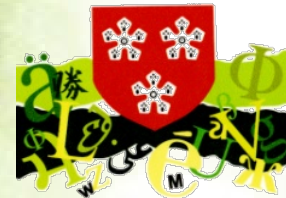


Judgemeadow Community College



www.judgemeadow.leicester.sch.uk

Teacher of English

(Part time)

Judgemeadow Community College is a highly successful and popular 11-16 Community College, which proudly serves a diverse multi-ethnic, multicultural community. The College is situated in a state-of-the-art school building on a 65 acre site on the outskirts of Leicester. The College is highly regarded by the local community and students achieve well.

The College's values are articulated through our mission statement: "Working together to ensure the highest quality of education for each individual student through a culture of continual improvement."

We require, for August 2017, a creative and dynamic teacher of English to teach across Key Stages 3 and 4. The successful candidate will be joining an outstanding English Department within the college. The part time hours are negotiable.

The position would suit an experienced teacher and as an 'Investor in people', Judgemeadow is committed to staff development and a determination to deliver outstanding teaching and learning will be supported by CPD opportunities.

Closing date: noon on Monday 26th June 2017.

Interviews: week commencing Monday 3rd July 2017.





June 2017

Dear Enquirer

Teacher of English

Thank you for your interest in the above post.

I attach further details of the post and an application form which should be returned to the college by noon on Monday 26th June 2017. Interviews will be the week commencing Monday 3rd July 2017.

I regret that we are unable to contact individually those not selected for interview. If you have not heard from us by Wednesday 12th July 2017 please assume you have not been successful on this occasion; could I, however, thank you in advance for the time and trouble you will take in making your application and wish you success in the future.

Yours sincerely

Ms Alex Petrie
Interim Principal

Judgemeanow is committed to safeguarding and promoting the welfare of all young people.

Judgemeadow Community College

Background Information

Judgemeadow Community is a highly successful and popular 11-16 Community College with over 1200 students, situated on a 65 acre site in Evington, on the outskirts of the city of Leicester. Judgemeadow serves a diverse multi-ethnic, multicultural community and enjoys an excellent reputation in the local community.

Centre of Excellence for Languages and Internationalism

The College gained Specialist School status in September 1999 as a 'Centre of Excellence for Modern Languages and Internationalism'. Judgemeadow has achieved the Full International School Award. This is only awarded to schools which have an international ethos embedded throughout the school and have curriculum based international work across a range of subjects.

Impressive Exam Results

In the summer 2016 exams, 71% of Judgemeadow Year 11 students gained 5 or more subjects, including English and Maths, at grade A*, A, B or C in their GCSE exams.

There were also some excellent individual student results and, in addition, using the measure known as the 'English Baccalaureate', 37% of Judgemeadow students achieved the required level.

Awards and Accreditations

The College has been named as one of the first 20 **Lead Behaviour Schools** with exemplary behaviour. Lead Behaviour Schools have proven expertise in behaviour management and the promotion of positive pupil behaviour in their school. Judgemeadow was awarded '**Investors in People**' status in 1997. This has been reconfirmed at regular 'IIP health checks'. We were also delighted to achieve **National Healthy School Status** for our principles of developing healthy bodies, healthy minds and healthy attitudes. We have also been successful in achieving the British Dyslexia Association **Dyslexia Friendly** Quality Mark award for the school, the BDA's sign of approval of a dyslexia friendly organisation.



Judgemeadow Community College

The English Department

There are twelve teachers in the department. English is generally taught in mixed ability groups throughout the school and most staff teach across the whole age range.

In Years 7-9 National Curriculum Key Stage 3 requirements are fulfilled by a programme of Core Skills and Core Units, covering Speaking and Listening, Reading and Writing. The format of the Core Units is flexible enough to allow a variety of approaches, texts and other resources to be used, whilst at the same time ensuring that all students complete, and are assessed on, a similar range of assignments using the same criteria. There is a strong emphasis on the enjoyment of literature and all Key Stage 3 groups have a weekly private reading session.

In Year 9 students begin studying the Eduqas GCSE syllabus, which is continued through KS4 in mixed ability classes.

There is liaison between the English department and the Learning Support department for students with reading, language and other learning difficulties. Some students with language difficulties are supported within English lessons, whilst others are withdrawn to receive additional support.

English is taught in a specialist suite of rooms, where classroom displays are encouraged, and the department also makes regular use of the Auditorium and computer rooms. There is a good range of class readers, poetry anthologies, and group reading texts, mostly stored within a central department office.

Regular department meetings are held to discuss policies and to share classroom practice, and monitoring of work, marking, record keeping, assessment and classroom practice takes place throughout the year. In addition, all new staff are expected to discuss lesson planning and general progress with the Head of Department.

The department has a strong collaborative ethos, excellent CPD opportunities, high expectations and outstanding GCSE results. As well as working with state of the art facilities, we are designated the "Hub" school for English within the City of Leicester, hosting meetings and events designed to raise achievement within English.

Judgemeadow is committed to safeguarding and promoting the welfare of all young people.



Judgemeadow Community College

Person Specification

Teacher of English

	Essential: It is essential candidates can provide evidence of:	Desirable: It is desirable candidates can provide evidence of:
Qualifications	Qualified teacher status.	Having obtained further appropriate qualifications and / or relevant in-service experience.
Experience and Skills	Relevant teaching experience in English. Ability to be well organised and efficient, particularly in the areas of student assessment and general record keeping. An understanding of the pastoral needs of students. An ability to demonstrate commitment to safeguarding and promoting the welfare of children in your care.	Experience of working with mixed ability groups. An ability to develop creative and appropriate teaching materials. Willingness to be involved in the cultural life of the school. Ability to offer help with out of school activities.
Written application	A well constructed, legible application.	
Curriculum	Ability to teach across the age and ability range, including GCSE. An awareness of National Curriculum issues in English. Willingness to be a form tutor as required and to support the pastoral work of the school.	Examples of good practice. Experience of meeting the needs of students for whom English is a second language. Experience of meeting the needs of students with special educational needs.
Communication	An ability to communicate effectively in oral and written forms.	
Relationships	An ability to establish good working relationships with both staff and students. A commitment to working as part of a team.	
Equal Opportunities	An understanding of issues relating to the provision of excellent education within a multicultural school.	Examples of good practice.
Health and Appearance	Evidence of a good attendance and punctuality record. A willingness to dress professionally in accordance with the culture of the organisation.	

Teacher of English

Job Title: Teacher of English
Grade: MPS/UPS
Responsible to: The Head of English
Responsible for: N.A.

General Responsibilities

Staff should contribute to the smooth running of the school by following procedures outlined in the staff handbook.

To carry out a share of school supervisory duties in accordance with published rotas.

Responsibilities of Teachers as Members of the Pastoral Organisation

All teachers are members of a pastoral team responsible for either a tutor group, a Year group or a Key Stage.

The pastoral system is designed to create a structured, caring framework to support the learning of all pupils. All staff are concerned, throughout the day, with the welfare and safety of pupils.

It is the responsibility of tutors:

1. To be aware of and actively encourage the general welfare and progress of their tutor group.
2. To provide individual support and guidance.
3. To register pupils at the start of each session in accordance with printed instructions and the School's procedure.
4. To ensure the register is maintained accurately, in accordance with the College's procedure, and arrange that it is returned to the office as soon as possible.
5. To request and collect absence notes from pupils.
6. To monitor attendance and punctuality and deal, in the first instance with any problems which arise. To consult the Head of Year promptly when the interests of the individual require this.
7. To accompany their form to assembly.
8. To attend tutor meetings and any other year meetings/parents meetings appropriate to this work.
9. To help pupils establish and maintain a regular programme of homework and remind them to hand homework in as a matter of course.
10. To proof read/collate all reports and to write a general form report.
11. To provide data and information regarding the tutor group when necessary.
12. To liaise closely with the Head of Year.

Responsibilities of all Teachers as Members of the Department.

1. To teach throughout the whole ability range at Key Stage 3.
2. To be familiar with, and actively support the aims of the department.
3. To work as a member of the department team.
4. Assist in the preparation of resources, materials and policies.
5. Ensure that the teaching area is kept in good order and that displays are of good quality and updated regularly.
6. Participate in department meetings and other meetings with colleagues and parents.
7. Set/mark/record appropriate work/homework for pupils.
8. Maintain records of pupil attendance, teaching, pupil progress and attainment as outlined in the staff handbook and as required by department policy.
9. Write subject reports and interim reports as required.
10. Liaise closely with the Head of Department.

Notes:

1. The above responsibilities are subject to the general duties and responsibilities contained in the School Teachers' Pay and Conditions Document.
2. This job description allocates duties and responsibilities but does not direct a particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities the postholder must use Directed Time in accordance with the needs of the School as identified by the Principal and Line Manager and have regard to the Conditions of Employment.
3. This job description is not necessarily a comprehensive definition of the post and is subject to modification or amendment at any time after consultation with the holder of the post.

Judgemeadow is committed to safeguarding and promoting the welfare of all young people.



We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All appointments are subject to satisfactory references and DBS checks.

Judgemeadow operates a Safer Recruitment Policy. Please be advised that if you are called to interview you will need to produce the following as evidence of your identity:

- photographic evidence i.e. passport or photocard driving licence
- Proof of address, i.e. utility bill or bank statement
- Teachers - proof of appropriate qualifications and QTS status (certificates) if applicable.

If you wish to apply for this post, please complete the attached application form and return it to us by the closing date: **noon on Monday 26th June 2017.**

An application form is attached. You may save a copy of the form to your computer or storage device by selecting 'save as' in the file menu, or print the form and complete by hand.

Thank you for your interest in this post.