**Roxbourne Primary School**

**Class Teacher Job Description**

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| **General** |
| * This job description is not necessarily a comprehensive definition. It will be reviewed regularly and it may be subject to modification or amendment at any time in consultation with the headteacher.
 |
| **Core Purpose** |
| * To deliver high quality teaching and learning
* To implement agreed school strategies which will bring about improvement in pupil achievement and standards
 |
| **KEY AREAS OF RESPONSIBILITY** |
| * To be an excellent teacher and an active member of the teaching team
* To help to create and maintain a positive and supportive working and learning environment according to school policies
 |
| **Teaching and Learning** |
| * To plan and teach a creative and stimulating curriculum that is well structured and which is differentiated to meet the range of needs within the class
* To set high expectations which inspires, motivates and challenges all pupils
* To promote outstanding progress and outcomes by all pupils
* To make accurate and productive use of assessment including the provision of developmental and supportive feedback to pupils
* To contribute to formative and summative assessments of pupils
* To work to teaching standards
 |
| **Pastoral Care** |
| * To promote self-discipline, high standards of behaviour and positive attitudes on the part of all children and to implement school policies and procedures to foster them
* To ensure that a high standard of care and good order for all children is maintained
* To help promote and safeguard the welfare of all children
 |
| **Communication and Community Links** |
| * To make a positive contribution and fully support the life and work of the school
* To develop and maintain positive and effective relationships with colleagues, parents and carers, key professionals, members of the community and governors
 |
| **Professional Development** |
| * To attend all school based INSET/training and to attend INSET days
* A willingness to take responsibility for their own professional development
 |

In addition to the specific duties set out above, the post holder will carry out the professional duties and responsibilities of a class teacher as laid out in the current School Teachers’ Pay and Conditions Document and the teaching standards and any other duty as requested by the Headteacher.

Class Teacher

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roxbourne Primary School**

**Class Teacher**

**Person Specification**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualifications and experience** | **Essential**  | **Desireable**  | **Assessed by** |
| Qualified Primary Teacher Status | ✓ |  | Evidence of qualification |
| Evidence of recent and relevant professional development | ✓ |  | ApplicationInterview  |
| Recent and successful teaching experience across the primary age range working with pupils from a range of socio-economic backgrounds and with a variety of learning needs including English as an additional language | ✓ |  | ApplicationInterviewLesson observation |
| Establishing effective partnerships with parents/carers | ✓ |  | ApplicationInterview  |
| Successful management of a curriculum area or organisation role |  | ✓ | ApplicationInterview  |
| **Skills and abilities** |  |  |  |
| The ability to demonstrate a positive attitude and to develop and maintain positive and supportive relationships with children, staff, parents, governors and professional teams and agencies | ✓ |  | Interview  |
| To be able to positively contribute to the work of a team | ✓ |  | ApplicationInterview  |
| The ability to secure high standards of pupil behaviour, creating a good and safe learning environment | ✓ |  | ApplicationInterviewLesson observation |
| Excellent interpersonal and communication skills at all levels | ✓ |  | ApplicationInterviewLesson observation |
| The ability to provide a broad, balanced, relevant and creative curriculum that inspires pupils, promotes positive pupil attitudes and good engagement with learning and leads pupils in the pursuit of excellence  | ✓ |  | ApplicationInterviewLesson observation |
| **Skills and abilities** | ✓ |  |  |
| The ability to teach well planned and organised lessons | ✓ |  | InterviewLesson observation |
| Excellent organisational and time management skills and an ability to prioritise  | ✓ |  | Application |
| **Knowledge** |  |  |  |
| A thorough knowledge and understanding of how children learn, develop and progress through life stages and events | ✓ |  | ApplicationInterviewLesson observation |
| How ICT can be used effectively to motivate children to learn | ✓ |  | ApplicationInterview  |
| How to plan, deliver, monitor and evaluate lessons and learning as part of the school curriculum | ✓ |  | ApplicationInterview  |
| How to monitor , record , track and analyse relevant data information to evaluate pupil progress and development and report to parents, governors and other professionals and agencies | ✓ |  | ApplicationInterview  |
| Knowledge about the importance of health and safety and the role of the individual in promoting and safeguarding the welfare of the pupil | ✓ |  | ApplicationInterview  |
| Equalities and inclusion policies and how these are implemented in schools | ✓ |  | ApplicationInterview  |
| **Personal qualities** |  |  |  |
| A passion for teaching and wanting to make a difference | ✓ |  | ApplicationInterview Lesson observation |
| Positive, caring attitude | ✓ |  | ApplicationInterview Lesson observation |
| Enthusiasm, resilience, thrives on challenge | ✓ |  | ApplicationInterview  |
| Ability to maintain confidentiality | ✓ |  | Interview  |
| Commitment to own professional development | ✓ |  | ApplicationInterview  |

Roxbourne School is committed to safeguarding and promoting the welfare of children and young people. Everybody who works for the school is expected to share and promote this commitment and to have, or acquire, the relevant abilities skills and knowledge to carry it out.