MALVERN COLLEGE CHENGDU
成都墨尔文公学

Chengdu, Sichuan Province, China

General Information Pack for Applicants

For August 2018



The Malvern College Family of Schools
United Kingdom | Qingdao | Chengdu | Egypt | Hong Kong

WE ARE LOOKING for enthusiastic and dedicated teachers who have the positive outlook to thrive on the rewards and challenges of working in a growing British curriculum boarding school in China and who will enjoy the rich cultural experiences which come with living in South East Asia.

You will:

- Teach motivated and engaging students and enjoy the challenge of adapting your teaching to meet the needs of students for whom English is a second language
- Join a supportive and social staff network
- Be able to make the most of career development opportunities in a growing school
- Have easy access to flights for exploring China and South East Asia during holidays
- Be fully committed to the key features of a Malvern education
- Earn a tax-free salary with accommodation, annual return flight and medical insurance provided





Malvern College Chengdu

Malvern College's second international campus, Malvern College Chengdu, opened in September 2015. Located on a hillside above Chengdu, in China's Sichuan Province, Malvern College Chengdu is an international secondary school for Chinese nationals backed by Malvern College UK and licensed by the Chinese authorities.

The school accepts students into Year 7 (aged 11 years) upwards allowing students the flexibility to complete a broad foundation programme and develop their English skills before embarking on the 2-year IGCSE programme. Alternatively, students can join in Fifth Form and take a one or two-year course leading to IGCSEs as a preparation for A level courses.

Subjects currently offered for external examinations include Maths, Further Maths, Chemistry, Physics, Biology, Business Studies, Economics, Accounts, and Chinese. English as a Second Language is taken at IGCSE and students receive thorough preparation for IELTS/TOEFL exams. All students have regular Physical Education sessions. Students in the Foundation years (Lower 4, Middle 4 and Upper 4) study a wider range of subjects including Humanities.

The school is fully boarding and each boarding house is staffed by a Housem supported by Assistant House staff. A qualified nurse is resident on site.

Students have the opportunity to engage in a wide range of co-curricular activities such as sport, music, drama, art, debating and The Duke of Edinburgh's Award Scheme, and are supported through Leadership and Study Skills programmes. As a boarding school there is an extensive programme of trips and activities at weekends to which all staff are expected to contribute.

The school is managed on a day to day basis by the Senior Leadership Team which includes the Academic Head, School Director and the Deputy Head Pastoral. The overall management of the school is led by Ms Jacqueline So, Chief Executive of Babylon Education, in close partnership with Malvern College International (MCI).

For further information about Malvern College Chengdu visit the school's website at http://www.malvernchengdu.cn/en/ and the MCI website at http://www.malverncollegeinternational.org/Malvern-College-Chengdu.aspx.



"Working here has been a great place to have the opportunity to take on responsibility and develop skills in middle management and in EAL teaching in my subject area."

All quotes are from MCI teachers

Working with Malvern College Chengdu

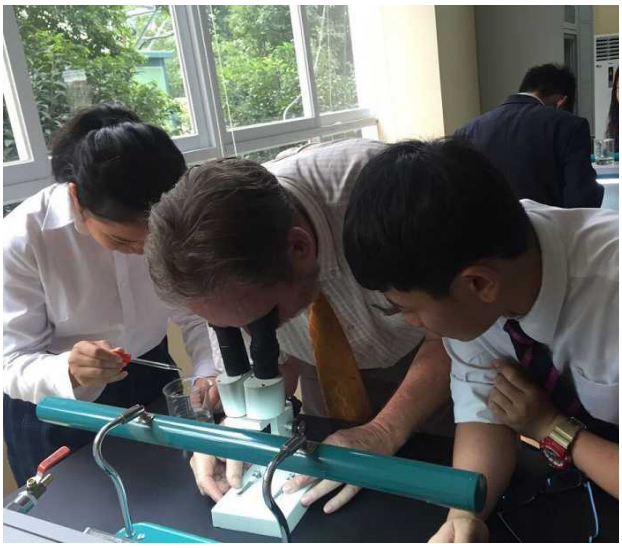
THE SUCCESS of our school depends on a committed, inspiring and experienced team of staff with a clear understanding of the British independent education ethos embedded in the school and the flexibility to adapt to the demands of living and working in an international setting.

The academic and pastoral provision in Malvern College Chengdu is staffed predominantly by fully qualified, experienced, native-level English speaking teachers. The large majority of teaching staff come from the UK, many having taught in other international schools previously. Our staff all demonstrate a full commitment to the holistic education which is at the heart of a Malvern education, contributing fully to the academic, co-curricular and pastoral provision, and life in boarding houses where applicable.

Please refer to the separate job description for full details of the role and requirements.

Accommodation is provided for all expat staff not far from the school, and buses run between the residential area and the school campus at the start and end of the day. There are regular staff social events. Following appointment the HR department will assist with all administrative and visa-related matters to ensure you have a smooth transition to MCC.

"As the school is still young there are still many areas for development that teachers are able to get involved in. Opportunities for teachers abound here . If you come here you need to be a lot like China itself - outward looking and eager to try new experiences!"



Chengdu

As the capital of Sichuan province, Chengdu is a rapidly growing city and an economic, transportation, and communications hub of South Western China. Known as the 'Gateway to Tibet' Chengdu is just a few hours drive away from Himalayan terrain.

Chengdu is home to the Giant Panda and the capital of spicy Sichuan cuisine with its legendary hot pot. Whether you are interested in shopping and the cosmopolitan life of a big city, keen to explore the history and culture of this fascinating country, enjoy walking and outdoor adventure, or wish to explore local restaurants and tea houses, Chengdu has a lot to offer.

The school is situated about an hour's drive from the centre of Chengdu. Chengdu is home to many multinational companies and a large tourist industry, and is a lively city with a friendly and vibrant local and expat community. There is a fast, clean metro system running across the city. For travelling to and from China the airport is a 40 minute drive from the school.



Chengdu has a rich heritage and a moderate continental climate.





Remuneration and Application

Remuneration Package
(for international candidates)

A highly attractive package will be offered to the successful candidate including: tax free salary; furnished individual accommodation at no cost; medical cover; one return flight per year.

Please note that due to the location and character of MCC and the distance to the nearest international school, this position would not suit staff with children requiring schooling below Sixth Form.

Contracts are for two years initially with the possibility of extending.

Application

All applications should be submitted online via the Malvern College recruitment website. You are required to complete your online profile and supporting statement and upload your CV. The online profile is straightforward to complete and can be completed and saved in stages before submitting your final application. Your supporting statement should explain your reasons for applying for this position, why you feel you are a strong candidate for the role and any other information which you feel is relevant.

If you have any initial queries about submitting your application, please email hr@malverncollege.org.hk Please note that we will not accept an email in place of the online application.

You must give details of **three** referees, of which one must be your most recent employer. If shortlisted, we will contact your referees prior to interview. Malvern College Qingdao reserves the right to contact any of your previous employers but, if not listed as referees, we will only do so after discussion with you. Please note that we may take up the references provided in your application prior to interview.

If shortlisted you will be contacted to arrange an initial interview via Skype. You may be contacted at any stage after submitting your application and the school reserves the right to appoint an outstanding candidate at any stage during the process.

Malvern College Chengdu exists to provide a quality all round education for pupils and is committed to safeguarding and promoting the welfare of children and young people. Candidates must be prepared to undergo child protection screening and appropriate pre-employment checks. All staff must follow policy guidance set out in the Malvern College International Safeguarding Framework and undertake regular Safeguarding training.

Requirements

- Recognised teacher qualification status;
- Bachelor's degree or above in relevant subject area;
- Minimum two years of employment as a teacher;
- Native–level English speaker;
- A highly talented practitioner of your subject;
- The ability to work in the setting of a developing school;
- A commitment to the holistic development of students through involvement in co-curricular and pastoral activities;
- Respect for the different experiences, ideas and cultural perspectives that are at the heart of an international school;
- The ability to adjust to a new cultural environment;
- The ability to establish good working relationships with a wide range of people including students, parents, and colleagues.
- Experience of teaching students for whom English is an additional language is helpful but not essential.

Malvern College International

MALVERN COLLEGE INTERNATIONAL (MCI) is a family of schools with its origins in Malvern College, a leading independent school in the United Kingdom.

Malvern College in the UK is a co-educational boarding and day school for pupils aged 13-18. Founded in 1865, Malvern College has a strong academic focus complemented by an extensive co-curricular programme that fosters all-round individual development.

Malvern College overseas schools offer internationally recognised academic programmes and embed the specific features of a Malvern College education, our ethos and values, whilst providing an education provision reflective of the cultural context in which each school operates.

Malvern College opened its first overseas school, Malvern College Qingdao, in September 2012, followed by Malvern College Chengdu in September 2015. Malvern College Egypt opened its doors in September 2016, followed in 2017 by Malvern College Hong Kong Pre-School with Malvern College Hong Kong set to open in 2018.

Malvern College, UK works in close partnership with each of our overseas schools. Whilst all Malvern College overseas campuses are independent institutions in their own right, with their own management teams and governing bodies, Malvern College, UK is closely involved in setting standards and providing governance and oversight. An International Schools team, based in the UK, travels on a regular basis to each of our sister schools and carries out an annual Quality Assurance visit.

www.malverncollegeinternational.org

"Expat staff work closely with local support staff to ensure strong communication between school and home and a smooth transition to an international British curriculum school environment for all students."



A Malvern Education

THE PERSONAL qualities of its staff, their enthusiasm and commitment are instrumental to a school's success. Malvern College overseas schools wish to attract the highest calibre of staff sharing the same vision as us.

Key Features of a Malvern Education

Whilst each Malvern College overseas will develop to fit in with the local culture, regulations and needs of the students, at the heart of each school are a common ethos and set of values:

- A commitment to developing well-rounded individuals through a broad academic and co-curricular programme
- An emphasis on strong pastoral systems to support the wellbeing of students
- A high quality learning and teaching environment which encourages independent learning
- A comprehensive co-curricular programme including sports, arts, music and leadership activities
- A commitment to developing internationally minded students
- A well embedded house system with which students identify strongly, providing opportunities for healthy competition and engagement across year groups
- Strong relationships between all members of the school community based on mutual respect and a shared commitment to providing the best opportunities for the students
- A focus on developing key attributes in students, namely, resilience, self-awareness, open-mindedness, kindness, collaboration, risk-taking, curiosity, ambition, independence, integrity and humility.

"Travelling is amazing in Asia and relatively cheap. We have been, so far, to Bali, Shanghai, Seoul and Penang. Opportunities are infinite."

