assembly or religious education should contact the Headteacher.





Educational Visits

We are keen for the children to learn from educational visits, many of them in the local area. Occasionally we visit more distant places and for some journeys we may use double-decker busses. All buses or coaches will have seat belts that children are expected to wear.

The School Governors have agreed that parents may be asked for voluntary contributions towards the cost of the educational visits and other activities where costs may be involved. Every effort will be made to keep costs as low as possible.



Child Protection

There is a designated lead (DSL) person responsible for child protection, in the school it is the Headteacher, **Ms L Harrison**, and in her absence the Deputy DSLs are **Mrs K Barot, Mrs S Lord, Mrs A Jaeckels, and Mrs L Marvelley**.

Please note that we have a duty to follow up any possible child protection issues raised in school. This means that if we see or hear anything of concern, we **will** ask to talk to you and may need to contact Social Care for advice. **Our first concern is the welfare of the child and therefore there may be occasions when we have to consult agencies before we consult you.** Should this be necessary we want to reassure you that any concerns we have about your child will be fully discussed with you after we have talked to the other agency.

We follow the procedures laid down by Leicester City Safeguarding Unit.

If you want to know more please see our policy which is on our website or please speak to the Headteacher.



Race Equality

Education should prepare people for life in the wider community and must help all people to develop attitudes and ways of behaving which are appropriate to living in a society that wishes to eradicate racial prejudice and the social scars it produces. King Richard III has adopted a Single Equality Policy and we monitor all incidents of racism reported on the school site. This is our Race Equality statement.

**We are committed to doing
everything we can
to challenge racial discrimination
and to promote racial equality
and good race relations
between people
of different groups.**

Special Educational Needs

This school provides a broad and balanced curriculum for all children. The National Curriculum is our starting point for planning that meets the specific needs of the individuals and groups of children. When planning, teachers set suitable learning challenges and respond to children's diverse learning needs. A minority of children have particular learning and assessment requirements that could create barriers to learning. Children may have special educational needs either throughout, or at any time during, their school career.

We aim to create an environment that meets the special educational needs of each child and to ensure that the special educational needs of children are identified, assessed and provided for. We will make clear the expectations of all partners in the process and enable all children to have full access to all elements of the school curriculum. Children with special educational needs have learning difficulties that call for special provision to be made. We follow the duty laid upon us by the Code of Practice. Our Special Needs Co-ordinator (SENCO) is Mrs S Lord and she manages the day to day operation of special needs within the school.



King Richard III Health & Safety

The health, safety and welfare of all those who work or learn at our school is of fundamental importance. We aim to provide a safe secure and pleasant working environment for everyone. The governing body, along with the LA takes responsibility for protecting the health and safety of all children and members of staff.

**The external gates of the school are secured by 9.20 am
and re-opened after 2.30 pm.**

All visitors must report to Reception. We operate an electronic signing in system, this is designed for the safety of your children. All external doors are fitted with a keypad locking system for use by school adult staff only.

The school has been adapted to accommodate people with mobility difficulties through the provision of a designated parking space, an electronically controlled gate, ramps to the outer doors and toilet facilities.

At King Richard III we teach the children about health and safety in order to equip them with the skills, knowledge and understanding to enable them to live positive, successful and healthy lives. Teachers take every opportunity to educate children in this regard in the normal school curriculum. For example, Foundation Stage unit of work 'People who help us' deals with the work of the police and fire services. Through this topic we teach children about the danger of fire, and how to avoid accidents.

Through the science curriculum we teach children about hazardous materials, and how to handle equipment safely. In Road Safety we teach the children how to be safe on the roads and the local police come into school to talk to the children.

We teach children respect for their bodies, about medicines (drugs) and how to look after themselves. We discuss these issues with the children in PSHE lessons and we reinforce these points in design technology, where children learn about healthy eating and hygiene. We also show them how to move and play safely in PE lessons.

Sex Education

There is no formal programme of sex education in our school. However, a child's questions about physical differences between the sexes and about human reproduction are answered sensitively and in a manner appropriate to the age and understanding of the child as and when they arise.

Through broad based topics such as All About Me, My Family and My Friends children are encouraged to develop an appreciation of family relationships, consideration towards other people, an awareness of similarities and differences between people and an understanding of conditions which promote healthy growth and development.



Moral and Spiritual Education

Our school promotes the spiritual growth and welfare through the RE curriculum, assemblies, special events, and through the daily act of collective worship/reflection.

Each class has the opportunity to discuss problems or issues of concern with their teacher. Teachers use circle time to help children discuss and overcome any fears and worries that they may have. Teachers handle these concerns with sensitivity. There is a strong tradition at King Richard III for thinking about others in the world and throughout the year there will be events where we ask the children and parents and carers to support us in raising both awareness and funds.

Safety of Children

It is the responsibility of each teacher to ensure that all curriculum activities are safe. If a teacher does have any concerns about pupil safety, they would draw them to the attention of the Headteacher before the activity takes place. We undertake a risk assessment on all activities on and off site. Mrs K Barot is the Educational Visits Co-ordinator.

It is the duty of all adults working within the school to do their utmost to maintain a safe working environment for all of the school community.

If an accident does happen, resulting in an injury to a child, the teacher will do all he/she can to aid the child concerned. We keep first aid boxes in the medical room, Area 1/Southwood, Area 2/Northwood, Poppy, Sunflower and Daisy. The Premises Officer and the Kitchen Staff have their own First Aid Boxes. The majority of staff members are first aid trained. Should any incident involving injury to a child take place, a trained first aid member of staff will be called to assist. If necessary, the school secretary will telephone for emergency assistance.

We record all incidents involving injury on the accident forms kept in each First Aid area, and we inform parents in all cases through a letter home. Should a child be quite seriously hurt, we contact the parents through the emergency telephone number that we keep on the school files. In the case of serious injury the Local Authority and the H&S committee is notified.



Administration of Medicines

Medicines **may** be administered to children provided the parents/carers have signed the consent form. This form is then kept with medication in the classroom or medical room. The form details the dosage and frequency of the medication needed. Non-prescription medicines cannot be administered in school.

- A Log is kept when medicines are administered.
- Medicines will be stored securely out of the reach of children.
- Where required medicines will be stored in the refrigerator.

Theft or other Criminal Acts

The teacher or Headteacher will investigate any incidents of theft involving children.

If there are serious incidents of theft or criminal acts on the school site, the Headteacher will inform the police and record the incident.

Should any incident involve physical violence against a teacher/member of staff, we will report this to the Health & Safety Executive and support the victim in question if he or she wishes the matter to be reported to the police.

The school is covered by CCTV and tapes of incidents will be given to the police in order to pursue those responsible.

Fire Regulations

At King Richard III School we comply with the LA H&S Policy for Fire Safety.

We have regular Fire Drills, at least one per term, and we show the children how to behave and what to do during such exercises. Our assembly point for the whole school is in the KS1 playground.

We have a school Health & Safety committee to oversee the proceedings and to regularly review the procedures. Fire regulations are displayed in all working areas of the school. The Fire Alarm is tested weekly. Fire safety equipment is checked annually.

Risk Assessment

We undertake formal Risk Assessments of activities and of the building and grounds on a regular basis. We encourage all Staff to report any safety concerns immediately to the Premises Officer and to the Headteacher. We assess the risks of all proposed new activities and undertakings and determine the safest options.

We take our Health & Safety responsibilities seriously and seek advice from the Local Authority Health & Safety Advisors before we embark on any project.



School Security

While it is difficult to make the school site totally secure, we will do all we can to ensure the school is a safe environment for all who work or learn here.

We require all adult visitors to the school who arrive in normal school hours to sign in at our reception area, and to wear an identification badge at all times whilst on the school premises. Teachers will not allow any adult to enter their classroom if the school visitor's badge does not identify them.

If any adult working in the school has suspicions that a person may be trespassing on the school site, they must challenge them and inform the Headteacher immediately. The Headteacher will warn any intruder that they must leave the school site straight away. If the Headteacher has any concerns that an intruder may cause harm to anyone on the school site, she will contact the police.

No Smoking

It is against the law to smoke on the school premises or within the school grounds.

Parking

As a matter of safety we ask that parents DO NOT park in the school car park for dropping off and collecting children, or to park on the yellow lines outside the school. We need access for emergency vehicles at all times.

Bikes/Scooters

All bikes/scooters should be left in the bicycle pods next to the pond. For safety reasons, please would all adults and children refrain from riding scooters, roller skates or bikes anywhere on the school grounds.

No Dogs

Dogs are not allowed on the school grounds at any times. If they are left outside the grounds we would ask that they be placed well away from the gates as many young children can be scared by them.

Visitors

All visitors should report to reception where they will be seen by the office staff. We operate an electronic signing in system to help with identification. This is designed to ensure the safety of your children.

Playground Equipment

Please DO NOT let children climb on walls, fences or playground equipment in a dangerous way at the beginning or end of the day. Parents/carers are responsible for ensuring children act responsibly when waiting in the school playgrounds.

THANK YOU!

Prams and Buggies

If you bring your buggy into school, please take care not to block the doorways. We have to keep fire exits clear at all times. There is a buggy park in the Nursery playground.



Dress Code for School

Please can we remind all parents and carers that King Richard III has a school dress code in place and we would expect to see all of our children wearing the school uniform, or at least the school colours.

The adoption of the school dress code was at the request of parents and was reconfirmed as the wish of the majority of parents through the Parental Survey.

We have drawn up the regulations regarding school uniform with due regard to issues of equal opportunity and sex discrimination.

This is the school uniform.

Red sweatshirt, jumper or cardigan

White blouse, shirt or t-shirt

Grey or black trousers or skirt

Red and white checked dress

Red fleece



The school uniform is available to buy online at www.tesco.com/ues or you can buy them at reasonable prices at most big supermarkets.

Also available are items for a PE kit, PE bags and book bags.

We ask parents to provide a PE kit shorts, t-shirt and plimsolls (all named please) in a labelled PE bag.

We would ask you to dress your children in clothes that allow them to participate fully in all school activities, e.g. Velcro shoes rather than laces.



King Richard III is a Healthy School

Growing Food

Children at KRIII have the opportunity to grow food in our gardens.

Nutritional Standards

KRIII takes seriously its obligation to meet high nutritional standards with all of the food offered to children in school

Snacks

Please do not send children with snacks unless there is a medical reason. Fresh fruit is available daily.

There are no snack vending machines in school.

Milk

A third of a pint of milk is available each day for all children. It is free for the under 5's but there is a small cost for older children.

Milk is paid in advance for each term.



Water

We try to encourage the children to drink plenty of water throughout the day. We have increased access to water fountains around the school. We would appreciate you sending your child with a plastic bottle that can be reused. We have a water cooler installed in the reception area.

KRIII Fruit Scheme

Since May 2003 we have been participating in the National Fruit Scheme whereby each child has the opportunity to each a fresh piece of fruit or vegetable each day. The fruit will be provided free of charge by the school.

Healthy Cooking

All classes have the opportunity to do cooking as part of the curriculum.

Staff members hold Food Hygiene Certificates.

Breakfast Club

The breakfast club is open daily from 8-9am where the children can make a healthy start to the school day.



Dinner Times at King Richard III

All children in Reception, Year 1 and Year 2 are entitled to a free school dinner.
All meals are made and served in the school hall and are provided by the Local Authority City Catering Department.

Freshly Prepared Food

Meals are cooked at the school in our kitchens. Choices in meat and vegetarian meals are prepared and offered every day.

Good Nutritional Quality

The nutritional content is assured. City Catering has a good track record of providing quality school meals through its kitchens.

Fresh Ingredients

A variety of fresh fruit and milk is available every day as well as fresh vegetables when available.

School Meals are now free to all children in F2, Year1 and Year 2

Please note that we still need parents to claim for Free School Meals if they are eligible to ensure the school gets the Pupil Premium funding and your child gets free milk daily.

New Menu Every Month

A menu covering four weeks is available from the School Office or you can find it on our website.



Important Information

Please let us know if your child is not allowed to eat certain foods or has any allergies. You must fill in a special form from the office if your child has a recognised allergy.

Packed Lunches

If you wish, your child can bring a packed lunch but we would ask you to try to make the contents as healthy as possible - information on the healthy lunch box is available in school. We would also ask that you do not include nuts in the lunch box as there are children in the school with nut allergies. Please no glass bottles or cans.

Supervision at Lunchtime

Each class has one of our support staff as their own dining supervisor, so they get to know the children and the children get to know them. The supervisor is with them in the hall and during outside play.





Daisy After School Club is open every day from 3.15pm to 5.15pm.

It offers up to 32 places per day for any child in the school to attend. There is a small charge for this facility to cover the cost of staffing and refreshments.

There are lots of different exciting activities on offer each week at the Daisy Club for your children to join in with and enjoy. To book places please go to the School Office.

Activity Clubs: These are run alongside the Daisy Club so children can go to the Activity Club first and then go on to Daisy or they can go home.

Different clubs run for six weeks each term so the children have a huge variety to choose from over the year. These are just a few!

Clubs at King Richard III



Football

Art

**Multi-
skills**

**Maths
Investigation**

**Basket
Ball**

**Jewellery
Making**

Computing

**Bollywood
Dancing**

Cooking



What's on for Parents and Carers?

There are lots of ways for parents and carers to get involved in school.



Being part of your child's education is important for both of you so we try hard to make sure that what we have on offer fits in with your lives whether you go out to work or you don't. We want you to find out just how much fun getting involved can be!

Complaints

If you wish to make a complaint, please speak to the class teacher in the first instance. If you are still concerned, then make an appointment to see the Headteacher. If you are still not happy, you can contact the Chair of Governors. Our complaints policy is available on the website.



Family Support Worker

We have a Family Support Worker, Anita Jaeckels, who works every day in school and she is available to support any parents/carers with a range of different issues. Contact the school if you would like to make an appointment.

Log on to our website for more information about our school.

www.kingrichards.leicester.sch.uk



**KING RICHARD III INFANT & SHAFTESBURY JUNIOR SCHOOLS
SCHOOL TERMS AND HOLIDAYS
ACADEMIC YEAR 2017/2018**

AUTUMN TERM

Schools Open: Tuesday morning 29th August 2017

Schools Close: Friday evening 13th October 2017

(Mid Term Break: Monday 16th October to Friday 20th October 2017)

Schools Open: Monday morning 23rd October 2017

Schools Close: Wednesday evening 20th December 2017

(Christmas Break: Thursday 21st December 2017 to Tuesday 9th January 2018)

SPRING TERM

Schools Open: Tuesday morning 9th January 2018

Schools Close: Friday evening 9th February 2018

(Mid Term Break: Monday 12th February to Friday 16th February 2018)

Schools Open: Monday morning 19th February 2018

Schools Close: Friday evening 23rd March 2018

(Easter Break: Monday 26th March 2018 to Friday 6th April 2018)

SUMMER TERM

Schools Open: Monday morning 9th April 2018

Schools Closed: Monday 7th May 2018 *(May Day)*

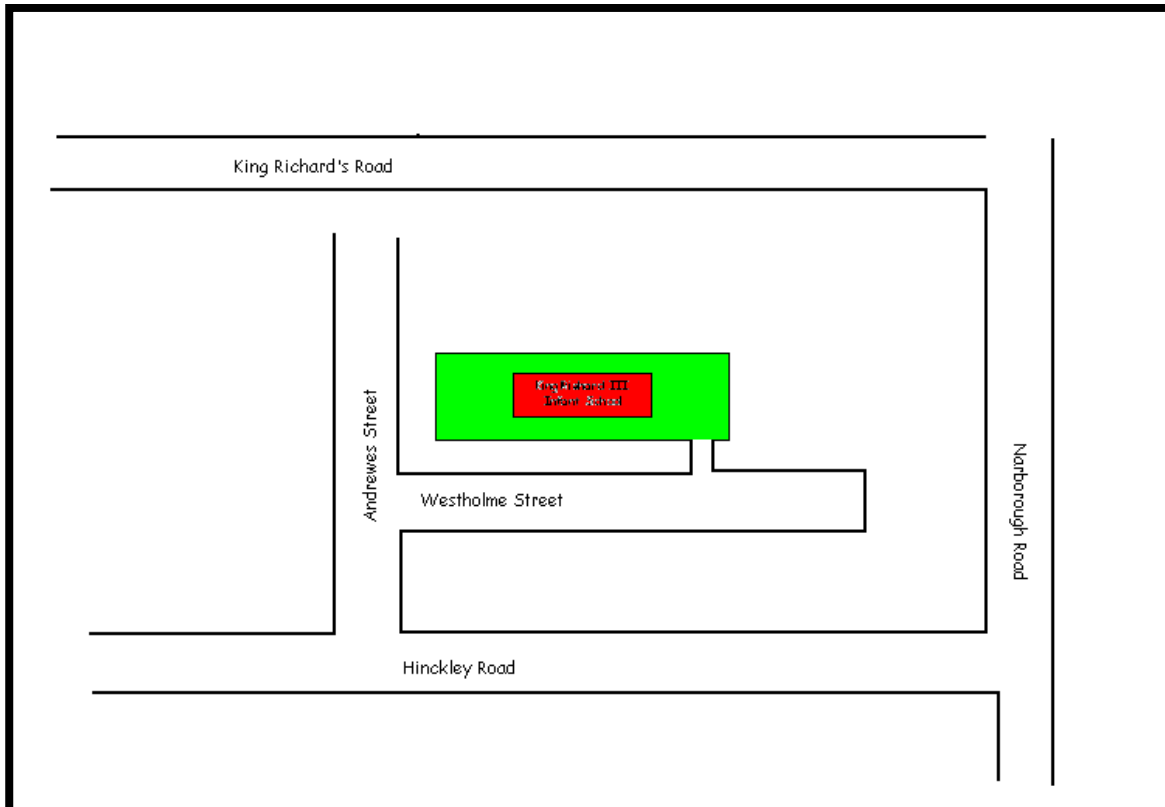
Schools Close: Friday evening 25th May 2018

(Mid Term Break: Monday 28th May to Friday 1st June 2018)

Schools Open: Monday morning 4th June 2018

Schools Close: Friday evening 13th July 2018

How to find us:



King Richard III Infant School can be approached by car from the Hinckley Road close to the junction with the Narborough Road.

The approach road is called Andrewes Street.

The main entrance is to be found on Westholme Street and all visitors are asked to come this way in the interest of the security of our children.

We ask in the interests of the safety of our school community that you do not park cars on the yellow lines near our gates.

The Reception is clearly marked.

