**Salesian  School,  Chertsey**

**Job  Profile:  Teacher**

**Purpose:**To  serve  the  mission  of  Salesian  School  by  providing  a  high  quality  education  to  raise  student  achievement.  To  work  collaboratively  with  other  members  of  staff  to  maximise  the  delivery  of  learning  and  teaching.  To  provide  pastoral  care  and  spiritual  growth  opportunities  to  all  students.

**Salary:**Main  Scale  or  Upper  Pay  Spine

**Responsible  to:**Head  of  Department

**Person  Specification**

• Commitment  to  supporting  the  distinctive  nature  of  a  Catholic  school

• Good  Honours  Degree

• Qualified  Teacher  status

• Recent  and  relevant  professional  development

• Willingness  to  further  develop  professional  skill

• Ability  to  enthuse,  inspire  and  develop  students  under  the  Catholic  ethos

• Ability  to  challenge,  motivate  and  empower  students

• Ability  to  recognise  the  needs  of  students  and  raise  standards

• Ability  to  manage  resources  efficiently

• Commitment  to  promoting  the  educational  principles  of  St.  John  Bosco

• Genuine  enjoyment  of  working  with  young  people

• Commitment  to  inclusion  for  all

• Commitment  to  excellence  in  terms  of  teaching  and  learning

• Knowledge  and  understanding  of  recent  developments  in  learning  and  teaching

• Excellent  grasp  of  new  technology  and  its  potential  to  support  learning

• Excellent  communication,  interpersonal  and  organisational  skills

• Commitment  to  working  as  a  team  player

• Ability  to  be  an  effective  Form  Tutor

• Commitment  to  supporting  and  promoting  the  extra-­‐curricular  life  of  the  school

• Boundless  enthusiasm  and  a  positive  outlook

• Capacity  to  work  very  hard  under  pressure

• Personal  integrity  and  the  drive  to  do  what  is  best  for  the  students

• Ambition  and  potential  for  promotion

• Sense  of  humour

• Commitment  to  ensuring  that  Salesian  becomes  the  best  school  in  the  country

**Responsibilities**

The  responsibilities  outlined  in  this  job  description  are  in  addition  to  those  covered  by  the  latest  School  Teachers'  Pay  and  Conditions  Document.

**Professional  Values  &  Practice**  Teachers  should:

• Have  high  expectations  and  commit  to  raising  the  students’  educational  achievement

• Be  committed  to  safeguarding  and  promoting  the  welfare  of  students

• Seek  and  use  opportunities  to  work  collaboratively  with  colleagues  to  raise  standards  by  sharing  effective

practice

• Liaise  effectively  with  parents  or  carers  on  students’  progress  and  achievements

• Show  a  commitment  to  professional  development  by  identifying  areas  in  which  they  need  to  improve  their  professional  knowledge,  understanding  and  practice  in  order  to  teach  more  effectively  in  their  current  post,  and,  with  support,  take  steps  to  address  these  needs

• Attend  staff,  departmental  and  other  meetings  as  required

• Participate  in  the  arrangements  for  performance  management  within  the  school

• Undertake  a  due  share  of  duties  according  to  the  published  rota

**Teaching**  Teachers  should:

• Have  a  secure  knowledge  and  understanding  of  the  subjects  they  are  trained  to  teach

• Set  challenging  teaching  and  learning  objectives  which  are  relevant  to  all  students  in  their  classes

• Plan  effectively  to  meet  the  needs  of  students  in  their  classes

• Plan  effectively  for  special  educational  needs  in  consultation  with  the  Head  of  Learning  Support

• Work  effectively  as  part  of  a  team  and  liaise  with,  deploy,  and  guide  the  work  of  other  adults  who  support

students’  learning

• Use  a  variety  of  teaching  methods  and  styles  appropriate  to  the  range  of  ability  of  the  students  being  taught

• Ensure  a  standard  of  behaviour  that  enables  students  to  learn

• Undertake  the  teaching  of  those  classes  assigned  under  the  school  timetable

• Plan  and  prepare  lessons  in  accordance  with  the  Schemes  of  Work  of  the  department

**Monitoring  and  Assessment**

• Make  appropriate  use  of  a  range  of  monitoring  and  assessment  strategies  to  evaluate  students'  progress

towards  planned  learning  objectives,  and  use  this  information  to  improve  their  own  planning  and  teaching

• Mark  and  assess  students'  work  on  a  regular  basis  in  accordance  with  the  school's  marking  and  assessment

policy

• Set  and  mark  homework  in  accordance  with  school  policy  and  departmental  guidelines

• Record  and  report  on  student  development,  progress  and  attainment  as  required

**Form  Tutor**

• Take  the  register  each  morning  session  and  lead  the  daily  act  of  worship

• Provide  support  and  guidance  to  students  and  monitor  performance  in  accordance  with  the  schools  policies

• Monitor  students’  attendance  and  conduct  and  liaise  with  appropriate  staff

• Liaise  with  parents  and  carers  regarding  issues  as  they  arise

• Complete  student  reports  in  accordance  with  the  school  policy  on  Assessment,  Recording  and  Reporting

**Other**

• Carry  out  any  other  duties  at  the  direction  of  the  Headteacher  or  as  laid  out  in  Salesian  School  documentation