

14 June 2017

Dear Sir/Madam

Teaching School Marketing, Communications and Event Manager

Thank you for your enquiry regarding this post. The School currently requires a Marketing, Communications and Event Manager for 15 hours per week, term time only plus INSET (39 weeks per year).

The successful candidate will work closely with the Teaching School Lead to agree and implement a marketing and communications strategy to meet the short, medium and long term aims of Sir Thomas Rich's Teaching School Alliance. In your role you will also be required to manage the organisation and execution of Teaching School activities including training courses and events, and provide effective and efficient administrative support to the Teaching School Lead. The attached job description gives further details of the post.

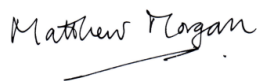
The annual salary for this post is £6,156 to £7,157 (proportionate to the full-time rate of £17,772 to £20,661) depending on experience.

If you wish to be considered please submit a letter of application, a current CV including all previous employment and details of two referees, and a completed application form. The post is subject to a satisfactory enhanced Disclosure and Barring Service check.

The closing date for applications is 9.00 am on Monday 3 July 2017.

Thank you for your interest in the post. I look forward to receiving your application.

Yours faithfully



Matthew Morgan
HEADMASTER