



THE BRITISH SCHOOL OF PARIS

Information for Applicants

Teacher of Mathematics

from 4th January 2019

The School

The British School of Paris is a non-selective co-educational independent school which provides British education of a high quality to an international student clientele. Founded in 1954 as a centre of holistic education for a British ex-patriot community, it has developed over the years into a truly international School with students of over 50 nationalities on roll, from age 3 to 18.

Following the fine traditions of independent schools in the UK, The British School of Paris has adopted a philosophy of education which unlocks the potential of all students by identifying strengths and supporting areas of development, while ensuring that students have fun and enjoy strong relationships. The academic programme is largely based on the English National Curriculum adapted to the special circumstances of our international clientele. The School embraces the challenges of modern education and provides for a high degree of flexibility within its well-balanced curriculum.

The British School of Paris is a high achieving school in the context of British and international fee-paying education, with tailored provision for educational support for children who experience learning difficulties. Small overall numbers, modest class sizes and a supportive pastoral care system mean that new pupils integrate quickly and find themselves well motivated in their work. The pupils participate in a wide range of extra-curricular activities, and they enjoy excellent results at all levels in standardised UK examinations.

The Senior School is situated beside a beautiful stretch of the River Seine in the town of Croissy sur Seine, in the western suburbs of Paris. Currently we have approximately 370 Senior School students aged 11-18 on roll. The Junior School is situated in close proximity to the Senior School, since moving to brand new purpose-built premises in September 2010.

Please visit our website www.britishschool.fr for further information on our school, including our curriculum guides.



THE BRITISH SCHOOL OF PARIS

The Post

The Senior School's current timetable consists of 55 periods per week of 30 minutes duration. Mathematics lessons are normally timetabled as hour-long double periods.

The successful candidate will be expected to teach Mathematics throughout the 11-18 age and ability range.

He/she will have sound experience of A Level Mathematics teaching and a willingness to be involved in extra-curricular and curricular PE. The Mathematics department is housed in bright, airy classrooms with access to interactive whiteboards.

The BSP is an iPad school and we are developing the use of this tool in all subjects to aid our pupils' learning.

We currently follow AQA specifications for GCSE and A Level Mathematics. The Maths department offers extension possibilities through participation in the UK Maths Trust and the ISMTF competitions.

The successful applicant will also be expected to take an active role in extra-curricular sports practices and matches. The School is a member of the International Schools Sports Tournament (ISST) association and inter-school matches often require teams to travel abroad for fixtures at weekends as well as host players for home matches.

Our students come from a variety of backgrounds. Overwhelmingly, they are disciplined, high achieving and enthusiastic learners. Educational challenges include the high level of student turnover (in common with all international schools), the wide range of previous experiences of students and the relatively large number of EAL students who make up the pupil population. Whilst discipline issues are not a concern at the school, expectations for staff and student performance are high.



THE BRITISH SCHOOL OF PARIS

Application Procedure

N.B. All applicants must hold an EU passport or already possess a valid French work permit.

To apply, please send a completed BSP application form, along with a current CV and a covering letter, to recruitment@britishschool.fr before the closing date. Application forms are available to download from the "Join Us – Employment opportunities" page of our website.

The British School of Paris is committed to safeguarding and promoting the welfare of children and young people and expects all members of its community to share in this commitment. The successful applicant will be subject to an Enhanced DBS check and will be required to provide any other relevant police checks.

Interview arrangements

If you are called to interview, you will be asked to give us permission to contact your referees and the school will reimburse reasonable travel expenses to the interview, up to a certain limit, and, where necessary, overnight accommodation costs. However, if a candidate is offered the post and declines the offer, such expenses will not be reimbursed.

Candidates invited to interview must bring with them the following original documents:-

- current valid passport, plus birth certificate or driving licence with counterpart licence, plus a proof of current address (e.g. recent posted bank or building society statement, mortgage statement, P45 or P60 Statement or a recent UK utility bill),
- all original degree certificate(s) and teaching qualification(s) along with induction certificate,
- any previous CRB/DBS checks (and any foreign checks obtained, if relevant).

British School of Paris Relocation Procedures

The British School of Paris subcontracts relocation assistance for new staff arriving from abroad to an outside company. The relocation company will send them a questionnaire to complete and will then discuss their needs and preferences. At a later stage appointments will be made to visit available accommodation.

Please note that in France flats and houses are generally rented unfurnished and kitchens are not always fitted. Renting a 50m² one bedroom flat in the suburbs will cost at least €1,000 per month.



THE BRITISH SCHOOL OF PARIS

Where appropriate, the school pays for reasonable removal costs for the outward move to Paris. In the case of new staff relocating from abroad, a taxable "settling-in" allowance is paid at the start of the employment contract as a contribution towards initial costs.

After appointment

The successful candidate will be invited to spend a day in school prior to taking up the post.

Schooling

Children of new staff relocating from abroad may be accepted as pupils at the British School of Paris subject to the normal application procedures. According to our Staff Fee Policy, school fees for children of staff recruited from abroad are charged at 10% of the standard fee, plus 10% of the development fund. For full details of other charges, and for information on the application procedure, we will put you in contact with our Registrar.

Learning French

The School is committed to providing a wide range of In Service Training. French lessons for new members of staff relocating from abroad are encouraged and the School is willing to pay up to 1,500€ per year towards the cost of French lessons for the first two years.

Transport to and from School

Employers in the Paris region cover 50% of the cost of a public transport monthly or annual season ticket to travel between work and home. To claim this contribution you will need to give a copy of your receipt and travel card ('Pass Navigo') to the BSP's accounts office.

Financial information

The BSP operates its own independent salary scale which is a generous one. The successful candidate for the post will be placed on the BSP's Main Scale (or possibly Upper Scale), according to their profile and level of teaching experience. In addition, the responsibility of Head of Physics attracts a TLR2c responsibility allowance on the BSP's scale.

Further financial information will be available to applicants on request.



THE BRITISH SCHOOL OF PARIS

Person Specification Teacher of Mathematics

CRITERIA	ESSENTIAL	DESIRABLE
Education / Training / Professional Qualifications	Good honours degree or equivalent in Mathematics, plus fully qualified teacher status in a school (PGCE plus probationary year)	Further professional qualification
Skills & Abilities	Excellent classroom practitioner Good team player Good communication and organisational skills Full use of ICT in teaching Ability to prioritise workloads	
Knowledge/Experience	Knowledge of the National Curriculum of England and Wales 4-5 years of Mathematics teaching experience (including experience at KS3, KS4 and at A Level) Knowledge of effective safeguarding practices	Experience of teaching in an international environment.
Other	Willing to have an active role in the Maths and PE Departments' programme of extra-curricular sports fixtures/competitions which involves travel and weekend commitments	Recognition of the diversity of cultures and nationalities within the school and the opportunities and challenges they possess



THE BRITISH SCHOOL OF PARIS

Senior School - Job Description **Teaching Staff**

This job description should be read in conjunction with the Conditions of Employment document as required by French law.

All individuals at The British School of Paris are committed to safeguarding and promoting the welfare of children and young people.

All teaching staff are expected to carry out the following:

The role of a subject teacher

- To teach the subject to a high standard throughout the Senior school
- To ensure that the School's educational policies are implemented within the classroom
- To ensure that the classroom practice reflects and promotes the School's aims and objectives
- To ensure good order and discipline in the classroom
- To be responsible to the Head of Department

Teaching

- To plan and prepare courses and lessons in accordance with the Schemes of Work developed in the department
- To teach, according to their educational needs, the pupils assigned to him/her, including the setting and marking of work to be carried out by the pupil in school and elsewhere.
- To assess, record and report on the development, progress and attainment of pupils.
- To promote the general progress and well-being of individual pupils and of any class or group of pupils assigned to him/her.

Curriculum

- To advise and co-operate with the Head of Department and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes and methods of teaching.



THE BRITISH SCHOOL OF PARIS

- To providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports.

Assessment

- To set homework in accordance with the school's homework timetable, to mark homework promptly and communicate marks to pupils
- To keep records of pupil progress in accordance with the needs of the department and the policies of the school.
- To communicate and co-operate with persons or bodies outside the school.
- To participate in meetings arranged for any purposes described above.
- To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

Professional Development

- To keep abreast of developments in the subject area, including new materials and changes in teaching methodology
- To participate in further training and professional development.
- To participate in the School's Review and Development procedures.

Teaching Areas and Resources

- To maintain good order and discipline in the classroom.
- To maintain the good order and security of departmental teaching areas, equipment and stock.
- To develop a lively, interesting atmosphere conducive to learning in the classroom and in departmental areas.

Communication

- To participate in all whole staff and departmental meetings.



THE BRITISH SCHOOL OF PARIS

Administration

- To participate in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examinations.
- To set work for classes in the event of absence
- To respect the deadlines set for the smooth running of the school

School Life

- To be available for cover at pre-agreed times in the school week
- To attend assemblies.
- When full-time, to be available for teaching throughout the school day in accordance with school procedure.
- To carry any out any other duties which may be required during the course of the school day by the Head of the Senior School.