



Enriching lives

Unleashing possibilities

Building futures

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**JOB DESCRIPTION**

As a Nursery Leader teacher, you will be expected to:

**Teaching**

* Plan, prepare and teach lessons;
* Assess and record learning carried out by pupils;
* Evaluate attainment and progression of pupils;
* Support school behavioural policies encouraging reinforcement of positive behaviour.

**General**

* Develop supportive relationships with pupils;
* Communicate and consult with parents of pupils;
* Liaise with school staff, parents and other professionals to support pupils learning;
* Participate in meetings as deemed necessary;
* Provide oral and written assessments, reports and references relating to individual pupils as required;
* Plan as part of a year group, contributing ideas and sharing resources with colleagues;
* Lead assemblies occasionally, taking turns on the school rota, and to prepare class/year group contributions to open assemblies and performances for parents;
* Participate in teacher appraisal procedures;
* To keep professional skills up to date and maintain a personal professional development file as a record of ongoing training;
* To evaluate externally provided training attended and to feedback useful information to aid school development;
* Promote the safeguarding and health and of the whole school community when on school premises or when engaged in school activities elsewhere;
* To inform the Head Teacher or Designated Safeguarding Lead of any concerns about any of the children in your care;
* Support and implement the aims of the Dawlish and Newport Schools’ Federation.
* The job description and allocation of particular responsibilities may be amended from
time to time.

**Management**

* Under the direction of the EYFS Lead, take responsibility for the day to day running of the Opossum Nursery.
* To be responsible for providing high quality teaching and learning, ensuring that staff are properly deployed and offering appropriate stimulation and support to the children.
* To act as best model of practice.
* To be responsible for implementing systems of observation, record keeping and report writing so that progress and achievements are effectively and regularly assessed.
* To supervise and task manage all adults within the setting.
* To deputise for the EYFS Lead as and when necessary.

