



The Coleshill School: an 11-19 Business and Enterprise Academy

Person Specification – Teaching Assistant Level 2



	Essential Criteria	Desirable Criteria	Method of Assessment	
Qualifications / Vocational Training / Competences	<ul style="list-style-type: none"> Educated to Level 2 (or equivalent) including:- Maths GCSE – grade C or above English GCSE – grade C or above 	<ul style="list-style-type: none"> NVQ Level 3 (or equivalent) Level 3 Supporting Teaching & Learning Diploma SEND accreditation in learning difficulties e.g Autistic Spectrum Other qualifications e.g Counselling/ Social Skills/ Solution Circles/ Person Centred Planning/ Circle of Friends 	Application Form	<input type="checkbox"/>
Experience	<ul style="list-style-type: none"> Worked as a Teaching Assistant/Learning Support Assistant Worked with students with SEND including SEMH Confident in managing small groups of young people 	<ul style="list-style-type: none"> Worked in 11 – 16 school setting Worked with students with complex learning needs and/ or behaviour e.g Autistic Spectrum/ ADHD Experience of working with multi- disciplinary agencies 	Application Form and Interview	<input type="checkbox"/>
Knowledge and Understanding	<ul style="list-style-type: none"> Good understanding of the school curriculum to GCSE level Knowledge of SEND Code of Practice 	<ul style="list-style-type: none"> Worked within KS2 and/ or KS5 Knowledge of alternative provision, including independent providers and college courses 	Interview	<input type="checkbox"/>
Job Related Skills	<p>Ability to:</p> <ul style="list-style-type: none"> Communicate effectively both orally and in written format Plan and prepare resources and short term activities Act upon own initiative Confident user of ICT Able to organise and lead activities for parents and students to support the wider school 	<ul style="list-style-type: none"> Willing to undertake further training, commensurate with the post 	Interview and References	<input type="checkbox"/>
Personal Skills and Qualities	<ul style="list-style-type: none"> Patience and tenacity Ability to be empathetic Effective Team Player Good personal time management Resilience Flexible Is passionate about children and developing their self-esteem 	<ul style="list-style-type: none"> Solution focused Positively influences others 	Interview and References	<input type="checkbox"/>

	and emotional resilience			
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