



## ST EDMUND'S COLLEGE & PREP SCHOOL

### Job Description

*Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.*

*Avita Pro Fide !*

*The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

Role title:	<b>Teacher of Design and Technology</b>
Reporting to:	<b>Head of Art, Design and Technology</b>
Summary of the role:	<p><b>The Design and Technology Department</b></p> <p>Design and Technology is taught throughout the School, delivered to all students in Key Stage 3 and then as an option at GCSE. DT is taught on the ground floor of the College in spacious purpose built workshops.</p> <p><b>GCSE Course – AQA Design and Technology (8552)</b>  <b>A Level Course – AQA Design and Technology: Product Design (7552)</b></p> <p>Students are encouraged to develop their skills in design and making; an emphasis is placed on individual creativity.  The department has many links with local industry and successful projects have been underpinned by working with outside professionals.</p>
Line management responsibility for:	Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.
Main duties and responsibilities:	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• To teach classes as allocated following whole school and departmental policies.</li> <li>• To ensure that you meet the entitlement of all students to have access to a rigorous learning experience, which is differentiated to their needs.</li> <li>• To ensure that assessment is an integral part of your everyday teaching and that you keep full records of work done, including evidence and student's self-assessments.</li> <li>• To contribute to the departmental development of the curriculum and organisation of resources and to the review of whole school policies.</li> <li>• To maintain standards of student behaviour and discipline within the classroom and elsewhere in school.</li> <li>• To help to maintain the highest possible standards of order, efficiency, stimulation and attractiveness in the learning environment particularly in your classroom(s).</li> <li>• To set targets for students.</li> <li>• Awareness and responsibility for Health and Safety issues within the workshops is key, ensuring compliance with the annual maintenance contracts and the need for clear risk assessments.</li> </ul>
Other responsibilities	<ul style="list-style-type: none"> <li>• You may also be required to undertake other duties of an appropriate level and nature as and when requested by the Headmaster, Senior Leadership Team and Head of Department.</li> <li>• Performing the 'Role of Teacher' job description, as set out in the College's Academic Handbook.</li> </ul>

*The College is committed to safeguarding the welfare of children,  
therefore, all candidates will be required to undergo an Enhanced DBS check.*

*We may take up references, before short-listing has taken place, which will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications.*