POST: **TEACHER OF SCIENCE**

RESPONSIBLE TO: **Head of Faculty: Science**

JOB PURPOSE

To provide high quality teaching and learning, to enable the effective use of resources and high standards of achievement for students, within an environment in which students feel safe, rewarded and challenged.

DUTIES AND RESPONSIBILITIES

The duties and particular expectations of this post are detailed below and are in addition to those specified in the latest School Teachers' Pay and Conditions Document. All reflect the National Teachers' Standards introduced on 1 September 2012.

Responsibilities
Working with the Head of Faculty:

- To set high expectations and provide leadership in the classroom
- To ensure that high quality teaching and learning takes place in all classes as allocated by senior staff/the leadership team
- To support and participate in curriculum and faculty development
- To maintain high standards of work and behaviour
- To efficiently and effectively deploy quality resources for learning
- To assist with the assessment, recording and reporting of progress
- To provide equality of opportunity.

Key Tasks
Work with the Head of Faculty:

1. <u>Ethos/Vision</u>

- To support the vision and ethos of the school
- To promote high expectations of students throughout the faculty
- Promote a positive climate for learning and maintain effective arrangements for managing student behaviour within the faculty.
- To lead by example to help motivate, inspire and enthuse students in their studies
- To encourage students to recognise their role within school and within the wider community
- To set a good example in terms of dress, punctuality, attendance and expectations outlined in the National Teachers' Standards.
- To uphold the school's policies, procedures and practices.

2. <u>Planning</u>

- To prioritise, plan and organise the development of the subject through objective/target setting.
- To maintain up-to-date policies on learning and teaching within the faculty, to complement school and faculty policies.
- To maintain a consistent approach to lesson planning across the faculty in line with faculty, and to monitor lesson plans.

3. Curriculum

- To monitor arrangements for grouping students within the subject, and to ensure that grouping criteria help to raise attainment.
- To ensure that teaching pays due regard to promoting equality of opportunity.
- To share in the development of, and follow, course outlines, syllabuses and schemes for learning as agreed by the Leader of Learning/Leadership Team.

4. Learning and Teaching

- To ensure that students' special educational needs are recognised and met.
- To promote and develop different learning styles for students.
- To ensure effective deployment of Teaching assistants/support staff/technicians within the faculty.
- To maintain an environment within the faculty which promotes high quality learning.
- To promote consistent improvement in examination results.
- To ensure good record keeping with respect to teaching and learning within the faculty.
- To ensure home learning is set in line with the school policy.

5. Assessment/Recording and Reporting

- To make effective use of comparative data together with prior attainment data, to provide relevant information to the Leader of Learning to establish benchmarks and set targets for students and the faculty.
- To ensure the effective use of performance data to promote achievement and ensure at least expected progress
- To ensure the school's marking and assessment policy is adhered to.
- To ensure that the school's recording and reporting procedures are implemented effectively.

6. Staff Development

- To participate in and support the Performance Management Policy/Staff Development policy
- To participate in INSET activities
- Be a group tutor/mentor
- To attend relevant scheduled meetings and briefings as appropriate

7. Management of Resources

- To effectively and efficiently utilise all resources available
- To support the faculty to effect change and to maximise potential.
- To participate in the smooth running of the faculty/faculty and to assist in maintaining an effective team.
- To be involved in extra-curricular activities
- To undertake other duties as reasonably required by the Headteacher

8. Equality of Opportunity

- To ensure that everyone within the team and within each classroom is valued as an individual.

9. Safeguarding

- To be accountable for promoting and safeguarding the welfare of students responsible for, or in contact with.