

The Spring, Market Lavington, Devizes, Wiltshire SN10 4EB 01380 812352 enquiries@lavington.wilts.sch.uk www.lavington.wilts.sch.uk

May 2018

Dear Applicant

## Pastoral Support and Engagement Manager Vacancy Term time only

Grade G (salary range £21 074 – 23111 fte)
Actual salary range: £15712 - £17,231 for 32.5 hours per week

Thank you for your interest in our vacancy.

At Lavington School, we believe that the personal development, safety and well-being of our students is of paramount importance if they are to be happy and successful both as individuals and as members of society. Pastoral Managers are part of the Pastoral Team that actively contributes towards this.

The team comprises Pastoral Support Managers and Pastoral Leaders (teaching staff), who work together to support the students, especially with the most vulnerable, to enable them to engage effectively in their learning.

The successful applicant will work with students who are temporarily withdrawn from certain classroom learning to re-engage them with their learning. Additionally, the role involves regularly dealing with emotional and behavioural problems, anger management and conflict resolution as well as promoting attendance. There is a high level of contact with students, staff, parents and external agencies and professionals.

This is a busy and responsible role which will require an energetic person with a positive approach, excellent communication skills and a genuine interest in helping students. Applicants need to have experience of working with young people and interaction with a wide variety of people. An interest in first aid will be an advantage, and training for the First Aid at Work qualification will be offered to the right candidate.

If you need any further information please telephone and we will be happy to help you.

I hope this encourages you to apply, in which case please return a completed application form with a letter of application outlining why you feel you are suited to the role, before the closing date of 18 May 2018.

We look forward to hearing from you

Yours sincerely

Sarah Lowkis Headteacher

> Headteacher Sarah Lowkis

Business Manager
Angela Downing

Deputy Headteachers

Daniela De Cet • Gary Ford