

# Job Description Whitley Academy



**Job Title: Teacher of Physical Education 0.4**

**Grade: TMS**

**Line Manager: Curriculum Leader Physical Education**

**Location: Whitley Academy**

## **Job Purpose:**

To teach Physical Education and Science across the age and ability ranges as required (dependent on qualifications), to ensure that, individual pupils are challenged to achieve their full potential.

## **Duties and Responsibilities**

- To plan and prepare lessons as timetabled – including the delivery of some KS3 PSHE.
- To teach a selection of Physical Education classes as appropriate.
- To ensure the needs of individual pupils are met.
- To maintain good order and discipline amongst pupils in line with the school Behaviour Policy, including duties and supervision outside the classroom.
- To contribute to the development, evaluation and maintenance of PE Schemes of Work at Key Stage 3, Key Stage 4 and where appropriate Post 16
- To participate in CPD activities on curricular developments and help incorporate such developments into Schemes of Work
- To contribute to the development, evaluation and maintenance of agreed working practices within the PE at all levels of teaching.
- To support the development of appropriate internal assessment materials.
- To assess accurately and record assessments of work carried out by students.
- To take an active part in all CPD activities as appropriate.
- To report on students' progress in line with school and curricular expectations.
- To support extra-curricular activities within the each department.
- To contribute to a tutor team, providing pastoral support, guidance and advice to a group of students, keeping appropriate records and reporting on the personal and social needs and progress of the students.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Whitley Academy's Equal Opportunities Policy and are committed to safeguarding and promoting the welfare of children. This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS).

All duties and responsibilities must be carried out with due regard to the Academy's Health and Safety Policy. Duties which include the processing of any personal data must be undertaken within the corporate GDPR guidelines.

**Date Reviewed:** June 2018