



Job Description: Director of Mathematics

ISR: L8 – L12

Responsible to: Executive Headteacher

Responsible for: Mathematics and Numeracy across the Curriculum

Aims of Barton Court Academy Trust (BCAT)

BCAT is dedicated to providing world class education, which will nurture personal excellence, confidence and independent thinking skills. The Academy Trust will expand at rate that does not compromise the education of any of its students. Barton Court Grammar School is the lead school within the Trust and requires a Director of Mathematics to play a leading role in shaping its future through leadership of Mathematics/numeracy and therefore improving outcomes of students.

Main purpose of the post:

The Director is the lead professional for the quality of provision in Mathematics and Numeracy provision in The Charles Dickens School.

The Director will share responsibility for senior leadership and management for the School ensuring continual improvement and high quality, engaging and fulfilling cognitive education for all students. The Director will be a member of the Extended Leadership Team.

The Director will help develop an ethos of high expectations for staff and students lead on Mathematics/Numeracy to further improve student outcomes.

The Director will:

- Have experience of working with senior teams to create a productive learning environment which is engaging and fulfilling for all students and staff reflecting the identity of the School;
- Have strong leadership skills, demonstrated through the development of high performing teams
- Establish with the Executive Headteacher and Head of School a culture that promotes excellence, quality and high expectations of all students and staff whilst actively addressing under performance;
- Have a sound knowledge and understanding of both cognitive theory as well as practical strategies to develop and sustain thinking skills and tools.
- Provide professional leadership and management of Mathematics/Numeracy policy and

- practices across the school.
- Work with others and be responsible to the Executive Headteacher and Head of School for evaluating the academy's performance including identifying the priorities for continuous improvement and the raising of standards; ensuring equality of opportunity for all;
- Report to the Executive Headteacher and Head of School to demonstrate that Mathematics/Numeracy provision and performance are impacting on whole school improvement
- Demonstrate the School's vision and values in everyday work and practice

2. Teaching and Learning

- Provide leadership and management for the quality of Mathematics/Numeracy, ensuring all Mathematics teachers and any appropriate classroom support staff use effectively the School lesson planning forms to provide high standards of teaching and learning.
- Monitor the standards in Mathematics and use this data to inform both school level training (Numeracy) needs and individual professional development needs (in Mathematics).
- Monitor and evaluate the standards of students' achievement in Mathematics, using data from school and national benchmarks.
- Ensure every student is nurtured to become effective, enthusiastic, independent learners, committed to life-long learning;
- Support a culture and ethos of challenge and support where all students can achieve success and become engaged in their learning;
- Challenge underperformance at all levels and ensure effective corrective action and follow up;

3. Securing Accountability

- Ensure that the School is constantly "Ofsted ready" in terms of the provision in Mathematics and Numeracy provision that would ensure positive inspection outcomes
- Use a range of evidence, including national data and own school's performance data, to support, monitor, evaluate and improve student outcomes in Mathematics including challenging poor performance;

4. Managing the day to day Organisation

- In conjunction with the Executive Headteacher, Head of School and Senior leadership will seek to build a successful school through effective collaborations;
- Provide effective organisation and management of Mathematics/Numeracy and seek ways of improving organisational structures and functions in line with legal requirements based on rigorous self evaluation;
- Lead on Mathematics/Numeracy through effectively working with senior leaders, other Directors, Coaches, subject leaders and teachers.

5. Working with Others and Self Development

- Treat people fairly, equitably and with dignity and respect to create and maintain a positive culture;
- Build a professional and collaborative learning culture within the school and actively engage with others to build effective learning communities;
- Ensure the School's Teaching and Learning policies and practices are implemented

- effectively in Mathematics lessons and Numeracy support;
- Acknowledge the responsibilities and celebrate the achievements of individuals and teams;
- Develop and maintain a culture of high expectations for self and for others and taking appropriate action when performance is unsatisfactory;
- Regularly reviewing own practice, set personal targets with the Executive Headteacher and Head of School and take responsibility for own personal development by participating positively in arrangements made for performance management;
- Manage own workload and support others to manage an appropriate work life balance.

6. Strengthening Community

- Engage with the BCAT community to secure quality and entitlement of provision for all students, including sharing good practice with Barton Court.
- Promote the internal and external high expectations, perceptions and standards of the School to the wider community;

7. Teaching Commitment

- To teach 36 hours per fortnight (72%)

8. Conditions

- The Director will undertake any other duties which from time to time may be required and be relevant and commensurate with the post, as deemed necessary by the Executive Headteacher and Head of School.
- The job description will be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time after consultation with you.

Two copies of this job description should be signed, the post holder retaining one and the Executive Headteacher the other.

Signed.....

Date.....