



Millbridge J,I,N School Teacher

Application Pack October 2017



Welcome from the CEO



Dear Prospective Candidate,

Thank you for taking an interest in this post at Millbridge Junior, Infant and Nursery School. I hope the materials enclosed in this pack give you a good sense of what makes the school a special place to work and provides the information you need about the post.

I think our structure will give you the best setting to be happy and successful in the role. As a sponsor, we will give you all the support you need, whilst giving you the freedom to innovate and bring creativity to the post.

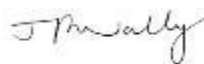
Children of course, are the heart of what we do and it is essential, that you relate well to children and young people. The children at Millbridge are a pleasure to work with; some need extra help but they all want to learn and behave well.

Millbridge has been through challenging times recently but is very much on the path to recovery. The staff are friendly, talented and hard-working and will give you their full commitment. Similarly, the parents and governors are very supportive and want to see the school do well. This is a great opportunity to help the school take the next steps to becoming good

It is important to read the information provided carefully. We want you to be happy in the role you are applying for and committed to performing the job to the best of your ability.

I very much hope you are encouraged to apply for the position and look forward to meeting you soon.

Yours faithfully,



John McNally
CEO, SHARE Multi Academy Trust

Information about Millbridge Junior and Infant School

Dear Applicant,

Thank you for taking the time to consider applying for a role at Millbridge Junior, Infant and Nursery School.

As Headteacher I would like to take this opportunity to tell you a little bit about the context of our school.

We are situated close to Heckmondwike town centre within a culturally diverse community of Kirklees. There are approximately 330 pupils on roll including Nursery.

The vision at Millbridge JIN is a simple one: to equip all our children with the skills they require for successful and happy future lives.

Our main challenge is to raise the standards of achievement of our pupils by capitalising on the existing strengths of the school.

We are now looking to appoint energetic, positive and amazing practitioners who will take the school forward, building on our strengths in order to meet our challenging targets.

When you visit our school you will find children who are eager to learn and a dedicated staff team who want the best for the school community.

I hope I have given you a flavour of Millbridge Junior, Infant and Nursery School. You can also visit our website at www.mj.in.org.uk to find out more information about our school.

Su Aaron-Abel
Headteacher





SHARE Multi-Academy Trust is the charitable company that currently runs Shelley College, Heaton Avenue Primary School, Millbridge

Junior, Infant & Nursery School and Cowlersley Primary School. We are an emerging academy chain of secondary and primary schools that share our values and want the very best for our students and staff.

We believe in helping staff and students achieve their personal best and are keen to recruit the very best talent to our Trust. As well as being part of the Trust, some of our schools are National Support Schools and National Teaching Schools and as such, we can offer our staff a wealth of career development opportunities and the support you need to enjoy your role.

More than 300 people work hard across the Trust to ensure we provide the very best education and service across all our schools, from invigilators joining us for a few hours a year, through flexible part-time work to many full-time teaching and support roles.

If you share our passion for challenging, improving and making our schools the best they can be, we'd love to hear from you.

Valuing People, Supporting Personal Best

Whatever your role or whatever your career plans, we can help you achieve them.

Our belief in "Valuing People, Supporting Personal Best" means we are committed to investing in our staff, to help them be happy at work, to provide the support they need to achieve the highest standards they are capable of and to offer the training or guidance they need to undertake their jobs effectively. For example, everybody is encouraged to use a personal development plan, to set their own objectives and to take responsibility for their own improvement priorities. We define effective leadership as "helping others to achieve their best" and that is what your line manager will try to do for you.

Our students, of course, are at the heart of what we do and it is essential, whatever position you are applying for, that you relate well to children and young people.



Employee Benefit Schemes

A world of benefits and reward for all staff!

We believe in making the world a happier place to work. We do that by providing a package of flexible employee benefits, including:

- An attractive pension scheme for both Teaching and Support Staff.
- School's Advisory Service – staff well-being support and medical cover, including amongst other things: counselling; physiotherapy; and operations.
- Share Academy Savers – the home of our employee benefits. Offering discounts on everything from groceries and shopping through to holidays, insurance, days out, restaurants and more.
- Salary sacrifice benefit schemes - salary sacrifice enables staff to give up some of the cash value of their pay to receive other benefits which saves on tax and national insurance. The Trust currently runs the following salary sacrifice schemes:
 - Childcare Vouchers - savings of up to £933 a year. Childcare vouchers can be used for pre-school and nursery costs plus after school clubs, summer camps and even independent school fees.
 - Bikes – savings of up to 42% on the cost of a new bike.
 - Computers – savings on the cost of Desktop machines, Laptops, Apple Products and software.

Class Teacher Role Profile

Role Title	Class Teacher	Reporting to	Headteacher
Section	Millbridge		
Contract type	Permanent	Grade / Salary	MPS/UPS

Part A – JOB DESCRIPTION

Overall purpose of role	<p>As a Class Teacher you will implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and ensure delivery of high quality teaching and learning for which you will be accountable.</p> <p>You will be required to meet the general requirements of this post, as specified in the School Teachers' Pay and Conditions Document. In addition, you will be required to fulfil any reasonable expectations from the Headteacher.</p> <p>The post will require you to work in partnership with the Senior Leadership Team, governors and staff to ensure the continuous improvement of the Academy.</p>
Safeguarding Requirements	<p>This post requires the post holder to work in settings with children and young adults. Any employment offer is therefore subject to the results of an Enhanced Disclosure from the Disclosure and Barring Service (DBS). People who may have contact with younger children (i.e. primary school age) are also required to complete a declaration about family or other members of their household.</p> <p>Applicants MUST complete the MAT's standard application form to be considered, will be required to provide evidence of identity and qualifications and offers of employment will be subject to satisfactory references. For applicants who work or have recently worked in a school, one of the references must be from the Headteacher.</p>

Key Outputs
<ol style="list-style-type: none"> 1. To teach classes of pupils, ensuring that planning, preparation, recording, assessment and reporting meet their varying learning and social needs. 2. To monitor and support the overall progress and development of pupils as a teacher, setting pupils individual improvement goals as appropriate. 3. To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential. 4. To contribute to raising standards of pupil achievement and attainment. 5. To promote and actively support the school's responsibilities towards safeguarding. 6. To provide and maintain a stimulating, well ordered and purposeful learning environment and to take collective responsibility for the overall appearance of the school. 7. To teach pupils according to their educational needs, including the setting and marking of work to be carried out by pupils in school and elsewhere.

8. To maintain discipline in accordance with the school's procedures and to encourage good practice with regard to punctuality, behaviour and standards of work.
9. To ensure the learning needs of individual pupils are met, particularly vulnerable groups, such as those with SEN, disabilities or disadvantages pupils.
10. To effectively liaise with staff, parents and others to support pupils learning.
11. To organise support staff effectively in targeting support and raising standards.
12. To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required.
13. To use the outcomes of on-going assessment to help shape future planning.
14. To self-evaluate and undertake professional development to help achieve the highest possible standards in role.
15. To reward and celebrate pupils' success.
16. To attend a range of staff and other meetings and events such as parents' evenings and complete additional administration tasks as required by the role.
17. To undertake any other duties associated with the role, as may be decided by the Headteacher.

Dimensions (Financial/Statistical/Mandates/Constraints/No. of direct reports)

- Range of staff approximately 60 across the whole school.
- Range of pupils approximately 300.

Work/Business contacts

Internal: All teachers and support staff to advise how effectively to support pupils to achieve their Personal best.

External: Parents and Families & other agencies.

Expertise in Role Required (At selection - Level 1)

Essential or Desirable

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| • Qualified Teacher Status | Essential |
| • Degree or equivalent | Essential |
| • Successful experience or the ability to teach at KS2/KS1 | Essential |
| • Evidence of continuing professional development and a willingness to undertake further development as appropriate | Essential |
| • Evidence of/potential to become an excellent classroom practitioner, capable of inspiring pupils and forming great relationships with colleagues & parents | Essential |
| • Able to inspire and motivate pupils | Essential |
| • Knowledge of assessment processes and tracking systems and how they can be used to adapt planning & delivery of the curriculum to improve pupil progress. | Essential |
| • Able to monitor and evaluate impact of interventions and strategies | Essential |
| • Working knowledge of the National Curriculum & fully conversant with good primary practice | Essential |
| • Knowledge of innovative teaching and learning strategies | Desirable |
| • Experience of/able to implement SEN provision in a class setting | Essential |

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| • Highly competent in ICT and the use of computers | Desirable |
| • Excellent communication skills | Essential |
| • Excellent behaviour management skills | Essential |
| • Commitment to the safeguarding of children | Essential |
| • A willingness to be fully involved in the wider life of the school including extra-curricular activities. | Desirable |

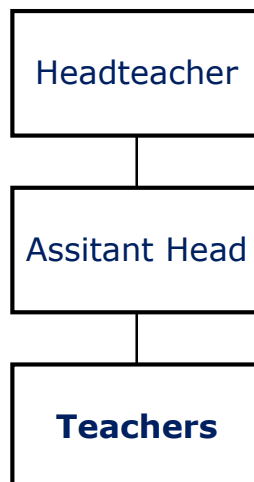
Other (Physical, mobility, local conditions)

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| • Is willing to work flexibly within scope of overall hours, e.g. evening meetings. | Essential |
| • Able and willing to travel to meet the needs of the role. | |

Expertise in Role - After initial and advanced development

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| • Evidence of monitoring and evaluating interventions and strategies |
| • Evidence of data analysis and strategies used to improve performance |
| • Evidence of on-going continuing professional development. |

Structure



Signatures

Approved by : : CEO



Approved by : Post Holder/or Representative

Closing date: 9:00 am on 27th October 2017

