



# Ark Greenwich Free School

## Job Description: Head of Music

<b>Reporting to:</b>	<b>Deputy Headteacher</b>
<b>Location:</b>	<b>Ark Greenwich Free School</b>
<b>Contract:</b>	<b>Permanent</b>
<b>Working Pattern:</b>	<b>Full Time</b>
<b>Salary:</b>	<b>Ark MPS £30,406 - £38,136 + TLR 2B £4,531</b>

### Ark Greenwich Free School

Described as “*among the highest performing schools in the country*” (**Evening Standard**), Ark Greenwich Free School exists to empower young people, regardless of socio-economic background, to grow and be successful. We provide the very best all-round education and nurture a range of talents and skills including through our successful performing and expressive arts programme. Our pupils possess huge musical potential and we are eagerly anticipating the right candidate to unlock this and bring music to the forefront of our school. We are proud of our highly respectful and disciplined community and of the outstanding academic outcomes achieved by our pupils. Expectations for all members of our community are unashamedly sky high. This is an ambitious and forward thinking school that encourages innovation and values its staff. We work tirelessly to impact the lives of the young people we serve.

### The Role

As Head of Music Department, you will lead, develop and manage the effective delivery of an outstanding curriculum, which enables the highest level of student progress and attainment. You will be part of the professional community of Performing and Arts Departments and promote outstanding teaching and learning and a strong school culture within a nurturing and rigorous environment. You will be part of the Ark Specialist Music Programme and will be expected to participate and role model excellence in music across the network, as well as being supported by the subject specific development and mentoring which the programme offers. You will develop the co-curricular side of the department and look to inspire and develop inclusive *and* elite performance opportunities through music in school, locally and nationally. We are ambitious for our ensembles to tour, compete and perform at the very highest level.



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## Key Responsibilities

### Leadership and Management

- Monitor, evaluate and continually improve the quality of planning, teaching, and assessment of all members of the Music team
- Manage departmental budget and resources effectively and efficiently
- Lead behaviour management in the department, securing strong routines for learning, consistent with the academy's policy, and liaising with tutors and parents when necessary
- Develop strong partnerships and ensure regular communication with parents and carers
- Lead and manage any visiting teachers such as peripatetic staff to ensure that students make rapid progress in their lessons
- Lead the co-curricular offer for music enabling a range of different experiences and opportunities for students
- Leading and managing music events such as the Christmas and Summer concert, smaller music recitals and the musical direction of the annual school production

### Improving Teaching & Learning

- Model outstanding teaching and lead collaborative planning and development, including the sharing of resources and best practice within the department
- Be responsible for tracking student progress across the faculty, analysing all relevant data to make data-driven changes to the curriculum design and intervention strategies and using the data to monitor the performance of subject staff
- Be accountable for student progress in Music across the school at all key stages, ensuring that all students achieve results in line with, or better than, value-added predictions
- Monitor the work of the department through rigorous and regular lesson observations, work scrutinies, and provide detailed, constructive feedback
- Lead joint practice development across the faculty subject teams, ensuring that outstanding practice is shared with all staff in the faculty and the wider school, and work with other department heads to exploit cross-year and cross-curricular links
- Plan, deliver, monitor and evaluate the curriculum provision and enrichment for all year groups within the department, consulting with the relevant subject leaders
- Monitor the identification of and provision for students with individual needs, and develop differentiated learning and teaching methods and schemes of learning
- Participate actively throughout the network, by attending relevant meetings, and, as appropriate, delivering network-wide training and initiatives
- Work with colleagues, students and families to develop a strong school community



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- Work with visiting staff (peri staff) to ensure their teaching and learning allows for progress within music lessons and leads to success at GCSE and A Level

## Other

- Facilitate a range of co-curricular performance platforms including at elite level
- Actively promote the safety and welfare of our children and young people
- Ensure compliance with Arks data protection rules and procedures
- Liaise with colleagues and external contacts at all levels of seniority with confidence, tact and diplomacy
- Work with Ark Central and other academies in the Ark network, to establish good practice throughout the network, offering support where required

This job description is not an exhaustive list and you will be expected to carry out any other reasonable tasks as directed by your line manager.



## Person Specification: Head of Music

### Qualification Criteria

- Qualified to teach in the UK
- Degree in Music or related subject

### Knowledge, Skills and Experience

- Demonstrable commitment to raising attainment of all pupils in a challenging classroom environment
- Experience of having designed, implemented and evaluated effective, imaginative and stimulating schemes of work and of leading successful enrichment programmes including establishing a high achieving department within a secondary school
- Experience of improving the quality of teaching and learning
- Experience leading a team and/or working to support the significant success of others, including professional development and effective management of underperformance
- Experience of interpreting complex student data to drive lesson planning and student progress
- Mastery of and enthusiasm for Music and Music Performance
- Experience of putting on small and large scale music events within a school context
- Experience of leading and managing ensembles, bands and solo performers to an elite level
- Effective and systematic behaviour management
- Knowledge of the national secondary education system, examinations and curriculum; an expert in the music specification for GCSE and A Level.

### Behaviours

- Genuine passion for and a belief in the potential of every student
- A robust awareness of keeping children safe, noticing safeguarding and welfare concerns, and understanding how and when to take appropriate action
- Deep commitment to Ark's mission of providing an excellent education to every student, regardless of background
- Excellent interpersonal, planning and organisational skills
- Resilient, motivated and committed to achieving excellence
- Reflective and proactive in seeking feedback to constantly improve practice
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
- Commitment to and understanding of professionalism in line with the National Teaching Standards

### Other

- Right to work in the UK



- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check
- Willingness to work with other departments eg.

*Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.*