Lister Community School
St Mary's Rd, Plaistow, London, E13 9AE

Mr Anthony Wilson, Headteacher
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Dear Applicant

Thank you for your interest in the post of **Learning Support Assistant** at Lister Community School.

For the successful candidate this will be an exceptional opportunity to join our school at a very exciting stage in its development. During our most recent Ofsted inspection in November 2013, the school achieved a judgement of Good in all areas demonstrating rapid progress from the previous report in February 2012. Although we are proud of all our achievements to date, we are determined to continue our journey to Outstanding through a continued drive to further improve the quality of our teaching and learning.

Your personal statement on the application form must be structured to address the person specification. You are strongly advised to address this in sequence, using headings to help those shortlisting identify how you have met the person specification. The final section of your personal statement should be a clear statement of what your main motivation is in applying for this post.

I should encourage you to diarise the date of the Interview listed on the Job advert, as due to forward planning, we may not be able to reschedule.

Unfortunately, we will not be able to contact those who are not successful in being shortlisted, but I thank you in anticipation of the time and effort you will put into making this application.

Best wishes.

Yours sincerely



Anthony Wilson
Headteacher