



Head of School

Recruitment Information Pack



Igniting a Passion
for Learning

"Stanley Park High is an innovative and imaginative school, where students are very successfully prepared for their future lives."



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Dear Candidate

Thank you very much for your enquiry regarding the position of **Head of School** at Stanley Park High. This key position has recently become available and the Governing Body, together with the students, parents and staff, are seeking a talented individual who has the qualities to '*Ignite a Passion for Learning*'.

Stanley Park High is a flourishing and vibrant community school for students of all abilities, housed in a state of the art building with facilities that fully meet the demands of learning in the 21st Century. We retain an absolute focus on our belief that excellent relationships are vital to achieving effective learning and we are a Lead School for Human Scale Education. Consequently, we value 'small'. To this end Stanley Park High operates a 'Schools within Schools' model, whereby most of our 1100 students are divided in three smaller communities: Performance, Trade and World. Our fourth community, Horizon, supports the learning of students with ASC.

The School was awarded 'Secondary School of the Year' by the TES in 2016 and in November 2015 we received Ofsted recognition for our commitment to a student-centred school, with inspectors grading our school 'good' with personal development, behaviour and welfare of students rated 'outstanding'. The report described us as "innovative and imaginative where pupils are very successfully prepared for their future lives." Inspectors also noted that "practically all students respond to the school's motto of '**Igniting a Passion for Learning**'. This is done by blending positive relationships, in small class sizes, with an exciting curriculum.

Our innovative and responsive curriculum ignites the learning experience of all our students. In Years 7 and 8 all students learn our unique competency based 'Excellent Futures Curriculum' alongside English, Mathematics, Science, PE and MFL. From Year 9 to Year 13 our offer is extremely responsive to the passions, interests and aspirations of our students. It enables them to combine the broad range of core subjects with significant specialist option choices that prepare them for further study, as well as practical skills for life and work.

Our learning and teaching is guided by several key principles. Notable amongst these are that learning should be experiential, enquiry based, practical, authentically assessed and related to real life. The quality of this Learning and Teaching is recognised by Universities and Teacher Training Institutions, who regularly seek our assistance in educating the next generation of teachers. We are committed to continuing professional development and are part of a local training school alliance due to the excellence of our work in this area.

We believe that this post provides an excellent opportunity for a talented individual to be a part of a school willing to take risks, push the boundaries in developing an innovative approach and, as a result, is viewed as an evolving success story.

We very much look forward to receiving your application.

Yours sincerely,



Mr David Taylor
Executive Headteacher



Ms Carol Symons
Associate Headteacher





Vision

Igniting a Passion for Learning

Every member of Stanley Park High will have:

- Ambition, commitment, resilience and perseverance
- Confidence to take risks
- An ability to organise and present themselves effectively
- Intellectual curiosity
- Imagination and creativity
- Initiative and self-motivation to learn independently and with others
- Optimism for a future in a rapidly changing world

The Application Process

We hope that this application pack and our website **www.stanleyparkhigh.org.uk** 'Ignites a Passion' sufficiently in you that you feel it important to apply for this post.

Please visit our website for an application form. Please ensure that you respond fully to the Person Specification and that your Personal Statement does not exceed two sides of A4 Arial Size 10. Our preferred method of application is by email to **recruitment@stanleyparkhigh.org.uk**

If you have not heard from us within 2 weeks of the closing date, please assume your application has been unsuccessful.

If you have any questions regarding any aspect of the application process or need additional information please contact Miss Horrigan on **recruitment@stanleyparkhigh.org.uk**

Closing date for receipt of applications: Midday, Thursday, 19 April 2018
Interviews to be held week commencing: 7 May 2018





Head of School

Required September 2018

Leadership Range (Outer London Area)

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We are seeking an innovative and dynamic Head of School.

The successful candidate will:

- Contribute to the next phase on our exciting journey
- Ignite a Passion for Learning in all our students and staff
- Have the skills to form excellent working relationships with all members of our community

Please visit our website **www.stanleyparkhigh.co.uk** for the job description, person specification and an application form.

Our preferred method of application is by email to **recruitment@stanleyparkhigh.org.uk**

We welcome visits prior to application. Please contact Ms Stocks, PA to the Headteachers' (**dstocks@suttonmail.org**) to arrange a mutually convenient time.

Stanley Park High is committed to safeguarding and promoting the welfare of our students and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, medical clearance and enhanced checks carried out by the Disclosure and Barring Service.

JOB DESCRIPTION

Job title: Head of School (Performance/Trade/World)
Scale: Leadership Spine 15-20
Responsible to: Headteacher

You are required to carry out the duties of a Head of School in accordance with the provisions of the School Teachers' Pay and Conditions Document.

1. General Purpose of the Post

The Head of School will:

- Lead one of our 'schools-within-schools' - Performance/Trade/World;
- Actively commit to and promote the values of the school;
- Contribute to the vision and ethos of the whole school; centred on the primacy of relationships and sense of community;
- Ensure a safe environment, and contribute to the safeguarding and promotion of the health and wellbeing of students and staff;
- Ensure high quality provision that enables every student to be successful and achieve highly;
- Satisfy the aims of the school through the implementation of the policies of the Academies of Inspiration and Local Governing Body.

2. Responsibilities

The Head of School will:

- Lead a Learning Programme Leader, Lead Practitioner, Learning Progress Leader and Core Leader;
- Lead on one or more whole schools areas of responsibility e.g. Curriculum; Learning and Teaching; Assessment, Recording, Reporting; Professional Learning; Student Agency/Voice; Rewards/House System; Transition;
- Contribute to maintaining and developing high standards of professional conduct in all staff;
- Advise and work with the governing body and its committees on the formulation of relevant policies and their implementation with particular reference to designated areas of responsibility;
- Chair meetings of staff or lead working parties or focus groups as necessary, particularly linked to areas of responsibility;
- Deliver lessons of consistently high quality, on occasions modelling for colleagues;
- Identify learning and teaching priorities and work with staff within the school to improve pedagogy and practice, ensuring good practice is shared;
- Identify through regular self-evaluation processes the needs and key issues of the school and develop and implement appropriate policies and practice to bring about improvement, particularly linked to defined areas of responsibility;
- Monitor and evaluate the quality of learning and teaching;
- Be accountable for setting and achieving agreed targets linked to areas of responsibility;
- Maintain good behaviour throughout the school;
- Maintain a highly visible profile around the school in non-teaching time;
- Ensure the day to day good order of the school through participation in duties;
- Lead school assemblies, and evenings and workshops for parents and stakeholders linked to areas of responsibility and line management areas;
- Support the Headteacher in the recruitment of staff;
- Ensure delegated budgets are effectively managed;
- Support the Headteacher in ensuring a school is effectively resourced.

3. Equal Opportunities

The Head of School will, at all times, carry out the duties and responsibilities of the post with due regard to the school's equal opportunities policies.

This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties within the school as may be reasonably expected, without changing the general character of the duties or the level of responsibility entailed.



Person Specification

Head of School

Please illustrate, in your supporting statement, in numerical order, how you meet the following selection criteria. Candidates will be shortlisted entirely on the basis of the extent to which they meet the criteria. Please ensure that you address every aspect, in turn, and number them under each heading. **All elements are essential unless otherwise stated.** Where 'desirable' is stated, only comment if you have the appropriate skills or experience. **Please ensure that your supporting statement is no more than two pages of typed A4.**

	Method of Assessment
Qualifications and Experience	
1. Qualified Teacher	I/A/C
2. Evidence of further professional learning, relevant to the role	I/A/C
3. Evidence of being a classroom practitioner who can 'Ignite a Passion for Learning' in all students	I/A
4. Evidence of raising achievement for all groups of students in an urban setting	I/A
5. Evidence of being a successful leader	I/A
6. Evidence of innovation in education	I/A
Skills, Knowledge and Understanding	
6. Ambitious, with the ability to contribute to a bold vision.	I/A
7. Ability to lead the development of a creative curriculum to meet the needs of all students	I/A
8. Thorough understanding of high quality learning and teaching	I/A
9. Thorough understanding of authentic assessment and its implementation	I/A
10. Knowledge of strategies to promote student agency/voice	I/A
11. To be able to present yourself very effectively, in both speaking and writing	I/A
Personal Qualities	
12. Ability to form excellent relationships with all students	I/A
13. Be ambitious and have high expectations of yourself and all students	I/A
14. Be able to demonstrate strong resilience in the face of adversity	I/A
15. Be able to persevere to achieve the best possible outcome	I/A
16. Be intellectually curious and keen to learn alongside students	I/A
17. Be able to use your imagination and be a profound thinker	I/A
18. Be creative – develop new ideas/solutions that have real value	I/A
19. Be motivated to use your initiative – be an excellent self-starter	I/A
20. Be optimistic by nature	I/A

Key: A = Application, I = Interview and assessment, C = Certificate

Stanley Park High
Damson Way, Carshalton, Surrey, SM5 4NS
020 8647 5842
recruitment@stanleyparkhigh.org.uk
www.stanleyparkhigh.co.uk

*Stanley Park High is part of Academies of Inspiration: a company limited by guarantee
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