SWANBOURNE HOUSE

JOB DESCRIPTION

PE and Girls’ Games Coach  
Part-time

Date of appointment: January 2018

**The Role**: The coach is responsible, under the Director of Sport, for supporting the delivery of the Physical Education syllabus to classes in Years 1 to 8, for overseeing the development of the children in this subject area and for coaching teams in preparation for matches against other schools

**Reporting**: The PE coach will report to the Director of Sport.

**Responsibilities as a Coach**

* To follow schemes of work as provided by the Director of Sport
* To be actively involved in coaching Games and running Teams in matches and tournaments against other schools
* To assist in the administration of the department as required by the Director of Sport
* To have high expectations whilst taking into account the ability range of the pupils; to differentiate work for more able and less able pupils according to their needs
* To attend Parents’ evenings as appropriate to discuss the children’s progress
* To write detailed subject reports according to the school’s cycle of reporting to parents
* To participate in INSET provided by the School during the period of employment
* To keep records of INSET attended
* To set realistic, measurable and achievable personal targets as part of appraisal in consultation with the Headmaster
* To be prepared to make an active contribution to whole school events
* To coach Girls’ Hockey, Rounders’, Netball, Cricket & Athletics