



Letter to Applicant – Assistant Principal

Dear Applicant,

Thank you for showing interest in this key leadership responsibility. Birchwood High School is a fantastic place to work and I have great privilege in leading an inspired team of staff who are dedicated to the education of our 1400 students. We are proud of our outstanding judgement in terms of student welfare and personal development and our 2017 GCSE and A-Level results show a school that is now rapidly improving in terms of academic outcomes. We are proud of our inclusive and non-selective ethos, with some students progressing on to the very best universities in the country and other students needing significant support to help them progress.

The SLT team have a broad range of skills and experiences so we are, therefore, looking for someone to join our team who has a proven track record in middle leadership, emerging talent with whole school leadership and whose exact responsibilities can be negotiated with the successful candidate.

The current SLT comprises of a Principal, two Deputy Principals and three Assistant Principals. They are supported by a Finance Director and HR Manager who help ensure that, as a Single Academy Trust, we are effective in terms of resource deployment.

Financially, we are in a strong position but, like many schools, we are having to be prudent, but this does not include affecting the quality of provision for our students, we are fortunate to have excellent facilities and the school is open from 8am to 10pm with a full Community Programme in the evening. We also have a number of other key post-holders including the SEN lead, the Head of Sixth Form and Heads of English, Maths and Science who form a wider SLT team. A strong Head of Year team look after 240 students each along with Heads of Humanity, PE, Technology, Expressive Arts, MFL. Our Sixth Form is also growing with an expected enrolment of 150 Year 12 students in September.

This is clearly a significant position in the school's organisation and is an exciting opportunity for someone with an appropriate school leadership background. To apply, please complete an application form and include this with a covering letter* outlining any relevant experience to date, your values and how you would make a difference to student outcomes. Applications should be sent to Harriet Muxlow, HR Manager at recruitment@birchwoodhigh.org.uk. The closing date is Monday 21st May and interviews will be held on 23rd and 24th May.

If you are successful, you will have the opportunity to help the school improve further at this important time for our students and staff and in return, we will ensure that we support you professionally and personally to succeed and further your career.

If you have any further queries, or to make an informal visit, please contact the school on 01279 655936.

Yours faithfully

Dr. Chris Ingate
Principal

**the application letter should be no more than two sides of A4 Arial Font Size 11*