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**POST TITLE:** **Teaching Assistant**

**PERSON SPECIFICATION**

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|  | **Essential** | **Desirable** |
| **Qualifications** | * GCSE or equivalent in English and Maths Grade C or above
* Proven reliable communication skills.
 | * Knowledge of Special Educational Needs.
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| **Experience** | * Good rapport with young people.
* Good interpersonal skills
* Flexible approach to work.
* Numerate and literate.
* Basic IT skills.
 | * Knowledge and understanding of education.
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| **Personal** | * Enjoy working with students whilst being sensitive to their diverse needs.
* Have the ability to work independently, but as part of a team.
* Willingness to motivate students, explaining and clarifying instructions as necessary.
* Ability to undertake routine administrative tasks as necessary.
* Maintain confidentiality at all times.
* Have a good sense of humour and engaging personality.
 | * Keen interest in all aspects of school life.
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**Oakwood School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**