



THE HOWARD PARTNERSHIP TRUST

'Bringing out the Best'

OXTED SCHOOL

JOB PROFILE – SUBJECT TEACHER

Job Title:	Teacher of English
Reporting to:	Head of Faculty/Department/Subject/Curriculum Key Stage
Salary:	MPS/UPS
Start date:	To start September 2018 or sooner if available
Job Purpose:	<ul style="list-style-type: none">• To provide high-quality teaching and learning that supports students to make as much progress as possible• To work as part of a team and participate in activities that support the improvement priorities of the school• To maintain consistently the Teacher Standards
Key accountabilities	<ul style="list-style-type: none">• To plan and teach high quality lessons to support students in making good or outstanding progress• To set clear targets for students' learning, building on prior attainment and considering each student as an individual• To assess student work and progress giving regular feedback in line with school policy• To follow and contribute to schemes of work• To report on student progress in line with school policy and to ensure that students are thoroughly prepared for examinations• To maintain a stimulating, engaging and safe learning environment• To attend parent / information evenings as required• To respond to parental concerns / requests for information in line with school policy• To contribute to the wider life of the school, including whole-school routines and duties• To take responsibility for your own professional development and engage with performance management activity

Subject Specific Information

Our English Department prides itself on its very good results and very good relationships with the students. We are committed to seeking the best routes and strategies for all our students so that all make progress and enjoy English at Oxted. We are a large and friendly department of 24 staff.

Our team have an innovative and forward thinking ethos; we enjoy the opportunity to be creative in producing our own tailored lessons that follow core schemes of work. The department includes staff with a range of experience who share good practice of teaching and learning in the department and across the whole school.

We are passionate about encouraging wider reading in our students, and run extra-curricular opportunities such as the Carnegie Shadowing Scheme and a 'Get Caught Reading' week. Years 7 and 8 participate in the Accelerated Reader Scheme, which has been very successful. We have very good links with the well-stocked and popular school library and all classes in Years 7 and 8 have a fortnightly dedicated library lesson.

English is mostly taught in mixed ability groups, although we do have accelerated groups for the more able in years 8-11. It is our policy to enable all students to fulfil their

potential. As far as is practical, teachers teach classes across the range of ability and age.

A level subjects offered include English Literature, English Language and Literature, Media Studies and Communication and Culture Studies, all of which are very popular and successful. We follow AQA GCSE English and English Literature; Eduqas Media at GCSE and A Level; A level AQA English Language and Literature; and OCR A Level English Literature. We believe we are friendly and supportive to colleagues and students, and that we offer a rewarding, stimulating and inspiring environment in which to work.

Additional Information

- Please see our website www.thehoward.org for more information about our school.
- NQTs will have a reduced timetable
- The majority of staff will be form tutors
- For more information about The Howard Partnership Trust (www.thehowardpartnership.org)



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PERSON SPECIFICATION – SUBJECT TEACHER

Qualifications & Training	Essential	Desirable	How assessed
Qualified teacher status	✓		Application
Relevant specialist qualifications in your subject	✓		Application
Commitment to CPD and improving practice through reflection	✓		Application / Interview
Thorough knowledge and understanding of curriculum requirements and developments within your own subject specialism	✓		Application / Interview
Experience as a form tutor and / or pastoral work		✓	Application / Interview
Skills and abilities	Essential	Desirable	How assessed
To be able to teach lessons which consistently meet the Teacher Standards	✓		Application / Interview
To use a variety of strategies to engage students and promote a stimulating environment	✓		Application / Interview
To work well in a team, contributing ideas and supporting faculty/department procedures	✓		Application / Interview
To be a confident user of IT as a teaching tool	✓		Application / Interview
To contribute to the wider life of the faculty / department and whole-school, supporting extra-curricular and intervention initiatives	✓		Application / Interview
Personal Attributes	Essential	Desirable	How assessed

Excellent communication skills with the ability to relate well to students and adults	✓		Application / Interview
Ability to make effective use of data and develop timely and relevant intervention strategies to promote student progress	✓		Application / Interview
Energy, enthusiasm, determination and an insistence on high standards	✓		Application / Interview
Be able to work under pressure, prioritise and manage time effectively	✓		Application / Interview
Safeguarding			
<p>The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).</p> <p>The Howard Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment</p>			