

HEADTEACHER PERSONAL SPECIFICATION

Qualifications

1. Qualified Teacher Status
2. If applying for a permanent first Headteacher post you must either:
 - (a) Hold NPQH and be able to provide the certificate or letter or,
 - (b) Provide a letter from your training provider confirming your place on, and date of your NPQH course.

Experience

1. Experience of successful leadership in education
2. Recent relevant CPD on leadership and management

Special knowledge

1. The requirements for performance management in schools
2. Experience of school budgets
3. Experience of PFI

Skills – self-management, leadership and management of people includes the ability to:

1. Prioritise, plan and organise
2. Work as part of a team
3. Devolve responsibilities, delegate tasks and monitor practice to see that they are being carried out
4. Seek advice and support when necessary
5. Demonstrate a commitment to equal opportunities
6. Make sound financial judgments in conjunction with the Governing Body Resources committee to secure value for money for the school
7. Communicate effectively
8. Work under pressure and to deadlines
9. Use ICT to enhance school improvement

Attributes and competencies

1. Vision and belief
2. Courage and moral purpose
3. Empowering culture
4. Resourcing creatively
5. Leading learning innovation
6. Situational judgement
7. Emotional intelligence
8. Balancing challenge and empathy
9. School and Community Champion
10. Stability and consistency
11. Vigilant focus
12. Enduring resilience