**Job Description: Head of Science**

**Reports to:** SLT Line Manager

**Start date**: September 2018

**Salary:** Leadership scale L3 - L9 (£48,815 - £55,410)

**The Role**

* To be an exemplary leader who motivates, challenges and supports all staff in order to develop highly competent teachers.
* To create and develop a 5 year curriculum plan that will ensure students achieve expected rates of progress by the end of KS4 and later, KS5.
* To deliver on an agreed brief in line with the academy development goals, as Leading Practitioner.

**Key responsibilities**

* To lead the teaching and learning towards outstanding
* Write challenging and differentiated Schemes of Learning that will deliver the necessary outcomes.

**Outcomes and Activities**

**Leadership to achieve a high standard of Teaching and Learning**

* To promote and improve the quality of Teaching and Learning by identifying strengths and areas for development of curriculum team members*.*
* To coach and mentor staff in order that high standards of Teaching and Learning are delivered.
* To maximise and share the good practice of curriculum team members to enhance Teaching and Learning in the science department and across the school.
* To lead aspects of the science department and school training and to attend appropriate Leadership training.
* To rigorously monitor and evaluate the impact and consistency of high quality teaching and learning across your team.
* Developing strong working partnerships and ensuring regular and productive communication with parents.

**Curriculum setting and assessment**

* To keep up to date with science curriculum developments and new initiatives or ideas
* Set challenging targets for each class and year group in line with the Academy’s minimum targets.
* Set regular, measurable and significant assessments for the students
* Establish high levels of consistency and accuracy of assessments
* Maintain accurate pupil data that can be used to make teaching more effective.

**Strategic planning to inform progress**

* To formulate and implement a vision which reflects the goals and ambitions of the team and the school.
* To select the key priorities that will enable effective delivery of the plan.
* To construct a plan that will deliver the key priorities both short and long term and will achieve the desired impact for the science department and whole school.
* To systematically monitor and evaluate the progress and impact of the plan and take direct action to ensure it is delivered.

**Academy policies**

* To deliver the academies values and ethos by contributing to the development and implementation of policies practices and procedures
* Help develop an academy culture and ethos that is utterly committed to achievement
* To implement Walworth’s and the ARK policies on equal opportunities.
* To play an active part in the overall organisation and development of the school.
* To collaborate with the SLT Line Manager in the devising of science department policies.
* Take responsibility for ensuring policies are consistently delivered.
* To be responsible for updating the science department information and subject area on the school’s website.
* Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

**Report to**

* Report and be accountable to SLT Line Manager, SLT, Parents, Governors and Stakeholders.
* To produce reports as required by Line Manager and SLT.
* To produce accurate and honest reports relating to monitoring schedule.

**Performance management**

* To appraise the performance of members of your team, set targets, monitor and review.
* To provide support to enable the individual to achieve targets set and challenge underperformance.
* To ensure that any delegated performance management is carried out to the highest standards.

**Other**

* Undertake , and when required, deliver or be part of the appraisal system and relevant training and professional development
* Undertake other various responsibilities as directed by members of the SLT or Principal.