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**POST TITLE:** **Teaching Assistant**

**PERSON SPECIFICATION**

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|  | **Essential** | **Desirable** |
| **Qualifications** | * GCSE or equivalent in English and Maths Grade C or above * Proven reliable communication skills. | * Knowledge of Special Educational Needs. |
| **Experience** | * Good rapport with young people. * Good interpersonal skills * Flexible approach to work. * Numerate and literate. * Basic IT skills. | * Knowledge and understanding of education. |
| **Personal** | * Enjoy working with students whilst being sensitive to their diverse needs. * Have the ability to work independently, but as part of a team. * Willingness to motivate students, explaining and clarifying instructions as necessary. * Ability to undertake routine administrative tasks as necessary. * Maintain confidentiality at all times. * Have a good sense of humour and engaging personality. | * Keen interest in all aspects of school life. |

**Oakwood School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**