**Job Description**

**Reporting To:**

Director of Sport for Games with management links to the Head of PE for KS3; Pastoral Director for boarding duties; Prep School Assistant Head (Co-Curriculum) for Prep School duties.

Regulated by the Deputy Head of the Senior School.

**Main Purpose:**

Assist the Director of Sport in the delivery of his Departmental Plan for Sport at Pocklington School, helping to promote enjoyment and competence in sport by developing competitive teams in two or more of the following sports: Rugby, Hockey, Cricket, Netball, Tennis, Squash, Rounders, Athletics.

**Child Protection**

The post holder is responsible for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact, and will adhere to and ensure compliance with the Foundation’s Child Protection Policy Statement at all times.

If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school they must report any concerns to the school’s Designated Safeguarding Lead or to the Headmaster.

November 2016

**Resident SportS Assistant**



**Main Duties**

* Full involvement for all timetabled games and selected PE lessons, including those of the Prep School
* Refereeing, umpiring or supervising Rugby, Hockey, Cricket, Netball, Tennis, Squash, Rounders or Athletics fixtures during the week and the main fixtures on Saturdays
* Coaching teams and running team practices throughout the year
* Playing a significant role in the delivery of off-site programmes in the local community
* Covering occasional classes and invigilation as required by the Deputy Head
* Involvement with boarding duties which will include evenings and weekends

The above main duties are not exhaustive and may vary without changing the character of the job or level of the responsibility.

You will play an active part in coaching our pupils as well as undertaking a range of responsibilities within the boarding houses thus developing pastoral skills. This will be valuable experience to contribute towards a career in teaching or coaching.

 

# Person specification – Resident Sports Assistant

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|  | **Essential criteria** | **Desirable criteria** | **How measured** |
| **Experience** | * Experience of playing at least 2 of the sports offered
 | * Experience of playing one of the school’s major sports to at least Club level
* Previous Coaching experience
 | Application Form, Interview  |
| **Education and Training** | * A good degree
 | * Relevant coaching, refereeing or umpiring qualifications
* First Aid Training
 | Application Form |
| **Skills and knowledge** | * Evidence of being skilled in the sports being offered
* Clear and effective communication skills
* Good understanding of the Sports offered
 | * Evidence of good management, which incorporates detailed planning, successful implementation and effective monitoring and evaluation of strategies
 | Delivery of Coaching Session |
| **Personal attributes** | * Leadership qualities, including energy, resilience and the ability to enthuse and motivate others
* An ability and willingness to make a significant contribution to the extra-curricular life of the school
* An ability to relate well to colleagues and children. To be mindful of the need to behave appropriately and professionally at all times with pupils, peers and parents
* Sympathy with the Christian values of the school and the nature of working in a boarding environment
 | * High levels of organisation and initiative
* Approachability, accessibility and flexibility
* A commitment to a career in schools or sports coaching
 | Interview  |

**Child Protection**: this post is subject to acceptable references and clearance from the Data Barring Service as part of the Foundation’s commitment to providing a safe environment for our pupils.