**HASMONEAN HIGH SCHOOL**

Job description

Title of Post: TEACHING ASSISTANT

Responsible to: SENCO

Purpose

To work as a teaching assistant and main lead for a female student with physical disabilities. The student has a comprehensive EHCP and the person employed will be responsible (under the direction of the SENCO) for the implementation of the provision. This will include support in all the student's personal care and toileting needs. The person will work as part of a dedicated, professional team creating learning opportunities for students with special needs.  The focus will also be to work with students in Key Stage 3, 4 and 5. We are committed fully to equal opportunity legislation but due to the nature of this role we are only able to recruit a female member of staff.

Duties and responsibilities

* Manual handling - all training and risk assessments will be provided and carried out.
* Lead for all aspects of the student's personal care and implementing other aspects of EHCP including speech and language, OT, physiotherapy and teaching strategies.
* To be the key worker and main contact point for parents and external professionals providing regular and frequent liaison.
* Provide individual support to students with a variety of learning, physical, emotional, social and behavioural difficulties
* Devise programmes of work to meet individual student’s needs
* Form  supportive relationships with students and staff
* Study with students who have learning or behavioural difficulties
* Provide in-class or withdrawal support, as required, for the students
* Provide support during non-contact time as required
* Accompany the student on extension activities
* Carry out duties as required by the SENCO
* Attend school meetings and training as required
* Use IEP or similar to support student attainment
* Work collaboratively with teachers (especially before and after lessons)
* Communicate individual student needs to the teachers
* Act as a liaison to enhance student social inclusion by classmates
* Liaise appropriately with parents and record all communication
* Identify the strengths and weaknesses of students, track and monitor their progress and reflect on practice

*The Governing Body is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.*