



Holderness Academy
& Sixth Form College

Information for Candidates

Teacher of Geography



Holderness Academy & Sixth Form College
Station Road
Preston
East Riding of Yorkshire
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Chief Executive Officer (TCAT)
Executive Headteacher
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Letter from the Executive Headteacher

November 2018

Dear Applicant

I am delighted to enclose an application pack and details for our Teacher of Geography post at Holderness Academy part of The Consortium Academy Trust family.

On joining the Trust the successful candidate will work with our committed and dedicated team within the Faculty structure. As part of the team, they will be expected to meet the basic teacher standards at all times to provide an exciting and inspiring learning experience for our young people. In addition, they should be keen to engage in the wider life of our community school.

The Academy has high expectations of all its staff. However, we are proud of our strategies to nurture and support staff and of the systems we have in place which recognise staff contributions that impact positively on the lives of young people and foster a culture of well-being and pride.

This is an exciting time to be joining the staff team here at Holderness Academy, as we are making significant changes to the daily management and leadership to ensure that we move the Academy to a position of sustainable success, for our learners and staff, both now and in the future. In addition, the successful candidate will become part of a much wider team of staff across the Trust, with opportunities for collaboration, sharing good practice and skill development provided.

We very much look forward to reading your application and would welcome a request for a visit to our Academy.

Kindest regards



Mrs S L Young
Executive Headteacher

Our Academy

Holderness Academy and Sixth Form College is a large comprehensive school with 1287 students on roll, including 169 in the Sixth Form. The Academy is situated in East Riding of Yorkshire and located in the small village of Preston – a village which dates back before the Domesday Book. It sits six miles to the East of Hull and one mile from the town of Hedon.

The Academy attracts students from all its surrounding East Yorkshire towns and villages, and staff from even further afield. We are incredibly proud to have a positive and engaged student body and a dedicated and talented team of staff and governors.

Holderness Academy and Sixth Form College is a disciplined and well-organised environment. We have high standards of Academy dress and have clear expectations on punctuality, attendance and behaviour, having recently implemented a Student Positive Discipline Policy. Our students have responded well to the new policy and this is reflected in all aspects of school life with noticeable improvements to student behaviour and attitude throughout the Academy.

We have a strong student and staff voice approach which has impacted significantly on the recent developments in our Academy environment and in approaches to Teaching and Learning and fostering well-being and mental resilience across all teams within our school.

The recent set of student outcomes in 2018 demonstrate that our changes are seeing an impact and improving outcomes for learners, our Progress 8 measure (demonstrating the academic value we have added to student in their time with us from Year 7 to Year 11) improved as did our Basics Headline measures.

Our supportive approach to developing the whole young person is delivered through our Pastoral Support System which responds to the wider support needs that children living in the modern world may develop. Their tutor is the first point of call but a dedicated Pastoral Manager per year group and a focus Progress Leader are key to our students commenting 'they feel safe in school'. It is the responsibility of all members of staff to keep students safe and this is an essential part of the Academy core business.

The Sixth Form College is focussed on providing high quality teaching and care to secure the best achievement and outcomes for all. Within the Sixth Form there is a dedicated suite of teaching rooms and facilities, which provide a bespoke Sixth Form College feel. Sixth Form students play a full roll in the life of the Academy, but equally enjoy the advantages of this dedicated provision.

Despite recent challenges related to the OFSTED Inspection of June 2017, the Academy retains a strong community ethos, we very much consider ourselves to be a community comprehensive.

As a school we firmly believe opportunities and experiences play a huge role in enabling young people to develop their skills and attributes beyond the classroom. The Academy prides itself on the wide range of extra-curricular opportunities offered to its students. Annually, students take part in a variety of teams, clubs and events. Staff give a great amount of time to supporting students to develop wider cultural experiences through trips and visits and in relation to their academic progress.

Multi Academy Trust

On 1 October 2018, Holderness Academy and Sixth Form College (formerly South Holderness Technology College) joined a multi academy trust, 'The Consortium Academy Trust' (TCAT). TCAT comprises of five secondary schools and two primary schools with a total of 6221 learners and a significant staff team.

The Trust was developed to provide a platform to deliver high quality educational experiences for the children and young people within the communities it serves, to enhance and improve their life chances and enable them to make substantial and sustained contributions to society. We will achieve this by building a strong, regional offer that supports the educational aspirations of current and future generations while providing excellent career opportunities for staff.

Our Vision

As part of The Consortium Academy Trust, Holderness Academy & Sixth Form College will engage all young people in the best education and learning experience.

Our vision is to be a Trust:

- that promotes academic excellence, where exciting opportunities allow students to excel in all that they do, and leave prepared to achieve all their ambitions
- whose schools deliver the maximum potential for progress through inspirational teaching and learning, and outstanding school to school support
- with a leading community role, whose schools are the preferred choice for learners, parents, staff and other professionals

As an Academy we aim to:

- provide a high quality education so each learner achieves the success of which he or she is capable
- provide a safe, caring, disciplined and stimulating environment in which each individual is challenged and enriched by learning within a culture of mutual respect
- actively contribute to all aspects of each learner's life and develop the social and emotional aspects of learning
- prepare each learner for a fulfilling, happy and successful life as an active citizen in a global and sustainable society
- engage in positive partnership with all parents to support and celebrate each learner's learning and development
- work with other schools, colleges, employers, support services and the wider community to ensure that provision is as good as it can be for all
- support the professional development of staff to fulfil the needs of the individual and the college

Holderness Academy and Sixth Form College Job Description

Job Title: Teacher of Geography

Pay Scale: M1 – UPS3

Work Pattern: Full time (temporary)

MAIN PURPOSE OF THE JOB

To implement the vision and values of the Academy by aspiring to consistently deliver outstanding learning opportunities to children and young people both inside and outside the classroom environment. Ensuring aspirational standards of behaviour and attainment are evident at all times and contributing to the calm environment of both schools. Classroom teachers must ensure they work within the policies and procedures as laid out by the Trust and provide a good role model for children and young people at all times, both in and out of the school environment. All teaching staff are expected to meet the national core standards for professionals at all times and must expect to be challenged if they do not do so.

General Tasks

- Plan and deliver high quality teaching and learning in their specialist area, or other area of expertise or phase specialism
- Take responsibility for the welfare, academic and personal development of the students in a class/tutor group
- Take a responsibility for general health and safety across the working environment
- Be a visible presence around the school sites to perform duties as directed to facilitate a safe working environment for children and young people
- Positive Discipline
- Fulfil requirements for marking, assessment and reporting to parents in line with Academy policies
- Attend and contribute to, where appropriate, staff training events

Specific Responsibilities

Attendance

- Provide accurate and timely attendance data through the lesson monitor system

Continuing Professional Development

- Actively participate in arrangements made for Appraisal
- Make every effort to ensure that subject knowledge and understanding of initiatives in pedagogy are up to date
- Participate in training both internal and external as appropriate
- Support other colleagues in their professional development
- Engage with the coaching cycle as appropriate
- Ensure that when the opportunities arise for working party input they are taken as appropriate against national professional standards

Enrichment Opportunities

- Be involved in providing curriculum enrichment relating to Schemes of Learning
- Participate and/or lead as appropriate in extracurricular activities to support learning, personal and social development in the Academy

Student ATL and progress

- Track student attainment and progress for each class
- Provide appropriate feedback to students to enable them to improve and make progress
- Work as part of a subject area team to set and analyse aspirational projections
- Provide specific targets for improvement as required in line with reporting cycles
- Ensure students are entered for the appropriate course by liaising with HoF or exams office

Student Management

- In terms of behaviour and welfare, identify students giving cause for concern and follow the Academy procedures for notifying the relevant staff
- Contribute as necessary to support plans
- Follow the Academy policies and practices and take responsibility for the behaviour management of students in class time and around the school site
- Work with the Learning Support teams to ensure effective learning activities, monitoring and successful reintegration occurs to support the students with an identified need and the academic progress of students in KS4
- Facilitate where appropriate transition activities – for example Year 6-7, Year 8-9, Year 9-KS4, new students into school, Year 11-12
- Undertake responsibilities around the school sites to facilitate the smooth running of break/lunchtime/before and after school
- Providing guidance and advice to students on educational and social matters and ensure accurate record keeping is maintained
- Fulfil obligations for safeguarding of young people and child protection requirements

Teaching

- Contribute to the effective decision making around curriculum choice in the subject area, ensuring curriculum is relevant to all learners
- Plan, prepare and deliver high quality learning, at all times aiming for outstanding
- Set, mark and/or assess Independent Study Tasks as appropriate
- Communicate and cooperate as necessary with examination bodies or external bodies to the school

Working with Parents

- Provide information to parents re ATL and progress as and when requested
- Attend relevant Parent Information Evenings for groups/classes they teach

Leading and Managing Policy

- Contribute effectively to the development of the Academy Vision and Ethos
- Contribute to the consistent implementation and review of relevant policies e.g. Uniform Policy, Equal Opportunities Policy
- Take an active role with regard to safeguarding and child protection of all young people

Leading and Managing Learning and Progress

- Display those teacher competencies expected of all Academy teachers with regard to subject knowledge, subject application, marking, assessment, recording and reporting
- Make a relevant contribution to the Self Evaluation process.
- Develop learning opportunities across the Academy to engage learners in lessons
- Ensure effective use of resources, including new technologies, to stimulate learning and progress

Leading and Managing People

- Advise upon, plan and contribute to the professional development of all staff to increase their effectiveness and impact on the quality of behaviour management
- Carry out appraisal responsibilities as and when appropriate

Managing Resources

- Ensure that there is a safe working and learning environment in which risks are properly assessed and managed in line with the Risk Management strategy

Managing Student Welfare

- Ensuring student welfare is secure and students feel safe in school

Other

Holderness Academy & Sixth Form College has high expectations of all its employees to ensure that they provide a professional service to our young people and the community.

The general requirements for the substantive post of Teacher are outlined in the School Teacher's Pay and Conditions Document.

Appraisal Targets will be aspirational and set on an annual basis in discussion with the Line Manager.

This Job Description is intended to highlight the main responsibilities and expectations for the post holder, and is not the entirety of what a member of staff may reasonably be required to complete in line with the priorities of the organisation. Neither is it intended to highlight the amount of time which should be spent on each task.

As a member of staff of The Trust

- Role model appropriate behaviours within a professional environment including conduct, communication and personal appearance
- Demonstrate a commitment to Positive Discipline
- Role model high levels of literacy and numeracy including modelling appropriate language
- Have high expectations of students
- Aspire to develop your professional skills and qualifications
- Use all forms of social media appropriately
- Take responsibility for the reputational management of The Consortium Academy Trust schools
- Contribute to systems of evaluation and performance of the organisation positively

Your duties may involve access to information of a confidential and sensitive nature which may be covered by the General Data Protection Regulation (GDPR). All employees of The Consortium Academy Trust will be expected to comply with the GDPR when handling any personal data. Confidentiality must be maintained at all times. In addition to the above the post holder must be committed to safeguarding and promoting the welfare of children and young people.

This job Description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties. In addition you may be expected to take part in any other reasonable duties which may be required.

PERSONAL SPECIFICATION - TEACHER

Category	Essential	Desirable	Evidence
Qualifications, Training and Experience	<ul style="list-style-type: none"> Degree Level Qualification in relevant subject area Qualified Teacher Status 	<ul style="list-style-type: none"> Experience of delivering in subject area Experience of and willingness to work with young people 	<ul style="list-style-type: none"> Application form
Skills, knowledge and aptitude	<ul style="list-style-type: none"> Track record of successful classroom practice Awareness of safeguarding practices Willingness to be involved in the wider life of the Academy Ability to establish good professional relationships with colleagues at all levels Commitment to own learning 	<ul style="list-style-type: none"> Leadership skills ICT Proficient 	<ul style="list-style-type: none"> Application form Interview References
Personal Attributes	<ul style="list-style-type: none"> Exceptional Communicator Hard working 	<ul style="list-style-type: none"> Resilient Positive mental attitude Team player Ambitious 	<ul style="list-style-type: none"> Application form Interview References