

December 2016



Dear Applicant

Thank you for your interest in Farringtons School, for the post of **Catering Assistant or Kitchen Porter** working in our busy kitchen. The core purpose of the role is to provide a comprehensive, dining experience to the whole school community.

We are looking for a committed, experienced and dynamic **Catering Assistant/Kitchen Porter** to join our team in providing a first class service to the students and staff at Farringtons School. There is a vibrant spirit of teamwork and co-operation within the school, and we are looking for a “can-do” person who works both collaboratively and positively.

The main duties for the catering assistant include food preparation, serving, clearing away and cleaning. For the Porter the main duties involve heavy lifting – putting away stock and deliveries, clearing away and cleaning. The successful candidate will be organised, reliable and have experience of working as part of a team.

We have two positions available:

Term-time only (36 weeks a year including INSET days)

Porter:	21 hours per week	7.00am – 2.30pm	(Wednesday – Friday)
Catering Assistant:	20 hours per week	10.30am – 2.30pm	(Monday – Friday)

On your application form please include the following points:

1. Your experience to date
2. **Which position/positions you are interested in** and why you would like the position
3. What you can offer Farringtons School

Farringtons School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and enhanced disclosure through the Disclosure & Barring Service.

If you would like any further information please do not hesitate to contact me. You may like to look at our website www.farringtons.org.uk as a further source of information. Completed applications can be returned by e-mail to recruitment@farringtons.kent.sch.uk.

I look forward to receiving your application by 9.00am on Monday 19th December 2016.

Yours sincerely

Mrs Dorothy A Nancekievill
Head

Senior School
Tel: +44 (0) 20 8467 0256
head@farringtons.kent.sch.uk

Junior School
Tel: +44 (0) 20 8467 0395
juniorhead@farringtons.kent.sch.uk

Bursar's Department
Tel: +44 (0) 208 467 5586
bursar@farringtons.kent.sch.uk