

ROLE DESCRIPTION FOR  
**TEACHER OF CREATIVE ARTS**

**LINE MANAGED BY:** ASSISTANT HEAD TEACHER (OUTCOMES FOR STUDENTS)

**SPECIFIC RESPONSIBILITIES:**

- Report student progress in all key stages regularly to the Line Manager
- Deliver effective intervention for underachieving students. Develop, monitor and evaluate at regular intervals
- To deliver enrichment opportunities to support the music curriculum
- Work with the Creative Arts Assistant to ensure effective practical activities are undertaken

**GENERAL TEACHING RESPONSIBILITIES:**

**Ensure a high quality of Teacher & Learning in:**

- Preparation, planning and assessment
- Implementing new ideas and initiatives
- Work as a team member of ensure a high quality of teaching and learning
- Responding to current school initiatives

**Ensure a high quality of planning, implementation, monitoring and review in subject planning, appraisal and budgeting.**

- Contribute to the team planning process with reference to the Academy Improvement plan
- Contribute to the self-review process with reference to the school system
- Take part in the Appraisal cycle
  - Lesson Observations
  - Midyear review
  - Completion of review statements
- Ensure lesson plans reflect the departmental scheme of work
- Ensure adequate and appropriate work and support is available to Teacher & Learning supervisors in cases of absence

**Ensure a high standard of student progress**

- Instil high expectations across the subject at all levels
- Use data effectively to inform planning and set aspirational targets
- Aspire to add value to student progress
- Ensure lesson planning offers appropriate opportunities to meet the needs of all students
- Liaise with parents regarding student progress

**Ensure a high quality learning environment via:**

- Behaviour policy
- Display
- Resources
- Classroom management
- Physical Environment
- Risk assessments are carried out to comply with Health & Safety requirements

**General responsibilities:**

- Liaising and promoting positive relationships with parents/carers and outside agencies regarding student progress and welfare issues
- Being aware of and promoting the school's policies and procedures
- Being aware of the confidential issues linked to home/student/teacher/school work and to keep confidences as appropriate
- To promote and safeguard the welfare of children and young people for whom you are responsible and with whom you come into contact with during the course of your duties and responsibilities. Your conduct must at all times be in accordance with the school's policies and procedures.
- To report any causes for concern relating to the welfare and safety of children to the designated person and the Head Teacher or if unavailable the designated safeguarding governor or a member of the Senior Leadership Team.
- To attend safeguarding training as required by the school and maintain your knowledge and understanding of your responsibility for safeguarding children in this school.
- To take reasonable care for the health and safety of themselves and other persons who may be affected by their activities and where appropriate, safeguarding the health and safety of persons under their control and guidance in accordance with the provision of Health and Safety legislation.

## Person Specification: Lead Teacher of History

	Essential	Desirable	Method of Assessment A, I, R
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• A degree related to Creative Arts</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of continuous INSET and commitment to further professional development</li> </ul>	A
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Recent classroom experience of delivering consistently good or better lessons at KS3 and KS4</li> <li>• Evidence of achievement/progress data for qualification groups</li> <li>• Effectively undertake duties of a tutor/mentor</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of delivering Creative Arts at KS3, KS4, KS5</li> <li>• Taught in more than one school</li> </ul>	A, I, R
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>• In depth understanding of effective delivery of Music</li> <li>• Understanding of the teacher standards and their application</li> <li>• Understanding of achievement data and how it is analysed</li> <li>• Awareness of a teachers role in safeguarding young people</li> <li>• Understand the importance of effective marking and assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness of strategies to raise achievement</li> <li>• Experience of examining or preparing students for exams</li> </ul>	A, I
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Ability to deliver good or better lessons</li> <li>• Can creatively engage students in a variety of ways</li> </ul>	<ul style="list-style-type: none"> <li>• Can share good practice credibly with others</li> </ul>	I, R
<b>Personal characteristics</b>	<ul style="list-style-type: none"> <li>• Can work as part of a team</li> <li>• Organised and efficient</li> <li>• Confident and a clear communicator</li> <li>• Contribute to an inclusive ethos</li> <li>• Ability to earn respect from stakeholders</li> <li>• Confident and a clear communicator</li> <li>• An ability to fulfil all spoken aspects of the role with confidence through the use of English language.</li> </ul>	<ul style="list-style-type: none"> <li>• Take part and lead in the wider school life</li> <li>• Ambitious and willingness to progress</li> </ul>	I

### Methods of Assessment

**A = Application    I = Interview Process    R = Reference**