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Dear Applicant

Headteacher/Executive Headteacher

Thank you for expressing an interest in the leadership opportunities within the Carmel Education Trust at Holy Family RC Primary School in Darlington and/or St Gregory's Catholic Academy in Stockton.

All members of the Trust (*Carmel College, St. Augustine's and Holy Family, Darlington, Our Lady and St Bede's, St Gregory's and St Bede's Catholic Academies Stockton and St Michael's Catholic Academy Billingham*), benefit from strong ethos and quality governance. The aim of Carmel Education Trust is to provide a practical and moral purpose to the furthering of education, giving strength and a collective responsibility for the educational welfare of pupils in our schools. Establishment of the Trust in 2013 formalised the collaboration between schools sharing a vision to provide the best possible outcomes for all our children.

Carmel College's Teaching School status, links with the National College for Teaching and Leadership, Initial Teacher Training programme, Archimedes Maths Hub, Science Learning Partnership all create an atmosphere of continuous professional development of staff which is central to the work of the Trust.

St Gregory's and Holy Family are popular and successful primary academies, with St Gregory's benefiting from Nursery provision. Both maintain high standards and academic results within a vibrant environment of learning and pastoral care.

This is an exciting time for all schools involved within the Trust as we prepare for the growth of the Trust. St Teresa's RC Primary School and St Bede's Catholic Academy, both in Darlington, are preparing to join us and other schools within the Diocese of Hexham and Newcastle have begun discussions. We acknowledge that our model of governance and leadership will change as a result of Trust enlargement and we see the appointment of these leadership posts as crucial to the formation and development of our model.

We are looking for leaders who can demonstrate a strong commitment to the Catholic Faith and the teaching vocation and we will consider applications for the position of Head of School from existing Deputy and Assistant Headteachers. In addition we would also welcome applications from existing Headteachers who may be considering developing their career in a Multi Academy Trust or those who may wish to explore different opportunities within a larger organisation with the professional development opportunities associated with Carmel Education Trust. There is the possibility of an Executive Headship across more than one school as our leadership and governance model develops.

We would encourage you to visit the schools and meet ourselves, staff and students. Please contact our Personal Assistant, Hayley Wooding on (01325) 523414 or hwooding@carmel.org.uk to make arrangements.

In the meantime, the following documents are provided for your information:-.

1. Leadership Application Form
2. Notes to Applicants
3. Rehabilitation of Offenders Act 1974 – Disclosure Form
4. Recruitment Monitoring Form
5. Job Description
6. Selection Criteria
7. Diocesan Model Equal Opportunities Statement
8. Carmel Education Trust Pay Policy
9. Carmel Education Trust Safeguarding Policy
10. Carmel Education Trust Prospectus

Please send completed application forms to Maura Regan, OBE DL, Chief Executive Officer at Carmel Education Trust, The Headlands, Darlington, DL3 8RW no later than 26 March 2018, 9 am. An earlier submission of your application is possible and would greatly help us to expedite the process of securing references. On behalf of the Directors and Governors we very much look forward to receiving your application and in the meantime if you require any further information please do not hesitate to contact us.

Yours sincerely



 Maura Regan OBE, DL
Chief Executive Officer



Mike Shorten
Chair of Local Management Board