

Post Title: Teacher of Geography

Responsible to: Subject Leader

Job Purpose: To interact positively with students in a variety of settings, not least the classroom, in a way which safeguards them and brings out their best in terms of attitudes, behaviour and achievement in the subject concerned.

To be successful in this role the postholder will be required to:

1. Work within and actively promote, not least by one's professional behaviour, school/departmental policies and procedures.
2. Show respect for all members of the school community.
3. Regularly prepare lessons and keep a record of work covered.
4. Be committed to a high standard of classroom performance, in which pupils of different abilities experience a sense of challenge.
5. Take responsibility for creating a learning environment in which students feel safe and happy.
6. Take responsibility for the learning and achievement of students in your classes.
7. Take responsibility for the classroom behaviour of students.
8. Regularly set and mark homework.
9. Set appropriate work for classes in the event of your absence.
10. Take responsibility for the care and security of classroom resources.
11. Attend all meetings relevant to the job purpose (to include those convened by the school to inform parents of student progress).
12. Follow departmental schemes of work and advice/guidance on teaching and learning strategies.
13. Be committed to professional improvement in line with the Professional Standards for Teachers. Regular self-evaluation and evaluation of performance with subject leaders should inform this process.
14. Use available student data to make judgements on student progress and to inform teaching and learning strategies.



15. Co-operate with school systems for monitoring, recording and reporting on student progress. It is expected that teachers will keep a detailed record of student marks/grades achieved during the year.
16. Take responsibility for health and safety issues in line with the guidance set out in the school's Health and Safety Policy.
17. Participate, as required, in the school's duty rota.
18. Meet obligations with respect to the school's system of Appraisal and Performance Management.
19. Such other duties/responsibilities as may from time to time be reasonably required.

All staff are expected to take responsibility for safeguarding and promoting the welfare of students at the School.

The postholder will be required to undergo criminal, medical and reference checks as part of the recruitment process.

September 2018



PERSON SPECIFICATION

Post Title: Teacher of Geography

This acts as selection criteria and gives an outline of the types of person and the characteristics required to carry out the post. Please make sure when completing your application form that you give clear examples of how you meet the essential and desirable criteria.

1 = Application form 2 = Interview 3 = Reference 4 = Proof of qualification 5 = Practical

	Essential	Desirable	How Measured
TRAINING/QUALIFICATIONS:			
Degree or equivalent	✓		1, 4
Qualified Teacher Status	✓		1, 4
Evidence of continuing professional development		✓	1, 2
Knowledge of safeguarding procedures	✓		1, 2
SKILLS AND COMPETENCIES:			
Ability to deliver consistently high quality lessons, evaluate impact and develop future planning accordingly	✓		1, 2, 3, 5
Excellent ICT skills to support the curriculum and work organisation	✓		1, 2, 3
Ability to analyse and use data to inform target setting	✓		1, 2, 3
Ability to communicate effectively and develop good working relationships with students, parents and staff with accurate spoken English	✓		1, 2, 3
Ability to participate in self-evaluation which leads to impact	✓		1, 2
EXPERIENCE:			
Highly effective classroom teacher in the relevant subject area	✓		1, 2, 3, 5
Proven experience of National Curriculum at all Key Stages	✓		1, 2, 3
Up to date knowledge of PSHCE	✓		1, 2, 3
Effective in managing student behaviour and maintaining discipline	✓		1, 2, 3, 3
Excellent personal organisation and time management	✓		1, 2, 3



	Essential	Desirable	How Measured
Involvement in whole-school initiatives/development		✓	1, 2
Willingness to be involved in the wider life of the School		✓	1, 2
Understanding of SEN needs		✓	1, 2

OTHER REQUIREMENTS:

We will consider any reasonable adjustments under the terms of the Equality Act (2010) to enable a suitably qualified applicant with a disability (as defined under the Act) to meet the requirements of the post.

The postholder will ensure that school policies are reflected in all aspects of their work, in particular those relating to safeguarding children, equal opportunities, health and safety, data protection, code of conduct and professional behaviour.

The postholder will be required to undergo criminal, medical and reference checks as part of the recruitment process and must be willing to participate in further training as the job requires. All staff are expected to take responsibility for safeguarding and promoting the welfare of students at the School.

September 2018

Signed

Name
(in capitals)

Date

Please return one signed copy to Judith Woods, HR Manager, and retain the other copy for your records.

