**Job Title:** Science Technician

**Grade:** B1

**Reporting to:** Director of Science

**Job Purpose:**

#### To work closely with the Director of Science; the purpose of this role is to ensure the smooth operation of all aspects of our Science laboratories.

**Responsibilities:**

* Collect, assemble, prepare, issue, clear away, clean, maintain and store apparatus and other items required for practical science classes or demonstrations.
* Ensure relevant Health and Safety instructions are followed and relevant Risk Assessments are adhered to.
* Clear bench tops and fittings, eg drawers, cupboards, fume cupboards in laboratories and ancillary room.
* Prepare stock solutions and replenish re-agent bottles.
* Maintain and supervise aquaria, vivaria, animal and plant experiments.
* Unpack, check and store deliveries of apparatus, chemicals and specimens, updating the Inventory where necessary.
* Maintain stock of necessary materials and any stock records required.
* Annually check and take stock of equipment and materials, updating the Inventory where necessary.
* Construct models and apparatus for use in the science area.
* Carry out first-line maintenance repairs to damaged apparatus.
* Safe disposal of chemical and biological waste.
* Undertake, in any department of the school, any science work appropriate to the grading and skills of the technician.
* As a responsible adult in a potentially dangerous environment, report all cases of unacceptable conduct to the teacher in charge. Where there is a risk to the safety of students, all reasonable steps should be taken to remove the risk.
* Comply with all academy policies and procedures including safeguarding, child protection, health, safety and security, reporting all concerns to the designated colleagues.
* Carrying out other jobs as required by the Principal.

**Key Skills:**

* Friendly and well organised team-player.
* Works on own initiative.
* Uses good interpersonal skills to work effectively with staff, students and other outside agencies.
* Works to deadlines and encourages others to do so.
* Able to prioritise workloads.

Bruntcliffe Academy is committed to safeguarding the welfare of children, and applicants will be subject to full employment checks, including an enhanced DBS disclosure.