



OUR LADY OF LOURDES

CATHOLIC MULTI-ACADEMY TRUST



Application Pack
Temporary Teacher of Physical Education
(Fixed term for 1 year)
The Becket School

Welcome

On behalf of the Local Governing Body, I would like to thank you for your interest in the position of Temporary, Teacher of P.E. (fixed term for 1 year) here at The Becket School.

Following 6 years of very strong leadership, our Headteacher, James McGeachie, has been promoted to the position of CEO of the new Our Lady of Lourdes Catholic Multi-Academy Trust and further information about the new Trust has been included as part of the application pack. During the last 6 years, we have seen improved student outcomes, two positive Ofsted reports, two outstanding DCI / Section 48 reports and a number of letters from the Secretary of State commending the school for its Ebacc and A-Level results.

The most important aspect of our school is that we are a Catholic School. As such, we look to support our young people in the development of their faith, within a supportive environment, where gospel values of love, understanding, compassion, forgiveness and care are seen in everything we do. We provide a variety of opportunities for all students to develop their understanding and knowledge of Jesus, his life, teachings and love for us.

At The Becket School, we have a strong record of achieving the very best outcomes for our young people. We focus on the whole person, seeking to develop in young people skills and attitudes, which, in tandem with their academic qualifications, will equip them for the next stages in their lives.

As a high performing school, (Times top 20 state school nationally for 'A' level; DfE recognised top 100 schools nationally for EBacc; Sunday Times top 10 state schools in the East Midlands) we work hard to ensure that all of our students are able to achieve their very best.

If you join us, you will lead an outstanding team of fantastic staff, who work tirelessly to support our young people. You will also work with inspirational young people and supportive families. You will have access to a very effective induction programme and first class CPD opportunities through our Teaching School, in which you will play a leading role. You will be joining The Becket at an exciting time and will lead us to even greater successes.

Thank you for expressing an interest in this position and I wish you every success in your application.

Yours sincerely

Les Sullivan
Chair, Local Governing Body

Additional note—Our Lady of Lourdes Catholic Multi-Academy Trust:

Our school/academy is now part of the Our Lady Of Lourdes Catholic Multi-Academy Trust which, on 1st September 2018, will become a family of 21 academies within the Catholic Diocese of Nottingham. The new arrangement is part of the Diocesan Plan for Catholic Schools the primary aim of which is to protect and secure high quality Catholic education in the Diocese of Nottingham for the long-term. Full details of the plan and the staffing structures can be found at <http://dioceseofnottingham.uk/education>. Your employer will be Our Lady of Lourdes Catholic Multi-Academy Trust. Should you have any questions then please address these to the Headteacher of this school/academy initially.

Letter to Applicant

Dear Applicant,

Thank you for your interest in our recent advertisement for the post of Temporary Teacher of P.E. (fixed term) at The Becket School. I have pleasure in enclosing details of the post.

Application

If you wish to apply, please either email your application to me at hr@sncat.co.uk (copies of all the details are available online on our website under the 'Vacancies' section) or post your completed application form to me at the address below, together with a covering letter, clearly demonstrating your suitability for the role.

All CVs must be accompanied by a fully completed application form. **Where possible, please also provide email addresses for your referees.**

Please ensure that you list all the subjects taken at GCSE/ A Level on your application form together with the grades obtained. You should also show the class of your degree where relevant. You may provide this information as a separate Word document if you prefer.

Closing Date

Please ensure your application arrives before the closing date of **Monday 25th June 2018 (9am)**. Please ensure that the post for which you are applying for has been stated clearly on the application form. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

Interview

Interviews for the post will take place shortly after the closing date. Please assume that if you have not heard from me within two weeks of this date, that unfortunately on this occasion your application has not been successful.

The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

I look forward to receiving your application.

Yours sincerely



Di Maxwell (Mrs)

HR Manager

Job Description

Job Title:	Temporary Teacher of Physical Education (fixed term for 1 year)
Job Purpose:	To foster the teaching of the Physical Education by providing positive leadership, managing the use of resources and promoting excellent professional practice; to contribute positively to whole school effectiveness.
Accountable to:	Leader of Learning in Physical Education
Salary:	MPR/UPR
Accountable for:	Ensuring the highest quality of teaching and learning in Physical Education; promoting and accounting for the highest standards. All Departmental staff, as indicated in the Key Tasks specified below.
Liaising with:	Leader of Learning in Physical Education, relevant staff with cross-school responsibilities, relevant support staff, LA staff and parents.

Job Description

Management Information:	<ul style="list-style-type: none"> To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc. To complete the relevant documentation to assist in the tracking of students. To track student progress and use information to inform teaching and learning.
Communications:	<ul style="list-style-type: none"> To communicate effectively with the parents of students as appropriate. Where appropriate, to communicate and co-operate with persons or bodies outside the school. To follow agreed policies for communications in the school.
Marketing and Liaison:	<ul style="list-style-type: none"> To take part in marketing and liaison activities such as Open Evenings Parents Evenings, Review days and liaison events with partner schools. To contribute to the development of effective subject links with external agencies.
Management of Resources:	<ul style="list-style-type: none"> To assist the Head of Department to identify resource needs and to contribute to the efficient/effective use of physical resources. To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.
Pastoral System:	<ul style="list-style-type: none"> To be a Form Tutor to an assigned group of students. To promote the general progress and well-being of individual students and of the Form Tutor Group as a whole. To liaise with a Pastoral Leader to ensure the implementation of the school's Pastoral System. To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life. To evaluate and monitor the progress of students and keep up-to-date student records as may be required. To contribute to the preparation of Action Plans and progress files and other reports. To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff To contribute to PSHCE and citizenship and enterprise according to school policy To apply the Behaviour management systems so that effective learning can take place.

Job Description

Teaching:	<ul style="list-style-type: none">• To teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.• To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.• To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.• To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students• To undertake a designated programme of teaching.• To ensure a high quality learning experience for students which meets internal and external quality standards.• To prepare and update subject materials.• To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.• To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.• To undertake assessment of students as requested by external examination bodies, departmental and school procedures.• To mark, grade and give written/verbal and diagnostic feedback as required.
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Other Specific Duties:	<ul style="list-style-type: none">• To play a full part in the life of the school community, to support its distinctive Catholic mission and ethos and to encourage staff and students to follow this example.• To support the school in meeting its legal requirements for worship.• To promote actively the school's corporate policies.• To continue personal development as agreed.• To comply with the school's Health and safety policy and undertake risk assessments as appropriate.• To undertake any other duty as specified by STPCB not mentioned in the above
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Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Departmental Information

Physical Education Department

The Becket School Physical Education Department is a thriving and successful department. It is currently staffed by 6 teachers all of whom are very experienced in the full range of activities and have particular strengths in their field of expertise. We are a very friendly department, new staff and supply teachers often comment on the Department's supportive and welcoming



The Curriculum – Key Stage 3

At present, all year 7, 8 and 9 pupils follow the National Curriculum Programme of Study for Physical Education in single sex, mixed ability groups of approx 22 pupils. The Year groups are organised into six tutor groups and we have three groups at a time for their P.E. lessons, which are then divided into four classes, two girls groups and two boys groups.

In years 7, 8 and 9 the pupils have two one hour lessons per week.

Activities are taught in blocks of 8 lessons at a time to aid progress and achievement.

The Curriculum – Key Stage 4

In years 10 and 11 all students take Core Physical Education lessons where they continue to follow the National Curriculum Programme of Study. Year 10 have one one hour lesson per week and Year 11 two one hour lesson per week. In Key Stage 4 groups can be single sex or mixed appropriate to the activity. The opportunity to take part in the YST Sports Leaders Award is also offered.

In addition to the core curriculum pupils also have the option to study for GCSE Physical Education. This is a very popular option with us having two GCSE groups in both Year 9 and Year 10.

Departmental Information

The Curriculum – Key Stage 5

The school has a Sixth Form of approximately 250 students, including a significant number of external applicants at 16+. The department offers students the opportunity to study OCR Physical Education in years 12 and 13. This usually attracts numbers of between 8-12 students and results are always extremely positive. A high proportion of students continue with their study from year 12 into year 13.

In Sixth Form enrichment activities students can take part in the YST Sports Leaders Award.

Resources

The school has excellent sports facilities including: playing fields on site (3 football pitches, 2 mini football pitches, 1 rugby pitch in the winter; rounders and softball pitches, grass athletics track, jumping pits, throwing circles, cricket nets, cricket wickets – grass and artificial, in the summer); full size, floodlit all weather court marked out for hockey and football; three netball courts which convert to six tennis courts in summer; multi-use games court; large sports hall; gymnasium; dedicated P.E. classroom with IWB. The department is well resourced with equipment, as well as textbooks, software and ICT equipment.

Department Ethos

The Physical Education Department is forward looking, innovative and committed. We have a collegiate approach sharing responsibilities as well as using individuals' strengths and expertise. We encourage members of the department to improve and develop their professional skills and experience by sharing good practice and taking opportunities for training and development. We share the range of opportunities and activities within the curriculum so that all staff can grow professionally. All staff have a clear vision of how to achieve success and guide their pupils to gain their potential. A policy of progressive teaching with a coherent structure and assessment allows pupils to aim higher and encourages enthusiasm and a high standard of achievement. Great emphasis is placed on developing individual practical skills which is backed up with knowledge and understanding. Teamwork and learning to work together are very important aspects of our ethos. Schemes of work challenge and support the learner using a range of teaching and learning styles. We endeavour to create an ethos where our pupils feel safe supported, yet stretched physically and academically.



Departmental Information



Extra-Curricular Activities

The Physical Education Department, as well as other interested members of staff, offer a wide range of extra-curricular activities to the whole school. This includes inter form house competitions, recreational activities as well as competitive sports teams. We enter local regional and national competitions and our pupils achieve high standards of success in a wide range of sports. These activities are an important part of the department and contribute significantly to the whole school ethos standard of achievement. Great emphasis is placed on developing individual practical skills which is backed up with knowledge and understanding. Teamwork and learning to work together are very important aspects of our ethos. Schemes of work challenge and support the learner using a range of teaching and learning styles. We endeavour to create an ethos where our pupils feel safe supported, yet stretched physically and academically.

Academic Achievement

In 2017 examination results were:

At GCSE level the department had 55.17 % achieving A* to C grades.

At A level Sports Science, A2 had a 100% pass rate and AS had a 87.5% pass rate

Information for Applicants

The Becket School, is a Roman Catholic Voluntary Academy serving parts of the City of Nottingham, the part of Nottinghamshire south of the Trent, and the conurbations of Beeston, Stapleford and Chilwell. The Becket has 5 attached feeder schools, whose students currently represent about two thirds of the annual intake; the remaining third is made up of students from more than 20 other primary schools. In September 2009 the school relocated to new purpose built premises.



We are a very high achieving school, with very strong GCSE results at A*-C and the highest Ebacc score in the county. At A-Level, we have had the highest average points score per student in the county for the last 5 years and each year appear in The Times newspaper's list of the top 200 schools in the country. Each year high numbers of students go on to study at Oxbridge, Russell Group universities and at Medicine and Law Schools.

We have very high expectations in terms of attendance, behaviour and uniform and as a result, our students are extremely well behaved, polite and keen to succeed. We are very proud of them all.

In May 2014 The Trust's bid for teaching school status was approved, leading to the formation of 'The Nottingham Catholic Teaching School Alliance'. The Becket School is jointly leading this exciting project with Blessed Robert Widmerpool, one of our linked primary schools. The teaching school has already led to significant opportunities for our staff to develop their classroom practice and leadership skills.

Organisation and Structure:

Academic:

The Year 7 intake is grouped into 6 mixed ability forms. All Year 7 classroom teaching, except for Maths, English and Languages is conducted with these form groups, which continue as social units throughout the 5 years of compulsory secondary schooling. Some setting occurs in Year 8, and this becomes virtually total in Year 9. Ability setting is done on a subject department basis, mostly across half-year sub groups. The aim is to enable the individual student to find an optimum placement in each area of the curriculum, and to maximise opportunity for progress.

All Year 10 students have one week of work experience; thereafter, further work experience, work shadowing and community service opportunities are both encouraged and structured. Our curriculum is enriched by numerous educational visits, themed days and a curriculum week in the summer term.

The school is heavily over-subscribed with numbers on roll standing at approximately 1100. The school has a strong Sixth Form with student numbers of 260 and a very high staying on rate at 16+. Over 20 different subjects are on offer at 'A' level along with General Studies and General Religious Education. The school has well prepared links with industrial management, the professions and Higher Education institutions.



Information for Applicants

Pastoral:

Concern for the individual needs of students is a feature of the school which is organised to ensure that adequate care can be given to each. The Form Tutor is the central figure in the structure of pastoral care and further support is provided by the Progress Leader and the Leader of Learning. The school has year group Chaplaincy Teams, led by our inspirational Chaplains, which works closely within the pastoral system and supports students' contributions to Liturgical events. A 'House' system based on 'vertical' linking of form groups operates for a range of activities from fund raising for charities to sport.

Facilities: Our new state of the art facilities include a Sports Hall, Activity Hall, 3 all weather pitches, 6 tennis courts, sports pitches, AV Studio, Drama Studio and ICT Suites.



Activities:

The school has a highly successful foreign exchange and foreign trip programme. For residential experience the school makes full use of the Diocesan Youth Centre at The Briars, Crich, Derbyshire.

The Becket is a Catholic school. Our mission is to work in partnership with parents and carers to provide an outstanding Catholic education for all our young people. This means: inspiring and motivating young people to achieve their full potential academically,

spiritually, socially and in a full range of extra-curricular activities helping young people to grow in the love and knowledge of Jesus Christ, developing in young people a deep knowledge and understanding of the Catholic faith practising Gospel values, such as forgiveness and helping those in need, within our school community and in society as a whole.



Our recent Diocesan Canonical Inspection (December 2017) concluded:

‘The Becket School is an outstanding Catholic School’.

The report noted that:

‘The overall effectiveness of the school is outstanding. Strong, purposeful leadership ensures that the mission of the school is lived out each day’.

The Catholic Life of the school is outstanding. Pupils are at the heart of this Catholic school’

Reporting on Religious Education lessons, inspectors wrote ‘teachers have high expectations of pupils and behaviour is exemplary’

OFSTED

The school’s latest OFSTED inspection in March 2017 judged the school to be ‘Good’. Inspectors noted that the leadership team provided ‘strong leadership which is well respected among staff, pupils and parents’ and the senior leadership team ‘clearly communicates the school’s vision of high aspirations for all’ with ‘a culture of continuous professional development of all staff’.

Information for Applicants

Our Lady of Lourdes Catholic Multi-Academy Trust

On 1st September 2018, the Our Lady of Lourdes Catholic Multi-Academy Trust will bring all of the 21 Catholic schools located in Nottingham City and Nottinghamshire together in a partnership, which will ensure the very best spiritual, social and academic experiences and outcomes for the young people in our schools. We will achieve this through working together to share what we do well and identify the areas where we can learn from each other. As a Catholic MAT, we will place the life, teachings and person of Jesus Christ at the centre of everything we do.

The Schools of the Our Lady of Lourdes CMAT:

Primary Schools

Holy Cross, Hucknall
The Good Shepherd, Arnold
Sacred Heart, Carlton
St Margaret Clitherow, Bestwood
Holy Trinity, Newark
St Patrick's, Mansfield
St Joseph's, Shirebrook
St Joseph's, New Ollerton
St Philip Neri, Mansfield

Blessed Robert Widmerpool, Clifton
Our Lady & St Edward's, St Anne's
St Patrick's, Wilford
St Edmund Campion, West Bridgford
St Teresa's, Aspley
Our Lady of Perpetual Succour, Bulwell
St Mary's, Hyson Green
St Augustine's, Mapperley

Secondary Schools

All Saints', Mansfield
The Becket School, West Bridgford
The Trinity School, Nottingham
Christ the King CVA, Arnold

The Trust has its own Teaching School, The Nottingham Catholic Teaching School Alliance, which is based at The Becket School. The Teaching School will support the work of the schools by brokering school to school support, organising subject networks, providing high quality CPD and co-ordinating ITT placements through the Schools Direct route. There are already a NLEs, LLEs and SLEs working with the TSA to support the work of the Teaching School.

Mission Statement

The Trust's mission is:

- To provide the best education, rooted in the values of the Gospel of Jesus Christ, for our young people so that they will achieve their full potential.
- To ensure that each young person enjoys the same high quality education in terms of resourcing, tuition and care.
- To improve the effectiveness of the Trust by constantly reviewing the activities of each Academy especially in the curriculum.
- To ensure that the funding of each Academy is utilised to the best provision of education, providing value for money.
- To comply with all statutory and canonical requirements.

