

JOB DESCRIPTION

Job Title: Senior Vice Principal – Standards
Responsible to: Principal

Job Purpose:

The Senior Vice Principal- Standards will work closely with the Principal to develop a strong leadership team, deliver the Academy's vision and objectives and support staff and students in raising aspirations and achievement.

The Senior Vice Principal – Standards will play a key role in the day to day leadership of and management of the Academy and will have specific responsibility for standards of attainment and achievement, the quality of learning experiences and the monitoring and evaluation of these across the organisation. They will develop systems, process and practice of the highest standard to support measurable improvement and consistent practice.

The Senior Vice Principal – Standards will be accountable for the strategic leadership of a core faculty area, working through the Faculty Leader to ensure excellence in teaching and learning, engagement and student outcomes

The Senior Vice Principal – Standards will also be responsible for the progress of a specific academic year group leading on strategies to ensure students achieve excellence in attainment and achievement through monitoring, analysis, evaluation and intervention.

The Senior Vice Principal – Standards will undertake an appropriately proportionate programme of teaching in accordance with the duties of a teacher.

Principal Duties:

Working under the direction of the Principal to provide leadership to the Academy and wider educational setting by:

- To lead on and implement a framework for the quality assurance/monitoring of all aspects of teaching and learning.
- To lead our process of systematic review of standards of provision across all subject areas and implementation of subsequent actions.
- To provide accurate data on the standards of all elements of teaching and learning provision, informing areas for improvement at whole academy, subject and individual teacher level.
- To maintain a matrix of quality assurance of teaching over time.
- To coordinate formal observations of teaching practice in line with appraisal objectives and whole academy priorities.
- To drive an academy-wide emphasis on the performance of individual cohorts within the student population (e.g.: Pupil Premium/Most Able Students/Boys) ensuring strategy, action and impact of these are clearly and systematically recorded and reported.
- To ensure homework provision is consistently set and completed and effectively supports learning.
- To work through the Assistant Principal Teaching and Learning to ensure excellence in teaching and learning practice and development.

- To work through the Assistant Principal Standards and Curriculum to ensure personalised provision which maximises the opportunity for students to achieve the best possible outcomes
- To examine national performance documents (e.g. ASP, Ofsted Inspection Dashboard) to identify areas for attention and related strategy.
- To ensure consistency of monitoring of key priorities through publication and supervision of a fixed line management agenda.
- To contribute to the Academy's self-evaluation process.
- Modelling the highest professional standards to staff and students in all aspects of the role, maintaining a visible presence around the Academy and leading by example.
- Increasing the self-esteem of Academy students through the realisation of their raised aspirations.
- Contributing to the transformation of education in the Wythenshawe area of Manchester and beyond.
- Ensuring the provision of high-quality learning through excellence in service delivery and performance management of people and resources.
- Delivering and commissioning innovative services in direct support of the Academy's ethos, aims and objectives as developed by the Academy Governing Body.

Leadership

- Provide dynamic, consistent and motivational leadership for the Academy, as part of the leadership team and with the Principal, ensuring the successful delivery of the vision, ethos, aims and objectives as determined by the Academy Governing Body.
- Support the Principal with the strategic planning and operation of the Academy and its self-evaluation in line with the Academy's aims and objectives.
- Influence and provide leadership to cluster academies.

Resources and performance management

- Contribute to targets for achievement and operation of the Academy as agreed by the Academy Governing Board, DfE and the City Council.
- Set high standards and expectations for personal, student and staff behaviours and actions to support the achievement of the Academy's intended outcomes.

General duties and responsibilities

- To safeguard the welfare of students and report any concerns to the Principal
- To attend calendared parental and Academy events in line with expectations of the role
- To uphold the ethos and promote the core principles of the Academy
- To work in accordance with all Academy procedures and policies, to adhere to the Academy's professional code of conduct for staff and quality standards for all staff including smart dress code.
- Lead in the delivery of In-service training in area of specialism
- Maintain a high profile and visible presence within the Academy and carry out senior duties effectively
- Review and adapt systems and policies in response to the changing needs of stakeholders
- To chair, participate in and attend meetings and training as appropriate including INSET days.

- To take an active role in own professional development in line with performance management objectives.
- To ensure confidentiality is maintained at all times.
- To carry out other duties as may be reasonably requested
- To report risk to the Principal or Strategic Director of Finance & Corporate Services.