**Job Description: Subject Lead Food Technology, Health & Social Care and Childcare**

**Reports to:** Head of Faculty

**Start date:** September 2017

**Salary:** Mainscale/UPS + TLR 2.2 (£4,529)

**The Role**

To provide outstanding leadership of the subjects to ensure high attainment of students.

**Key Responsibilities**

* Plan and deliver Food Technology lessons
* Build on the current curriculum at key stages 3 and 4 to extend and develop it further
* Devise and implement a school wide standard based assessment programme for these subjects
* Carry out all duties and responsibilities in accordance with school policies and procedures and statutory requirements
* Lead in the promotion of high standards of student learning, achievement, progress, attainment and behaviour across the key stages for these subjects
* Lead and work collaboratively and effectively with other members of the faculty to raise academic achievement across all key stages
* Be responsible for the analysis and regular review of academic achievement and student progress within these subjects including the organisation of appropriate intervention and measuring it’s success
* Create and develop challenging and innovative schemes of work which are inspiring for learners and teachers alike, working in conjunction with the Head of Faculty

**Leadership**

* Create and develop the use of regular and measurable assessments to monitor progress and set targets
* Assess, record and report on development, progress and attainment of students, meeting required deadlines across the subjects for which you are accountable
* Ensure assessments are moderated internally and reflect each students’ overall level which is both externally valid and provides an accurate baseline for the next academic year
* Analyse progress and attainment data to make data-driven changes to the curriculum and to target pupil intervention
* Through quality assurance of lessons across the subjects, coach subject teachers to ensure excellent teaching and learning in all lessons, ensuring that classroom teachers are utilising best pedagogical practice

**Teaching and Learning**

* Teach engaging and effective lessons that motivate and inspire students
* Setting and marking of work and homework in line with the school’s policies
* Use regular assessments to set targets, monitor progress and respond accordingly
* Produce/contribute to written and oral student assessments, reports and references relating to an individual student and groups within required deadlines, including the personal and social needs of students
* Develop plans and processes for the classroom with measurable results and evaluate those results to make improvements in student progress
* Maintain regular and productive communication with pupils, parents/carers to report on progress and behaviour - both sanctions and rewards

**General Responsibilities**

* Promote the school’s values and ethos in accordance with the School’s Professional Code
* Work actively to create and promote an engaging learning environment for all students
* Maintain good order and discipline and safeguard the health and safety of students both within the classroom, school premises and when they are in engaged in authorised school activities elsewhere
* Work in accordance with the guidelines set down in the school Health & Safety policy and specific faculty areas
* Undertake professional development as agreed with school leaders including those aimed at meeting the need identified in performance objectives
* Carry out responsibilities expected of tutors in regards to student learning, behaviour, achievement, attainment, progress, attendance and safeguarding and attend assemblies
* Participate in arrangements for preparing students for external examinations
* Undertake other duties as directed by the Headteacher
* Perform additional duties and tasks required for the effective operation of the school
* Participate in directed time as directed by the Headteacher