Job Title: **Teacher of Business**
Accountable to: **Lead teacher of Business and ICT**

Main purpose of the role:
To teach the subject across Key Stage 4 and/or Key Stage 5 across the ability ranges to ensure that individual students achieve their full potential.

This document should be read in conjunction with the relevant section(s) of the current School Teachers' Pay and Conditions document.

Duties and Responsibilities:

- To plan and prepare lessons and teaching materials to secure student engagement and progress
- To plan for the acquisition of numeracy and literacy skills and learning competencies in all lessons.
- To teach the range of subject classes across Key Stage 4 and/or 5.
- To ensure the needs of individual students are met through clear structures for lessons and sequences of lessons, which maintain a variety of activity to accommodate the range of learning styles and pace, motivation and challenge in relation to the students ability and target data.
- To maintain good order and discipline amongst students so that teaching objectives can be met, in line with the school Behaviour Policy
- To contribute to the development, evaluation and maintenance of Schemes of Learning at KS4/KS5
- To participate in INSET on curricular developments and help incorporate such developments into Schemes of Learning.
- To contribute to the development, evaluation and maintenance of agreed working practices and curriculum development within the subject.
- To keep abreast of changes in the subject curriculum and examinations and to contribute ideas as to how these changes can best be implemented.
- To aid in the development of internal assessment materials at Key Stage 4 and/or 5.
- To assess accurately and report on assessments of work carried out by students and to provide assessment data and formal reports at the appropriate times.
- To provide regular marking and feedback to students, beyond formal assessments, to enable gaps in knowledge to be closed and support students in progressing.
- To make effective use of assessment information on students to assess progress against target data and inform future planning to consolidate and extend the students' learning.
- To plan effective differentiation to secure progress for all students and consider and adapt planning and resources to meet the needs of students with SEND
- To be a tutor, providing pastoral support, guidance and advice to a group of students. Keeping appropriate records.
- To participate as required in meetings with colleagues, external partners and parents in order to fulfil the above duties and responsibilities.
- Any other duties and responsibilities within the range of the salary grade.

PERSON SPECIFICATION : Teacher of Business

Training, Qualifications and Experience

Essential

1. Experience of working within a Business Department or improving students' outcomes in Business at KS4 and/or KS5
2. Experience of improvement planning for student progress and monitoring the impact of Schemes of Learning, Teaching and Learning and interventions.
3. Some experience of leadership and management, including the ability to lead, motivate and support a staff team.
4. Evidence of a sound knowledge of effective teaching and learning strategies.
5. Qualified Teacher Status.

Desirable

1. Experience of liaising with a range of staff across the school to further students' progress and outcomes.

Professional knowledge and understanding

Essential

1. An understanding of the importance of effective planning and differentiation for Business at KS4 and/or KS5
2. Knowledge of the range of interventions strategies which impact on students' progress and outcomes at KS4 and/or KS5
3. To secure progress in own lessons
5. An understanding of the Ofsted framework.
6. Knowledge of statutory responsibilities including safeguarding.

Abilities and skills

Essential

1. Ability to use assessment data to analyse students' progress to secure improved outcomes
2. Ability to communicate clearly both verbally and in writing.
3. Ability to use IT to support work organisation.
5. Ability to communicate effectively with a range of stakeholders, teachers; such as Departmental colleagues, Pupil Premium Lead, SENCO; parents/carers and students

Personal qualities

Essential

1. A commitment to improving student progress and outcomes
2. Positive and resilient with drive, integrity and a cheerful disposition.
3. Ambitious and diligent professional who can motivate and inspire others (students, colleagues, parents/carers).
4. Approachable, able to listen and reflect on the needs of the stakeholders.
5. Excellent presentation and inter-personal skills.
6. Commitment to safeguarding and promoting the welfare of children.
7. A commitment to own professional development and that of the whole staff.
8. Ability to organise, plan and prioritise time effectively.