

## Department Information for Teacher of Geography

### The Geography Department

This is a wonderful opportunity for an enthusiastic geography teacher to join a thriving and successful department. The department has embraced the new digital technologies available in the subject and places a focus on fieldwork experience. Innovative and creative practice is an essential pre-requisite for this role.

#### Personnel

The Geography Department currently consists of the Head of Geography, a full time teacher of Geography and two-part time teachers of Geography, all of whom share an office. The department is supported by a teaching assistant who completes administrative tasks. The department works closely together, sharing resources and best practise to develop provision for pupils. All staff enjoy the fieldwork opportunities available and take a role in their planning and provision. The department is supported by two Sixth Form subject representatives, who currently help run a club for the younger pupils.

#### Facilities

Geography is taught in a well-equipped suite of rooms with excellent resources. All staff and students at LEH are issued with iPads, and these are a key resource in lessons and fieldwork. Each classroom has an interactive whiteboard, and makes use of Apple TV. The department has a wide range of fieldwork equipment, including digital anemometers and GPS receivers.

#### Curricular Geography

All students take Geography in Years 7-9 and follow the school's own syllabus. We currently follow the AQA 9-1 GCSE syllabus and the OCR A Level course.

Geography is a popular choice at GCSE, and up to two thirds of Year 9 students opt to take the subject. About half of GCSE students continue the subject to A Level. There are typically three Lower VI and Upper VI teaching groups, and each group is shared by two teachers. All courses are prepared by the teaching team.

A large number of pupils go on to study Geography at university, with some gaining a place at Oxbridge or Cambridge annually.

#### Extra-Curricular Geography

In the Sixth Form, the department hosts external speakers from academic institutions. Most recently an expert from Exeter University spoke to pupils about the interaction between volcanic ash and glacial features in Iceland. The pupils are encouraged to attend lectures at the Kingston branch of the Geographical Association and at the Royal Geographic Society in central London.

### **Fieldwork & Expeditions**

Fieldwork is an integral part of Geography at LEH. In Year 7, pupils enjoy a Geo-caching Day in a Country Park in Berkshire. In Year 9, pupils study coastal erosion at Birling Gap.

At GCSE level, pupils take part in a river investigation on the changing channel characteristics of the River Tillingbourne. The department plans to take Year 11 pupils to the Olympic Park in Stratford to look at urban sustainability.

At A Level, pupils take part in a local urban studies day, followed up with a 3-day residential in Devon in their lower sixth year to support the preparation of their NEA project.

Pupils across the GCSE and A Level year groups have the opportunity to go to Iceland on a 5-day Geography expedition. The next trip is scheduled for April 2019.

### **Overview of the role**

The role will incorporate curricular teaching up to and including A Level as well as extra-curricular activities. All members of the department are expected to contribute to the extra-curricular and fieldwork programmes. Applicants called for interview will be asked to teach a lesson and full details will be given to them in advance.

## General Teaching Job Description

- To plan, prepare and teach lessons as required by the department.
- To set homework and mark written work regularly and ensure that the correct procedures are followed if work is missing, incomplete or late.
- To set, supervise and mark school examinations and course work for public examinations.
- To assess, record and report on the development, progress and attainment of pupils and to communicate this information to parents via written reports and Parents' Evenings. To provide written information for the UCAS and other similar forms.
- To provide guidance and advice when subject choices are made.
- To review methods of teaching and programmes of work and participate in arrangements for further training and professional development.
- To contribute to departmental extra-curricular activities.
- To consult your line manager about any problems occurring over academic matters, such as aspects of the curriculum or the syllabus for GCSE or A-level.
- To keep records of attendance at lessons as required.
- To keep records of books distributed.
- To encourage as much use as possible of the school libraries and other resources.
- To invigilate and undertake administration associated with public examinations.
- To maintain good order and discipline among pupils and safeguard their health and safety.
- To consult Assistant Heads or Form Tutors about serious discipline problems or any other difficulties pupils may cause, or may appear to be having.
- To contribute to PSHE and General Studies programmes as required.
- To attend Departmental, Year, Staff, Parents' and Inset meetings.
- To attend assemblies.
- To provide cover for absent staff, especially within the department, and to carry out other duties as required.
- To act as a Form Tutor if required.
- To adhere to school policy on safeguarding and update training as required.
- To ensure the safeguarding and well-being of children and young people at the school in accordance with school policies.

***Lady Eleanor Holles School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.  
All applicants must be willing to undergo child protection screening,  
including checks with past employers and the Disclosure and Barring Service (DBS).***

## Teacher of Geography Person Specification

|  | Essential | Desirable | Assessment via<br>application form/<br>interview/lesson<br>observation/written<br>task |
|--|-----------|-----------|--|
| A strong academic background and a good honours degree or equivalent in Geography                        | ✓         |           | Application form   |
| A teaching qualification e.g. PGCE   |           | ✓         | Application form   |
| The ability to teach Geography at KS3, KS4 and A level   | ✓         |           | Application form<br>Lesson observation   |
| Very good teaching, communication and interpersonal skills, with a contemporary knowledge of the subject | ✓         |           | Lesson observation<br>References   |
| A willingness to participate in Geography day field trips and other school activities                    |           | ✓         | Interview<br>References  |
| Excellent written and spoken English   | ✓         |           | Written task<br>Interview  |
| Good ICT skills  | ✓         |           | Application form   |
| Efficiency and reliability   | ✓         |           | Interview<br>References  |
| Active support of the ethos and aims of the school   | ✓         |           | Interview  |
| Committed to the safeguarding and well-being of children and young people                                | ✓         |           | Interview  |

An application pack is available from the school's website [www.lehs.org.uk](http://www.lehs.org.uk)

Applications must be made on the school's own form, to include a supporting statement, and should be sent to [personnel@lehs.org.uk](mailto:personnel@lehs.org.uk).

CVs will not be considered and should not be submitted.

**The closing date is noon on Friday 2<sup>nd</sup> March 2018.**

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