

## GREAT OAKS SCHOOL

### PERSON SPECIFICATION – SPECIAL SCHOOL ASSISTANT

	ESSENTIAL	DESIRABLE
<b>PROFESSIONAL QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Willingness to undertake training to develop skills in supporting pupils with learning difficulties</li> <li>• Basic competency in Maths, English and IT (at least to Level 2)</li> </ul>	<ul style="list-style-type: none"> <li>• Child care qualifications at level 3 or above</li> </ul>
<b>PROFESSIONAL COMPETENCIES AND EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Recent experience of working with children / young people individually and in small groups</li> <li>• Experience of working with and understanding of young people who have difficulties with learning</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of supporting pupils in a school environment.</li> <li>• Experience of meeting care needs of pupils who have severe learning difficulties</li> </ul>
<b>PERSONAL QUALITIES</b>	<ul style="list-style-type: none"> <li>• Approachable and caring attitude towards both pupils and adults.</li> <li>• High level of commitment and enthusiasm.</li> <li>• Flexible and open to the ideas of others.</li> <li>• Prepared to ask for advice and support where necessary.</li> <li>• Ability to be supportive to colleagues professionally and personally.</li> <li>• Ability to communicate effectively with people at all levels.</li> <li>• Effective and efficient management of time</li> </ul>	<ul style="list-style-type: none"> <li>• Good communication skills with parents and a range of different professionals</li> <li>• Qualities or interests that can be offered in a lunchtime or extended school activity</li> </ul>