

SCHOOL CARETAKER

PERSON SPECIFICATION

Suitable candidates will:

* have a strong commitment to customer service, combined with an enthusiastic and flexible manner
* be responsible, honest and reliable

•  be practical and good with their hands

•  stay calm in an emergency, for example if there is a break-in or fire

•  have good verbal communication skills to deal with children and adults as well as

having a warm sympathetic, patient and supportive manner when dealing with all

members of the school community

•  understand safe working practices and health and safety legislation

•  have some understanding of building construction and design

•  be able to interpret technical information

•  be well-organised and capable of prioritising their own work

•  be happy to work on their own and / or capable of supervising people

•  be flexible and enjoy a varied routine as days can rarely be planned

* the ability to think quickly and solve problems

•  be reasonably fit

•  a committed, dynamic and pro-active caretaker and a cheerful, friendly and co-

operative member of staff

•  Be supportive and positive in interactions with team members, pupils and parents

•  Maintain excellent levels of appearance, attendance and punctuality

* Be fully involved in the life of the school
* Value and be willing to promote the caring ethos of the school