**Federation of Crosfield and Selhurst Nursery Schools and Children’s Centres**

**Crosfield Rainbow Group**

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| **Job description – Rainbow Group nursery class teacher**  Post: Nursery Teacher (full time)  Scale:  Main Pay Range/Unqualified Teacher Pay Range + SEN/learning and teaching allowance + OLA  Department: People  Division and/or Section: Crosfield Nursery School and Children’s Centre, Rainbow Group  Date: April 2018 |
| **Main Purposes and Scope of the Post**  This post is in accordance with the working conditions as set out in School Teachers’ Pay and Conditions Document 2017 and as subsequently up-dated and the National Standards for Teachers.  A Nursery teacher at Crosfield Rainbow Group is expected to   * work within the Nursery School and Children’s Centre stated aims and policies * be accountable for the progress that the children in their allocated class group make during an academic year * promote positive relationships and contribute to the provision of an enabling learning environment * contribute to nursery school development, with particular reference to the Rainbow Group and work within the agreed professional development and performance management framework |
| **Main Activities of the Post**  To work within the Nursery School and Children’s Centre stated aims and policies by   * supporting the aims and ethos of the Nursery at all times, promoting these to parents and carers, and to colleagues, visitors and other professionals both in the nursery and in the wider community * setting a good example in terms of punctuality, attendance, behaviour and dress, and supporting the development of the nursery’s reputation and standing within the community * working as part of the Rainbow Group class team, taking a leadership role and liaising with the on-site nursing team, early years educators, early years assistants and parents * contributing to Early Support Programme meetings and other professionals’ meetings as required * promoting the nursery school and children’s centre inclusive ethos * promoting positive behaviour and implementation of the behaviour policy * meeting with parents each term on a formal basis to share progress * preparing an end of year report, to forward to parents and to child’s reception class * ensuring resources are of high quality, are accessible for children and effectively used * promoting and safeguarding the welfare of all children, including reporting on issues of child protection according to school procedures * maintaining and respecting confidentiality * sharing in the corporate responsibility for, and promoting good practice with regard to, all matters of Health and Safety   To be accountable for the progress that the children in their allocated class group make during an academic year by   * making provision for the special educational needs of children, including planning individual support plans to meet their specific learning and development needs * working as part of a multi-disciplinary team, consulting with other members of the school staff, nursing team, therapists, parents/carers and other relevant professionals in order to meet the needs of individual children and facilitate their progress * observing children and recording their progress and achievements in accordance with agreed arrangements, including Making Children’s Learning Visible * maintaining and writing records of children, in line with Crosfield and Local Authority guidelines, including referring for consideration of Education, Health and Care plans * planning, monitoring and delivering differentiated learning opportunities within the framework of the Early Years Foundation Stage * contributing to meetings to plan for the long, medium and short term learning needs of children   To promote positive relationships and contribute to the provision of an enabling learning environment by   * overseeing the introduction and settling in process for children and families, taking full account of their learning, development, medical and care needs * liaising with the Special Educational Needs Co-ordinator (SENCO), Local Authority Special Educational Needs and Disabilities (SEND) team, other professionals and nursery colleagues as appropriate * maintaining a heightened awareness of safeguarding and promoting the welfare of children and young people, contributing to relevant risk assessments as required * taking shared responsibility for developing and maintaining appropriate resources and equipment, preparing the classroom indoors and outdoors and ensuring that it is safe, clean and tidy at the start and end of each session * planning co-operatively, sharing information and expertise, taking account of children’s individual needs and interests * sharing children’s progress with parents, on an informal and formal basis, and involving them in transition procedures * liaising with parents/carers, encouraging dialogue, co-operation and partnership * displaying and valuing children’s work appropriately   To contribute to nursery school and children’s centre development and work within the agreed professional development and performance management framework by   * successfully demonstrating the Teachers Standards * taking a leadership role and deputising for the SENCO as required * achieving agreed objectives within the framework of Crosfield Performance Management Policy * working with practitioners from other early years schools and settings to develop inclusion links * keeping abreast with current educational thinking and professional development |
| **Special requirements**  The Crosfield Rainbow Group nursery class teacher is expected to   * be committed to safeguarding and promoting the welfare of all children * be committed to equality of opportunity and social inclusion for all children * be committed to partnership working in a multi-disciplinary field * be committed to high educational standards, maximising achievements of all children * have thorough knowledge of the Early Years Foundation Stage * be committed to work within Local Authority diversity, sustainable development, data protection, confidentiality, equalities, customer care and health and safety statements |
| **Position in the Organisation**   * Line Management of the Rainbow Group Nursery Class Teacher is undertaken by the Rainbow Group SENCO * The Rainbow Group Nursery Class Teacher works as a member of the Rainbow Group team, taking a leadership role and having line management responsibility for identified colleagues agreed on an annual basis   **NOTE:**  The School is committed to safeguarding and promoting the welfare of children and young people. This post is subject to an Enhanced Disclosure and Barring Service check.  This is a description of the duties and responsibilities of the post at the date of production. The duties may change over time as requirements and circumstances change. The person in the post may also have to carry out such other duties as may be necessary from time to time. |