**PERSON SPECIFICATION**

**POST TITLE: Design and Technology Technician GRADE: 5**

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|  | **ATTRIBUTES** |  | **RELEVANT CRITERIA** | **HOW IDENTIFIED** | **RANK** |
| 1. | **RELEVANT EXPERIENCE** | 1.1 | Previous experience in a technician post, or a role which includes similar duties. | Application Form/ Selection Process | A |
| 2. | **EDUCATION AND TRAINING ATTAINMENTS** | 2.1  2.2 | Educated to GCSE standard or equivalent.  Qualified in a technical based subject, eg. Design and Technology. | Application Form/ Selection Process/ Certificates  Application Form/ Selection Process | A  B |
| 3. | **GENERAL AND SPECIAL KNOWLEDGE** | 3.1  3.2  3.3  3.4 | Familiarity with the operation of workshop tools and equipment.  Knowledge of effective cleaning practices and procedures.  A commitment to and an understanding of equality issues and how they might impact on this post.  Knowledge of health and safety working practices. | Application Form/ Selection Process  Selection Process  Selection Process  Selection Process | A  B  A  B |
| 4. | **SKILLS AND ABILITIES** | 4.1  4.2  4.3  4.5  4.6 | Practical skills and ability to carry out basic repairs/maintenance.  Ability to work effectively as both part of a team and as an individual.  Literacy skills- to be able to complete basic paperwork.  Ability to communicate effectively with staff and members of the public.  Ability to prioritise work. | Selection Process  Selection Process  Selection Process  Application Form/ Selection Process  Application Form/ Selection Process | A  A  A  A  A |
| 5. | **ANY ADDITIONAL FACTORS** | 5.1  5.2 | Commitment to undertake continued training and development.  A good knowledge and understanding of the General Data Protection Regulation (GDPR) and a willingness and commitment to ensure compliance of this regulation and any associated data-related legislation. | Selection Process  Application Form/ Selection Process | A  A |