Job Description

Job Title: Associate Director of Humanities

Reporting to: Senior Director of Humanities and/or Director of Humanities

Grade: L13-17

Accountable for: Delivery of outcomes in your subject within the academies allocated and the development of allocated leaders and staff within those academies.

Overall purpose of the post:

To support the Senior and Director of Humanities in providing leadership and strategic direction to the subject area by:

- Ensuring the provision of high quality teaching and learning;
- Ensuring high standards and high expectations from students and staff;
- To provide a mentoring role for subject teachers and leaders and to model outstanding practice at all times.

Main duties and responsibilities:

- ➢ To undertake the full range of duties and responsibilities as required by the Chief Executive as set out in the School Teachers Pay and Conditions of Service;
- ➢ Support the Trust's National Leader of Education status by providing support and challenge to other schools as required;
- ➢ To provide HoDs/leaders of Humanities with advice and support to drive the improvement of the quality of teaching and learning in Humanities across the Trust;
- ➢ To support the development of new initiatives and innovative practice in your subject;
- ➢ To support the development of quality data via monitoring of the Humanities GCSE tracker and Praising Stars input to ensure that it is accurate and appropriate to facilitate targeted intervention;
- ➢ To be an advocate for Humanities and to work collaboratively with others to improve the quality of teaching in your subject area across the Trust;
- ➢ Support and challenge the learning and teaching of Humanities across the Trust, including the development of leaders of the subject;
- ➢ Deliver, participate and support the Outwood Institute of Education as required;
- ➢ To implement the systems and procedures established by your Senior Director of Humanities to ensure that performance and standards within the subject area remain high and increase further.

<u>Supplementary Support</u>

a) Be aware of, and comply with, policies and procedures relating to child protection, health and safety, confidentiality and data protection, reporting all concerns to an appropriate person.
b) Be aware of and support difference and ensure all students and staff have equal access to opportunities to learn and develop.
c) Contribute to the overall ethos/work/vision and values of Outwood Grange Academies Trust.
d) Attend and participate in meetings.
e) Participate in training and other learning activities as required.
f) Recognise own strengths and areas of expertise and use these to advise and support others.
g) Other duties agreed from time to time by the post holder with the Line Manager or Executive Principal/Chief Executive.
h) Play an appropriate part in child protection procedures, such as relating relevant factual information and recording/reporting disclosures to the designated teacher/relevant professional.

NOTES
This job description is not necessarily a comprehensive definition of the post. It will be reviewed at intervals and it may be subject to modification or amendment at any time after consultation with the holder of the post.

Special Features

- The post holder shall be required to work in any of the schools/academies within the Outwood Grange Family of Schools as directed by the Chief Executive.