



## **CUCKOO HALL ACADEMIES TRUST**

### **Job Description Classroom Teacher**

#### **Areas of Responsibility and Key Tasks**

Planning, Teaching and Classroom Management

*Teach allocated pupils by planning their teaching to achieve progression of learning through :*

- Identifying clear teaching objectives and specifying how they will be taught and assessed
- Setting tasks which challenge pupils and ensure high levels of motivation and interest
- Setting appropriate and demanding expectations
- Setting clear targets, building on prior attainment
- Identifying SEN and more able pupils
- Providing clear structures for lessons, maintaining pace, motivation and challenge
- Making effective use of assessment and ensuring coverage of programmes of study
- Ensuring effective teaching and best use of available time
- Monitoring and intervening to ensure sound learning and discipline
- Using a variety of teaching methods to :
  - i) match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
  - ii) use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
  - iii) select appropriate learning resources and develop study skills through library, ICT and other sources
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate own teaching critically to improve effectiveness

#### **Additional Responsibilities**

- Maintain a well organised, tidy classroom
- Ensure that the classroom environment is stimulating and attractive through displays and use of resources
- Ensure that there is key vocabulary for the curriculum areas, including a clear focus on Literacy and Numeracy
- Ensure that agreed school policies are followed and understood
- Ensure that the school's positive behaviour policy is consistently reinforced
- Ensure that the school's Racial Equality and Equal Opportunity policies are adhered to at all times

- Ensure that through planning and discussion effective use is made of any additional adult support in the class in order to promote children's learning
- Liaise and meet with parents wherever appropriate, and attend parent consultation evenings
- Provide regular written reports as part of the required professional role
- Attend weekly staff meetings
- Ensure that the school's Health & Safety procedures are followed and adhered to at all times

### **ADDITIONAL STANDARDS FOR NURSERY AND EARLY YEARS**

- Take account of pupils' needs by providing structured learning opportunities and particularly the foundations for Literacy and Numeracy
- Encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively
- Use a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning
- Ensure that there are appropriate opportunities for the development of children's learning through a daily outdoor curriculum
- Ensure that planning and assessment are clearly linked to the Early Years Curriculum and that the Early Learning Goals are thoroughly understood.

This job description will be reviewed as part of the performance management review cycle and can be amended at any time following discussion between the Principal and member of staff.

### **Cuckoo Hall Academy Trust requires candidates and employees to display the following attributes:**

#### **Job related knowledge, attributes and skills**

Candidates/Employees should;

- Have DfE Qualified Teacher Status
- Possess recognised, relevant qualifications relating to the post for which they are applying or are appointed to
- Have knowledge and experience of the curriculum and of good primary practice
- Support the aims and ethos of the school
- Have understanding of and proven commitment to equality of opportunity
- Be responsible for the educational, emotional and social development of every child in the group or class allocated to the professional at any time in the academic year

#### **Experience and Abilities**

Candidates/Employees should;

- Demonstrate evidence of successful professional (teaching) practice
- Demonstrate a sound understanding of assessment
- Demonstrate an understanding of children's development and the ability to recognize and respond to the individuality of children in their care

- Demonstrate knowledge and experience of curriculum planning, with particular regard to the phase being applied for/in which the employee is deployed at any time
- Demonstrate a willingness to work across the primary age range
- Demonstrate an awareness of national trends and developments
- Demonstrate an understanding of modern teaching techniques
- Demonstrate evidence of high expectations of pupils and staff
- Demonstrate an understanding of working in an urban, culturally diverse school
- Demonstrate clear and balanced views about pupil welfare and discipline
- Demonstrate a commitment to the integration of children with special educational needs and disabilities in the mainstream school environment
- Demonstrate evidence of commitment to personal and professional development
- Demonstrate commitment to the involvement of parents in their children's learning

### **Leadership skills**

Candidates/Employees should;

- Demonstrate an awareness of the process of inspection, monitoring and observation and how these processes contribute to the overall evaluation of a school
- Demonstrate an understanding of the role of Governors
- Demonstrate a willingness to lead – lessons, external visits, meetings, colleagues, meetings etc
- Demonstrate an understanding of how best to support and develop other adults

### **Personal Qualities**

Candidates/Employees should;

- Demonstrate commitment to the job beyond the basic demands of the post
- Demonstrate the ability and commitment to work closely with, and support the Principal both during and beyond the school day
- Demonstrate a strong commitment to supporting the importance of the school as part of the community of Edmonton
- Possess well developed interpersonal skills and the ability to develop and maintain good relationships with pupils, staff and parents
- Demonstrate personal and professional integrity
- Possess the ability to work under pressure whilst maintaining a cheerful disposition
- Demonstrate evidence of excellent organizational skills
- Demonstrate evidence of a flexible attitude towards responsibilities in school
- Demonstrate evidence of contribution to all areas of school life
- Demonstrate evidence of setting a good example to children in personal presentation and conduct
- Possess a sense of balance with a life outside school
- Possess a sense of humour