



16th January 2018

Our Admissions Policy and how it relates to Staff children

An excerpt from our Admissions Policy 2018-19 regarding over-subscription criteria

"In the event that the school receives more first preference applications than there are places, those places will be ranked in accordance with the criteria below:

1. Looked after children (as defined under section 22 of the Children Act 1989) and children who were looked after but ceased to be so because they were adopted or became subject to an Arrangement Order or Special Guardianship Order (Please see Definition of Terms below).
2. Children whose parents are founders of Gildredge House Free School and who have been granted this provision by the Secretary of State for Education.
3. Children of staff (as determined within the Definition of Terms set out below on Pg7) who are employed at the school.
4. Children who have siblings attending this school at the time of application and on the date of admission. This excludes a sibling of external students who join the school in-year 12 or Year 13. In the event where the number of siblings exceeds the number of places available the published over-subscription criteria will be applied.

Definition of Terms

"Staff will include all those who are permanently employed directly by the school. At the start of the academic year beginning 2015 staff will need to be **employed for 2 years or more at the time when the application for admission to the school is made** and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. This is set out in paragraph 1.39 of the School Admissions Code (December 2014). Staff **does not include** contractors or peripatetic teachers."

What this means for new staff joining in September 2018

New staff joining in September 2018 may make an application for their child to be admitted to the school, but they **may not benefit from their staff status** in the case of over-subscription. As such they will be subject to the same over-subscription criteria as other applicants.

September 2020, two years after joining the staff, will be the first opportunity to apply as a member of staff and receive the benefit.

At this point there are two options:

1. the member of staff may make an in-year application for the academic year 2020-21 or
2. the member of staff may make a main entry point (Year 7 or Reception) application for admission to September 2021.

An exception to this would be the case where a member of staff has been recruited to fill a position for which there is a skill shortage. In such a case, the Board of Governors, which is the Admissions Authority for Gildredge House, may be consulted.

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