



JOB DESCRIPTION: Teacher of Geography

Responsible to: Head of Geography

Teaching & Learning

1. To manage pupil learning through effective teaching in accordance with the Department's schemes of work and policies.
2. To ensure continuity, progression and cohesiveness in all teaching.
3. To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.
4. To set homework regularly, (in accordance with the School homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.
5. To work effectively as a member of the Department team to improve the quality of teaching and learning.
6. To set high expectations for all pupils, to deepen their knowledge and understanding and to maximise their achievement.
7. To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.
8. To effectively organise/manage teaching and learning time to maximise physical space, materials and resources.

Monitoring, Assessment, Recording, Reporting, and Accountability

1. To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge.
2. To assess pupils' work systematically and use the results to inform future planning, teaching and curricular development.
3. To be familiar with assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.
4. To give frequent and constructive feedback to support pupils' learning following department marking policies.

Subject Knowledge & Understanding

1. To have a thorough and up-to-date knowledge and understanding of the specifications for examination courses.
2. Have an understanding of potential fieldwork techniques, co-curricular activities or speakers to enhance learning.

Professional Standards & Development

1. To be a role model to pupils through personal presentation and professional conduct.
2. To arrive in class, on or before the start of the lesson, and to begin and end lessons on time.
3. To cover for absent colleagues as is reasonable, fair and equitable.
4. To co-operate with the employer in all matters concerning Health and Safety and specifically to take reasonable care of their own Health & Safety, and that of any other persons who may be affected by their acts or omissions at work.
5. To be familiar with the School and Department handbooks and support all the School's policies, e.g. those on Health and Safety, Citizenship, Literacy, Numeracy and ICT.
6. To establish effective working relationships with professional colleagues and associate staff.
7. To strive for personal and professional development through active involvement in the School's appraisal system.
8. To be involved in extra-curricular activities such as making a contribution to the department's visits abroad and clubs after school.
9. To liaise effectively with parent/carers and with other agencies with responsibility for pupils' education and welfare.
10. To undertake any reasonable task as directed by the Head of Department.
11. To be aware of the role of the Governing Body of the School and to support it in performing its duties.
12. To be familiar with and implement the relevant requirements of the current SEN Code of Practice.
13. To consider the needs of all pupils within lessons (and to implement specialist advice) especially those who:
 - have SEN;
 - are gifted and talented;