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# Person Specification: Teaching Assistant

E – Essential

D – Desirable

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| --- | --- | --- | --- |
|  |  |  | Ascertained By |
| Qualifications | * Relevant Childcare/Teaching Assistant
 | D | * Application and Documentary Evidence
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| Experience | * To have worked within a similar environment
 | D | * Application and Interview
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| Abilities | * To work alone, unsupervised and with proven initiative and to be part of a busy and focussed team.
* To work under pressure and within tight lead-times.
* To prioritise tasks successfully.
* To plan ahead and to anticipate requirements.
* To take ownership of new projects or to manage existing ones
 | EEEEE | * Interview and References
* Application and Interview
* Application and Interview
* Application and Interview
* Application and Interview
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| Expectations | * To present themselves and their work in a smart and professional manner.
* To demonstrate a reasonable level of technical expertise and a desire to learn new skills
* To be prepared to work as part of the wider team as and when the work load requires it.
* To be flexible to work during the holidays as previously agreed and separately remunerated.
 | EEEE | * Interview
* Application and Interview
* Application and Interview
* Interview
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